

October 18th, 2021

To: District 6 County and City Engineers

RE: MnDOT Fiscal Year (FY) 2024 - 2025 LPP – Solicitation

It is time again for the next round of solicitation and submittals for the Local Partnership Program (LPP) projects for **Fiscal Year (FY) 2024 – 2025**. I hope that you will take the time to consider candidate projects within your Local Governmental Units.

As you know, the purpose of the Local Partnership Program is to address problems on the trunk highway system that are of concern to Local Units of Government but are typically not large-scale or high enough priority that they are directly selected as projects in the regular MnDOT Road Program. Selected projects must:

- Provide a clear benefit to the trunk highway system as well as to the local community
- Be developed and administered by the local agency
- Have preliminary design, final design, right-of-way and utility relocation costs (as appropriate) paid for by the local agency
- The work on the trunk highway shall be designed to MnDOT Trunk Highway Standards

The Minnesota Department of Transportation (MnDOT) District 6 will be accepting candidate projects for the FY 2024 - 2025 Local Partnership Program, due by December 15th, 2021. Projects may be submitted that require very little funding, up to the full funding available in a given fiscal year. The selection committee will choose projects based on readiness, merit and other factors. Please feel free to contact me or Fausto Cabral if you have questions regarding project type or magnitude. The District has \$1.3 M available in FY 2024 and \$1.4 M available in FY 2025.

As mentioned above, the LPP exists to provide funding for projects that deliver benefit to both the local community and the trunk highway system. These funds are intended to pay for a portion of the trunk highway eligible construction costs of the project. The Right-of-Way, Utility Relocation, Preliminary and Final Design Costs are not eligible for funding. This program will pay for the eligible trunk highway costs and up to 8% of the construction engineering costs (for inspection, contract administration, surveying and materials testing as applicable, based on the trunk highway eligible costs). MnDOT District 6's participation on the project is based on eligibility as determined in MnDOT's Cost Participation Policy, which in turn is based on Minnesota Statutes.

Please note that the following schedule has been established to allow local Agencies the opportunity to complete surveying, wetland identification and other preliminary design activities before winter sets in. It also allows project procurements to occur in the proper fiscal year:

- Application – Deadline December 16th, 2021
- Project selection – Week of January 3rd, 2022
- Publication of selected projects – January 12th, 2022
- Selected projects should be awarded by or before June 22nd, 2022
- Project Kick off meeting – Date to be decided



The application should contain a letter of intent, a sketch/layout of the project and estimate.

The District selection committee composed of 2 City Engineers, 2 County Engineers and 2 DOT D6 employees will select projects using the selection criteria developed by District 6 committee. Committee selection participants will be invited by the District 6 State Aid LPP Engineer among the Cities and Counties that did not submit applications for the FY 2024-2025 solicitation.

Submit applications to District 6 State Aid no later than Wednesday, December 15th, 2021. For questions regarding the Local Partnership Program contact Craig Lenz at 507-251-0016, or 507-286-7558. Use the District 6 State Aid submittal: d6.stateaid@state.mn.us

We are looking forward to working with you.

Sincerely,

Craig Lenz

Craig Lenz
Principal Project Manager & Agreements
507-251-0016
507-286-7558
craig.lenz@state.mn.us