MnDOT Project Management Office Presents:

MnDOT use of Calendars in Primavera P6

Presenter: Jonathan McNatty, PSP
Senior Schedule Consultant
DRMcNatty & Associates, Inc.

Housekeeping Items

- Lines will be muted during the webinar
- Questions can be submitted thru the GoToWebinar Questions box on right of your screen
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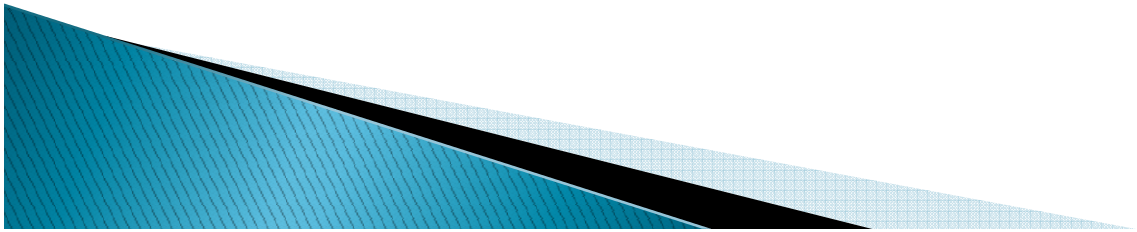

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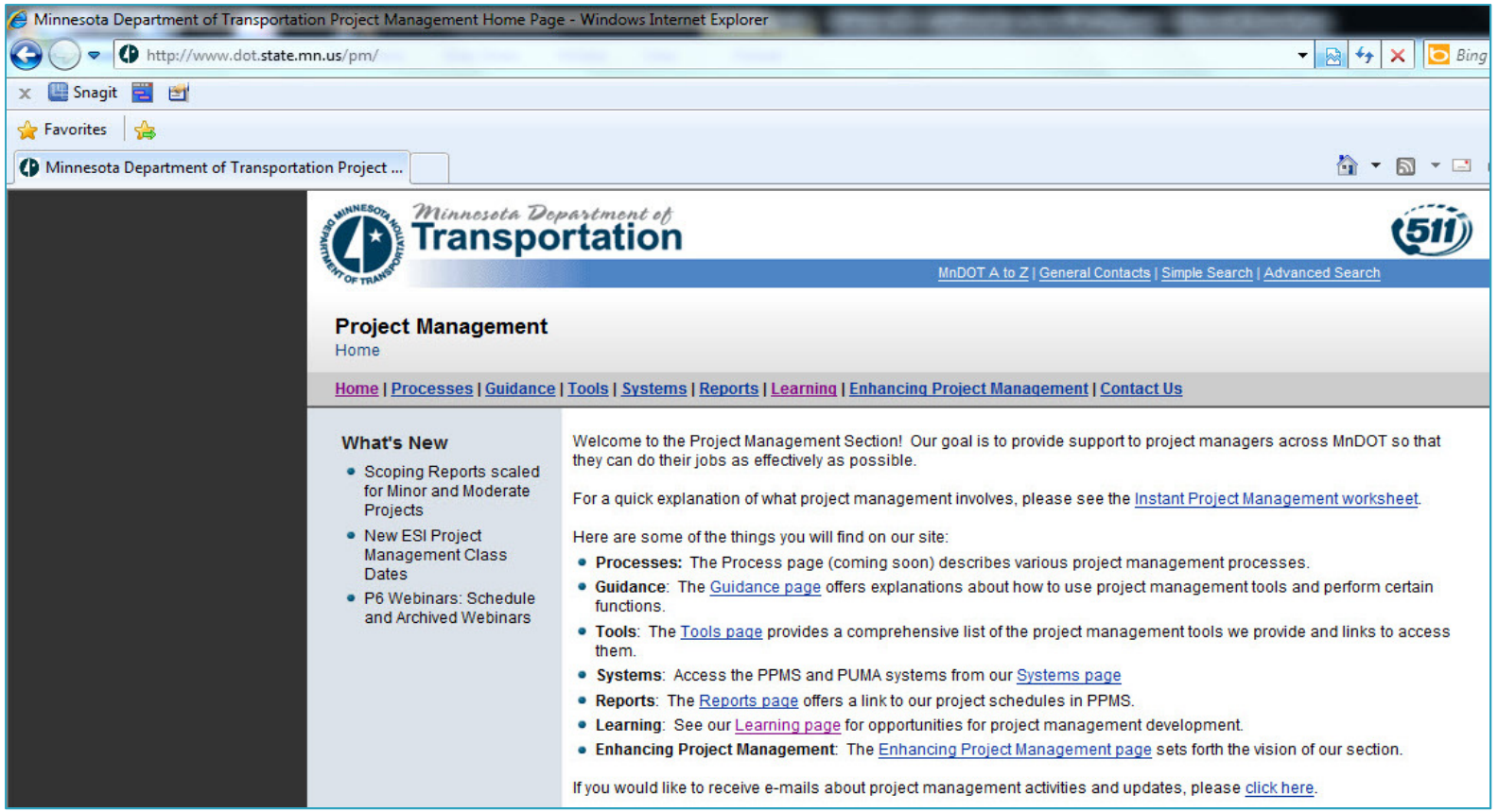

