

Project Budget Line Item Comment Export

Isanti County - 2020

UPIN	Project Description	Budget Line Item	Budget Line Item Label	Amount	Comments
1000 Personnel					
BCG0004960	Operating	1010	Admin, Mgmt, & Supervisor Salaries	\$385,323.23	1 full-time Transit Director, 2 full-time Street Supervisors, half of salary for operations manager. CY 2020 = \$189,814.40 CY 2021 = \$195,508.83 Total = \$385,323.23
		1020	Operators' Wages	\$1,939,850.79	11 full-time drivers and 16 part-time drivers CY 2020 = \$955,591.52 CY 2021 = \$984,259.27 Total = \$1,939,850.79
		1030	Vehicle Maintenance and Repair Wages	\$152,250.00	1 full-time Master Mechanic and 1 part time mechanic. CY 2020 = \$75,000.00 CY 2021 = \$77,250.00 Total = \$152,250.00
		1040	General Office Support Wages	\$141,091.50	1 full-time Transit Account Clerk and half of salary for operations manager. CY 2020 = \$69,503.20 CY 2021 = \$71,588.30 Total = \$141,091.50
		1050	Operations Support Wages	\$335,851.32	3 full-time dispatchers and 2 part-time dispatchers CY 2020 = \$165,444.00 CY 2021 = \$170,407.32 Total = \$335,851.32
		1060	Fringe Benefits	\$913,500.00	Health/Dental for FT employees, County's portion of PERA & FICA. Increase due to two promotions of drivers to full time position and several part time employees becoming benefit eligible per ACA. CY 2020 = \$450,000.00 CY 2021 = \$463,500.00 Total = \$913,500.00
		Group Total			\$3,867,866.84
1100 Administrative					
		1110	Management Fees		N/A
		1120	Drug and Alcohol Testing & Administration Expenses	\$4,263.00	Includes pre-employment, random testing and other routine drug and alcohol testing for approximately 35 eligible employees in the testing pool. CY 2020 = \$2,100.00 CY 2021 = \$2,163.00 Total = \$4,263.00
		1130	Advertising, Marketing, & Promotional Charges	\$25,000.00	Attendance fees for area expos and parades. Complimentary rides given to new eligible riders at community and training events. Advertising costs for local publications and radio broadcasts. Develop and maintain agency website. Advertising expenses related to future re-branding and awareness campaign. CY 2020 = \$12,500.00 CY 2021 = \$12,500.00 Total = \$25,000.00
		1140	Legal, Auditing & Other Professional Fees	\$2,400.00	Legal notices for all public meetings in Isanti and Chisago Counties. Notices posted in both counties. CY 2020 = \$1,200.00 CY 2021 = \$1,200.00 Total = \$2,400.00

BCG0004960	Operating	1150	Staff Development Costs	\$38,700.00	\$400 per employee for new hire and continuing education training. Fees associated with management staff attending the annual MPTA conference and other local workshops. Fees associated with in house instructor development. CY 2020 = \$19,350.00 CY 2021 = \$19,350.00 Total = \$38,700.00
		1160	Office Supplies	\$17,458.00	Routine office supplies for both facilities in Isanti and Chisago Counties. This includes but is not limited to items such as paper, writing tools, clipboards, toner and other ink products, as well as two desktop workstations annually. Also includes supplies used by the driving staff on revenue vehicles. CY 2020 = \$8,600.00 CY 2021 = \$8,858.00 Total = \$17,458.00
		1170	Leases/Rentals (Admin. Facil.) (Specify in Request for Funds)	\$102,480.00	Lease of office space for our North Branch facility. Paid to Chisago County at a rate of \$4,000 a month/\$48,000 annually. Lease of a copier and service fees on an Isanti County contract which average \$210 a month/\$2,520 annually. Inflation adjustment anticipated for facility lease in 2021. CY 2020 = \$50,520.00 CY 2021 = \$51,960.00 Total = \$102,480.00
		1180	Utilities	\$108,568.00	North Branch/Chisago County building. Chisago County charges - \$3,100 a month/\$37,200 annually for utility, internet, communication and waste removal services. \$8,000 annually for internet and network services at the Isanti County facility in Cambridge. \$332 a month or \$3,984 annually for wireless communication devices. \$425 a month or \$5,100 annually for wi-fi jet packs for the bus tablets. Rate increase not anticipated in 2021. CY 2020 = \$54,284.00 CY 2021 = \$54,284.00 Total = \$108,568.00
		1190	Other Direct Admin. Charges (Specify in Request for Funds)	\$17,200.00	Reimbursement for employee mileage expenses. Annual DOT physicals, approximately 35 employees at \$60 each or \$2,100 annually. Membership fees for professional associations including MPTA, as well as several local chamber of commerce organizations, approximately \$5,200. CY 2020 = \$8,600.00 CY 2021 = \$8,600.00 Total = \$17,200.00
Group Total			\$316,069.00		

