

Training Announcement



TRAFFIC SIGNAL DESIGN (2.5 DAY CLASS)

TRFC00022

Sponsored by Traffic Engineering

Description	This two and a half day virtual Traffic Signal Design course is designed to enable the participants to obtain an understanding of the fundamental concepts and MnDOT standard practices related to the design of traffic signal systems within the State of Minnesota. This class will also provide design training for the flashing yellow left turn arrow.
Learning Outcomes	Participants will gain the knowledge to develop a signal design plan from the preliminary stage to letting point. Note: This is not a computer design or programming class.
Audience	State, county, city and consultant personnel involved with traffic signals.
Date, Time	Tuesday, Nov 30 - Wednesday, Dec 1, 2021 8:00 am - 3:30 pm each day Thursday, Dec 2, 2021 8:00 am - 12:00 pm, Class 0000253104
Location	Web-based Training
Class Fee	\$250: MnDOT/Government Employees \$350: Non-Government Customers
Registration Procedure	MNDOT EMPLOYEES - Obtain your supervisor's approval, then contact your Training Representative to register for the class. MnDOT employees must include the funding string that will be used to pay for this class when submitting the registration request to the Training Representative. TDS: Submit Traffic Signal Design online registration form, use funding string deposit information on registration form to create Journal Voucher transfer, enter JV number in Pathlore entry. NON MNDOT EMPLOYEES - Submit online registration form for registration and billing. Registrations will be closed 14 days before the start of the class. Enrollment confirmations will be sent to paid registrants via email. You are not registered until confirmation is received. An email will be sent to all registrants with the links to the Microsoft TEAMS meetings and instructions for joining the virtual classroom.
Cancellation Procedure	All cancellations must be made by 7 calendar days prior to the class starting date. Substitutions allowed. All cancellations must be through the TDS. Contact your office/district Training Representative <u>CO employees contact MN_DOT_CO_Training Registrations</u> Non MnDOT Employees - Cancellations must be made in writing to Kelly Franco.
Materials	Participants will receive the official 2021 MnDOT Traffic Signal Design Manual that outlines the process, and will serve as a stand-alone signal design reference.
Class Information	Registration questions: kelly.franco@state.mn.us or 651-234-7060 Content expert: jerry.kotzenmacher@state.mn.us or 651-234-7054
Compensatory Time	Employees who are subject to overtime should note that all non-assigned training is voluntary and that the total state time is not to exceed the regular scheduled work day.
Cost Accounting	MnDOT employees shall use source type code 0600 on their timesheets/business expenses for this class.

Individuals who need a reasonable accommodation to participate in this event, please contact [Janet Miller](#), Disability Programs Coordinator, MnDOT Equity & Diversity Office.