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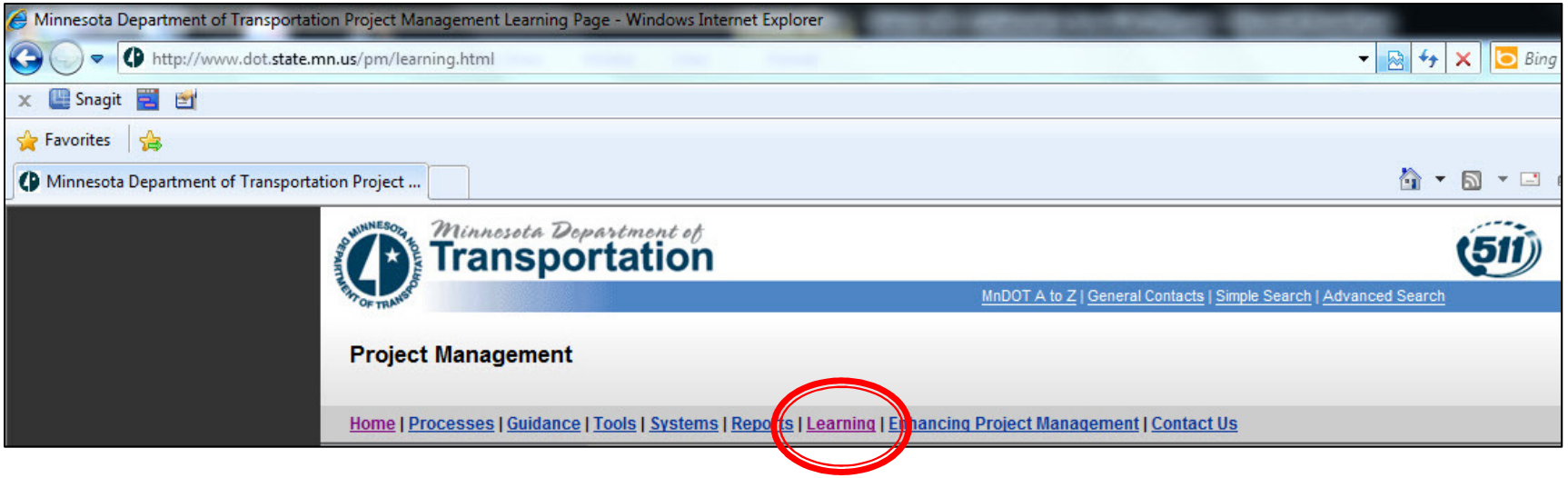

- Click on the “Learning” link

MnDOT Webinars

Primavera P6 Webinars: Each webinar will start at 1:00 p.m. and last 1/2 hour. Click the links below to register for a session. After each webinar, a recording will be made available from this page.