1200 Vehicle

BCG0004960	Operating	1210	Fuel (Net)	\$656,400.00	720,000 miles @ 6 miles/gallon \$2.68 - CY 2020 = \$321,600 720,000 miles @ 6 miles/gallon \$2.79 - CY 2021 = \$334,800 Contract Total = \$656,400
		1220	Preventive Maintenance Costs	\$92,445.30	Labor and parts costs for routine maintenance on all vehicles including but not limited to oil changes, transmission services, other parts, lubricants and shop supplies used during the services. CY 2020 = \$45,450.00 CY 2021 = \$46,995.30 Total = \$92,445.30
		1230	Corrective Maintenance Costs	\$109,276.65	Labor and part costs for the repairs of a 22 vehicle fleet, including but not limited to brakes, windshield repairs, various engine, transmission and drive line problems. Some work done in house by mechanical staff and some performed by local shops as needed. CY 2020 = \$53,725.00 CY 2021 = \$55,551.65 Total = \$109,276.65
		1240	Tires	\$67,122.00	Replacement tire costs for a 22 vehicle fleet. Six tires per vehicle with an average replacement cost of \$250 per tire. This also includes routine flat repairs, valve stem replacements and other repairs due to road hazards. Most labor costs are paid to local shops. CY 2020 = \$33,000.00 CY 2021 = \$34,122.00 Total = \$67,122.00
		1250	Other Vehicle Costs (Specify in Request for Funds)	\$17,674.80	Replacement graphics for fleet vehicles as part of the re-branding process. Approximately \$600 per vehicle (for CY 2020). This also includes a nominal fee of \$100 per vehicle for routine supplies such as annual fire extinguisher certification and replacements as well as the supply maintenance of first aid kits and other bio hazard materials. CY 2020 = \$15,400.00 CY 2021 = \$2,274.80 Total = \$17,674.80
Group Total			\$942,918.75		

1300 Operations

BCG0004960	Operating	1310	Purchase of Service		N/A
		1330	Mileage Reimbursement for Pass. Service		N/A
		1340	Repair and Maintenance of Other Property	\$28,099.71	\$700 in an annual tool replacement for the master mechanic. \$1665 annually for cleaning and service of public guest areas. \$5,200 annually for cleaning supplies used in the shop and maintenance of revenue vehicles. \$250 for miscellaneous tools used in building maintenance. Approximately \$6,000 annually for miscellaneous labor and parts for facilities services such as garage door repairs and replacements. CY 2020 = \$ 13,815.00 CY 2021 = \$14,284.71 Total = \$28,099.71
		1350	Leases/Rental(Garages, Veh.,etc)(Specify in Request for Funds)	\$168,766.64	Annual lease costs for Ford Explorer \$496 month/\$5,952 annually. Lease of additional service vehicle for transportation between both counties to provide maintenance service on revenue fleet vehicles and operations facilities and respond to roadside emergencies. Estimated at \$7,200 annually. Lease costs for garage in North Branch paid to Chisago County. \$1,330 month/\$15,960 annually. Inflationary increase anticipated in 2020. \$55,000 annually for lease of dispatch software system. CY 2020 = \$84,112.00 CY 2021 = \$84,654.64 Total = \$168,766.64
		1360	Other Operations Charges (Specify in Request for Funds)	\$18,950.00	\$1,200 annually for the maintenance and replacement of the uniforms for the mechanic staff. Uniforms for all drivers. Not all drivers have been issued uniforms and most need to be replaced. Shirts: 35 drivers each issued 3 shirts at \$15 a shirt = \$1,575 Jackets: 35 drivers issued a jacket at \$90 a jacket = \$3,150 Hats, gloves and other miscellaneous uniform items = \$1,050 annually Fees for maintenance facility exterior, such as additional snow removal and lawn services = \$2,500 CY 2020 = \$ 9,475.00 CY 2021 = \$ 9,475.00 Total = \$18,950.00
		1370	Private Capital Depreciation & Amortization (for ICB only)		N/A
		1380	Private Capital Interest (for ICB only)		N/A
1390	Eligible In-Kind Match (Capital Cost of Contracting) (for ICB only)		N/A		
		Group Total	\$215,816.35		
1400 Insurance					
BCG0004960	Operating	1410	Public Liability & Prop. Damage on Veh.	\$22,330.00	Insurance for 22 buses CY 2020 = \$ 11,165.00 CY 2021 = \$ 11,165.00 Total = \$22,330.00
		1420	Public Liability & Prop. Damage - Other	\$54,950.00	This includes workman's compensation CY 2020 = \$ 27,475.00 CY 2021 = \$ 27,475.00 Total = \$54,950
				Group Total	\$77,280.00
1500 Taxes and Fees					
BCG0004960	Operating	1510	Vehicle Registration & Permit Fees	\$2,780.00	Annual vehicle tabs fees and MN/DOT vehicle inspection labels fees for 22 buses CY 2020 = \$ 1,390.00 CY 2021 = \$ 1,390.00 Total = \$2,780.00
		1520	Federal Fuel & Lubricant Taxes		N/A
		1540	Other Taxes & Fees (Specify in Request for Funds)		N/A
				Group Total	\$2,780.00
1590 Refunds					

BCG0004960	Operating	1594	Fuel Tax Refunds	(\$68,400.00)	120,000 gallons at .285 CY 2020 = \$ 34,200.00 CY 2021 = \$ 34,200.00 Total = \$68,400.00
		1596	Insurance Reimbursement		N/A
		1598	Other		N/A
		Group Total			(\$68,400.00)
2000 Operating Revenue					
BCG0004960	Operating	2010	Farebox Revenues	\$164,000.00	Estimated 75,000 rides in 2020 and projecting growth of approximately 5% in 2021. CY 2020 = \$ 80,000.00 CY 2021 = \$ 84,000.00 Total = \$164,000.00
		2020	System Revenues	\$205,000.00	Contracted rides, guaranteed routes, medical fares and bus advertising space rent. Projecting same growth of 5% in 2021. CY 2020 = \$ 100,000.00 CY 2021 = \$ 105,000.00 Total = \$205,000.00
		Group Total			\$369,000.00
Total Expenses				\$5,354,330.94	
Total Revenues				\$369,000.00	
Deficit				\$4,985,330.94	