To request ASL or a foreign language interpreter or other resonable accomodations call Janet Miller at 651-336-4720 or 1-800-657-3774 (Greater Minnesota). You may send an email to janet.rae.miller@state.mn.us (please request at least one week in advance).

The Future of MnDOT Project Controls	March [illegible], 2013	View Project Controls Presentation (13:51 wmv 17 MB)
Primavera P6 in the Project Management Process	March 20, 2013	View Project Management Process (coming soon)
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Schedule Updates	April 24, 2013	Reserve your Webinar seat now
Project Reporting	May 1, 2013	Reserve your Webinar seat now
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MnDOT use of Calendars in Primavera P6	May 15, 2013	Reserve your Webinar seat now
Roles and Resource Management	May 22, 2013	Reserve your Webinar seat now
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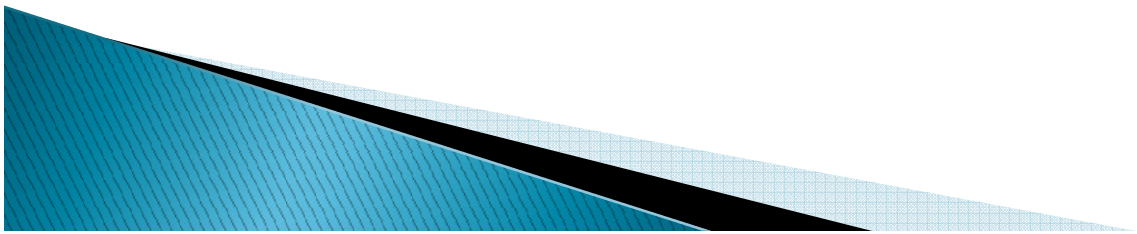
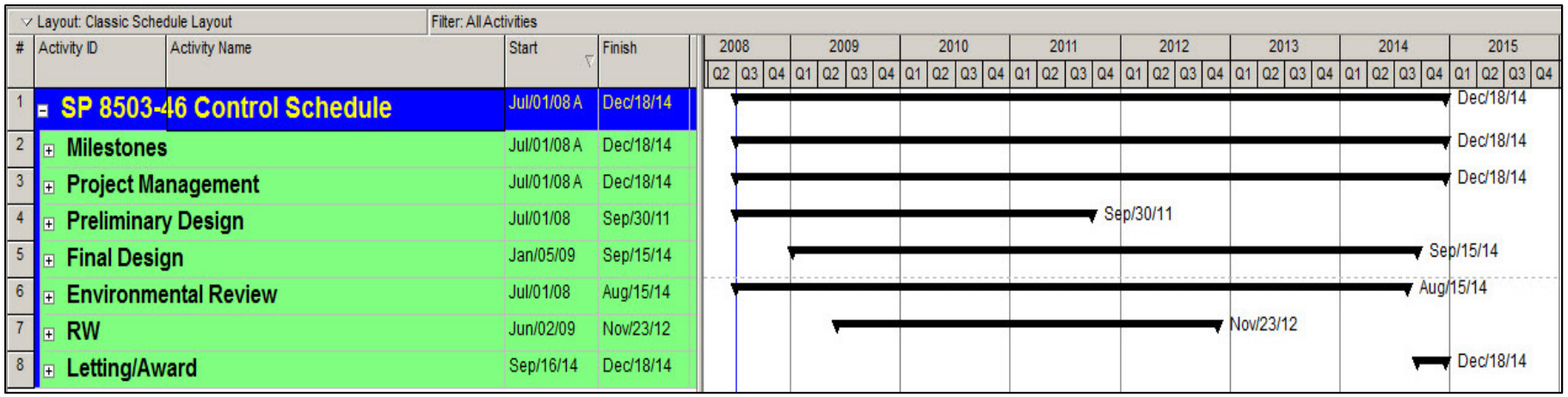
Introduction to Webinar

Understand the difference between MnDOT global calendars and project calendars and how the are assigned to activities.



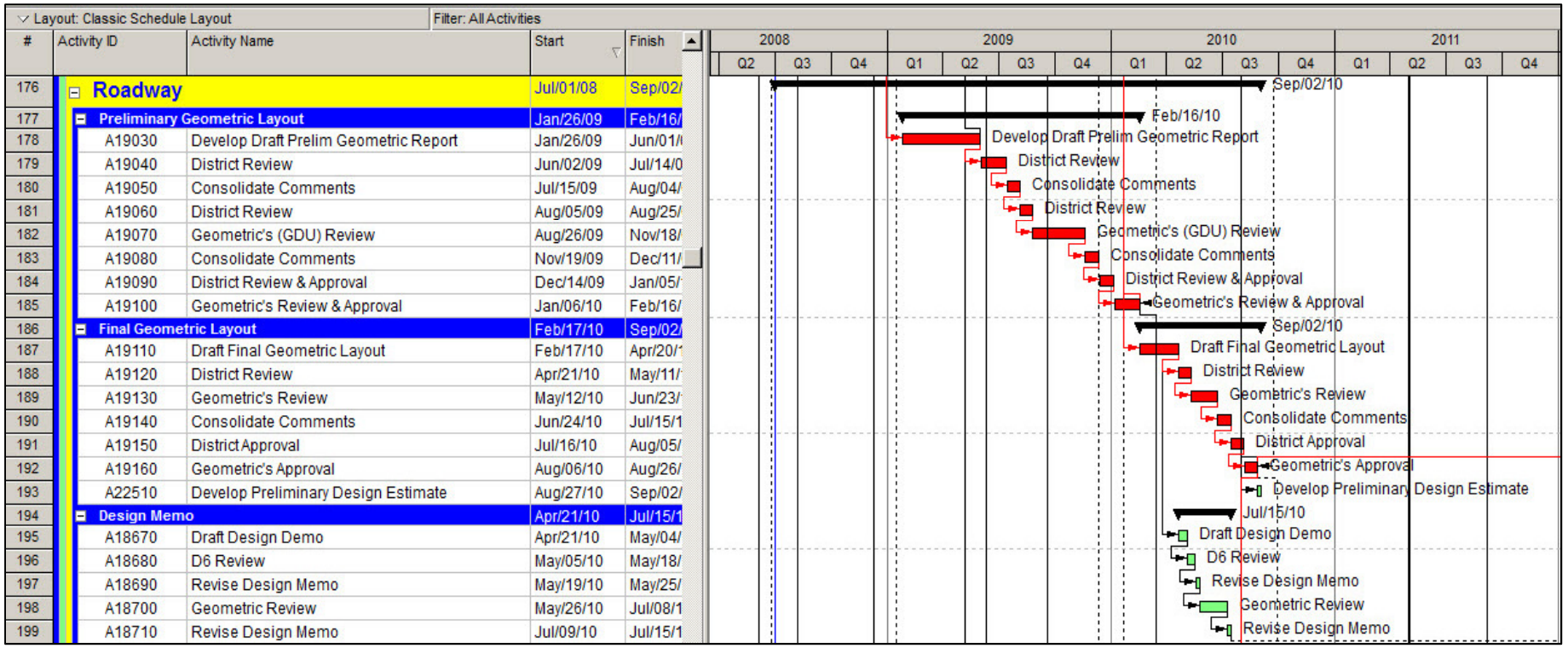
Calendars in P6

- Projects are assigned calendars to establish the dates of the project.



Calendars in P6

- Calendars are assigned to activities in each project.

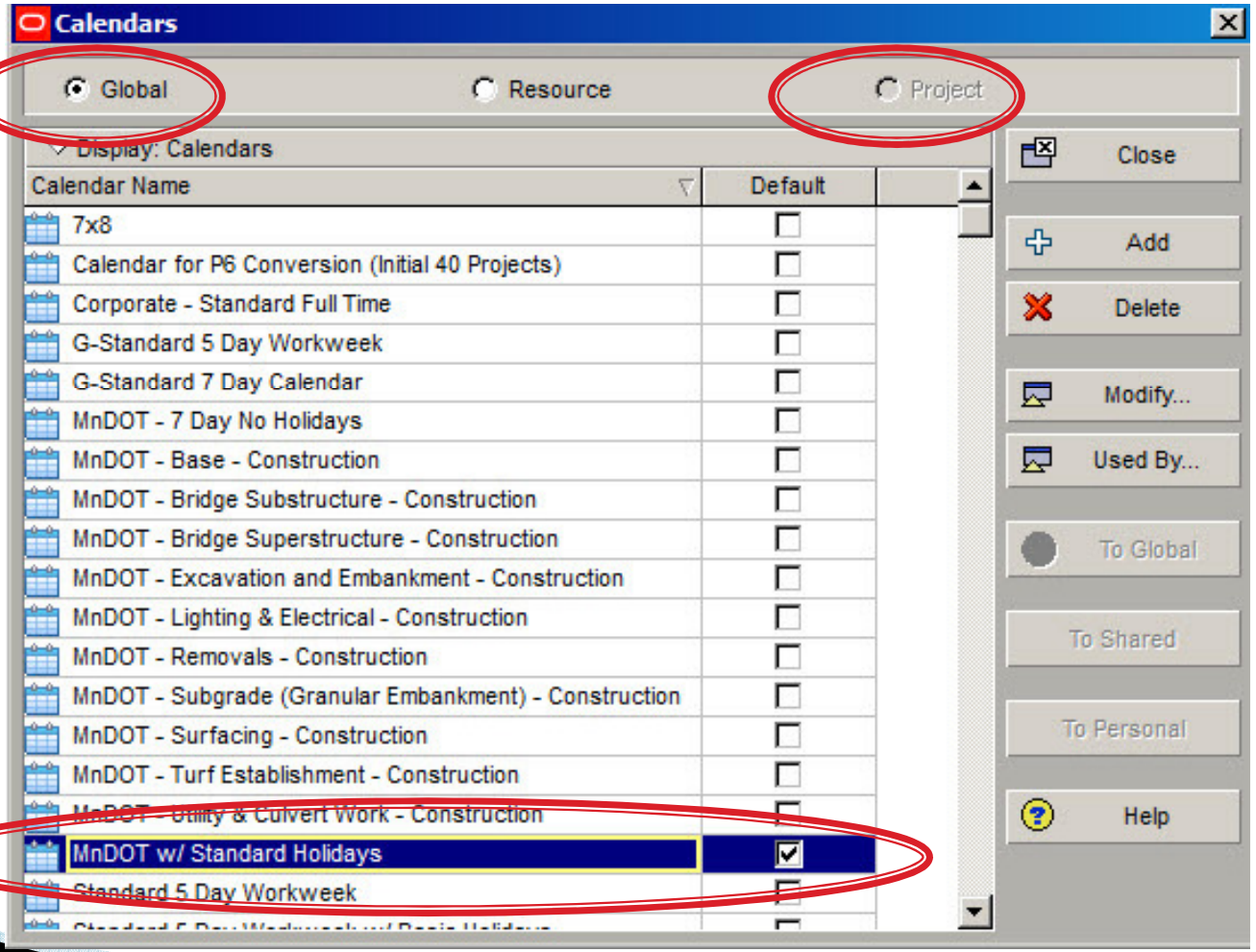


Types of Calendars in P6

- MnDot Global Calendars – are assigned to activities and are setup in P6 and can not be edited by users.

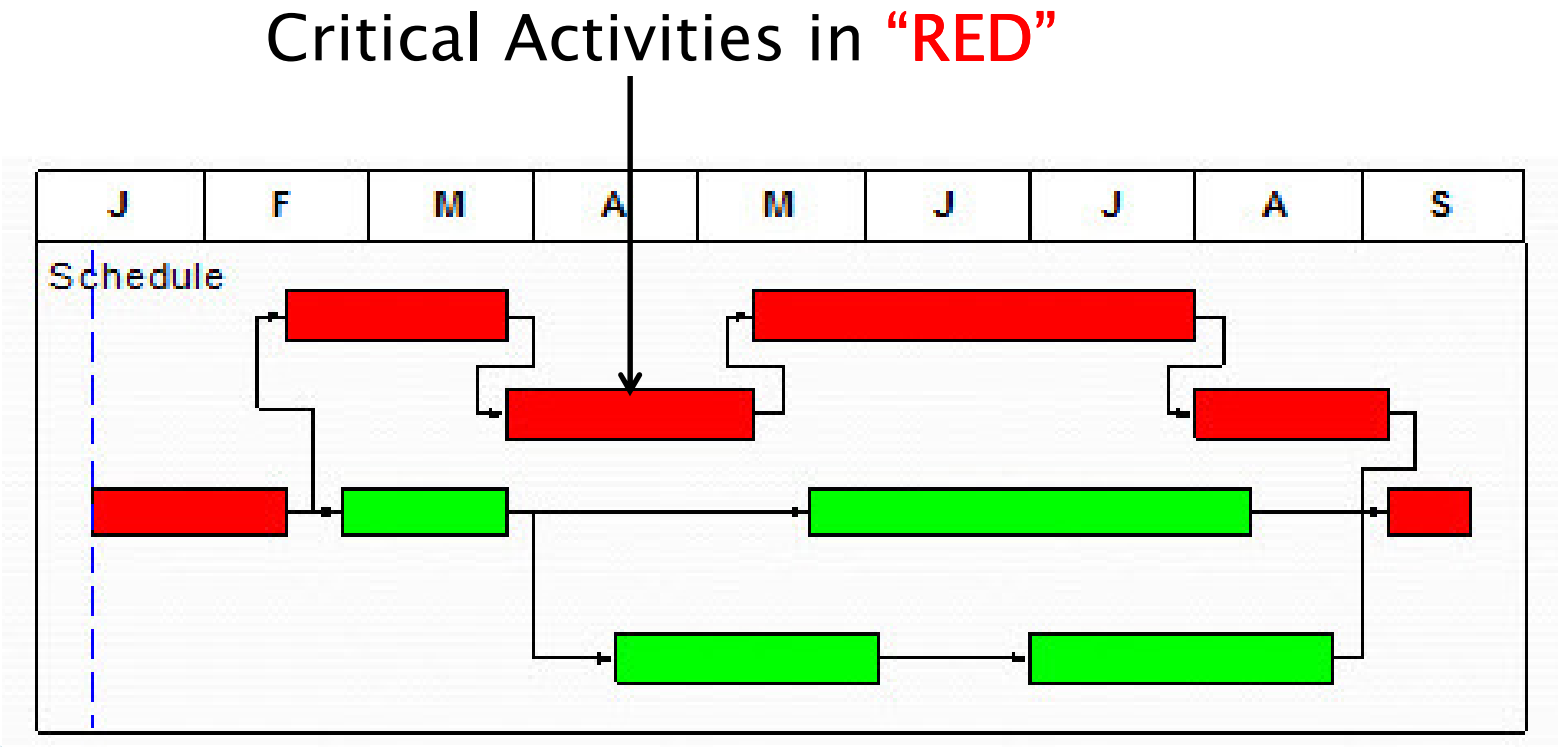
- Project Calendars – Can be created at the Project level and is only assigned and used for that specific project.

Types of Calendars in P6



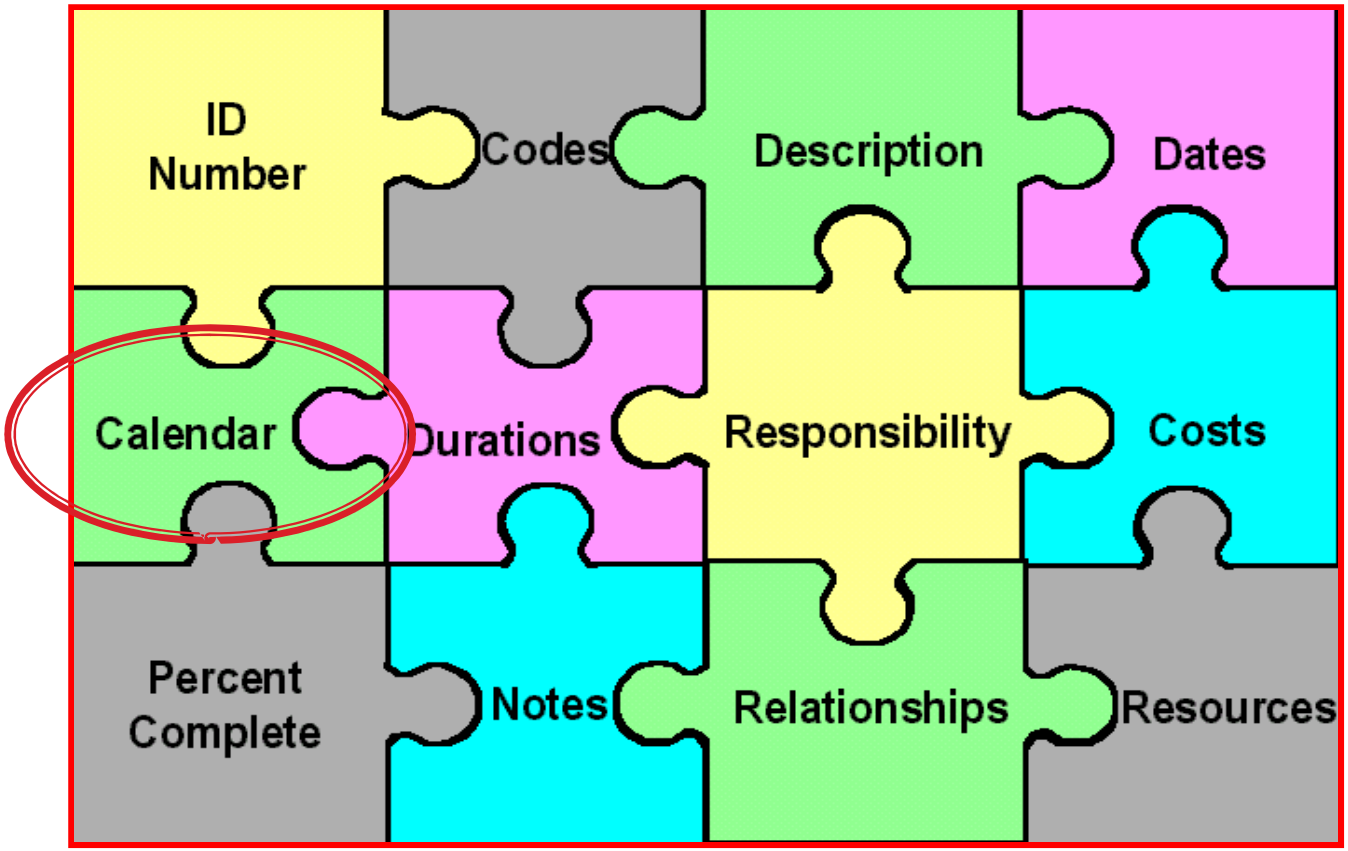
Critical Activities & Calendars

- Need to know what activities are assigned to which Calendars



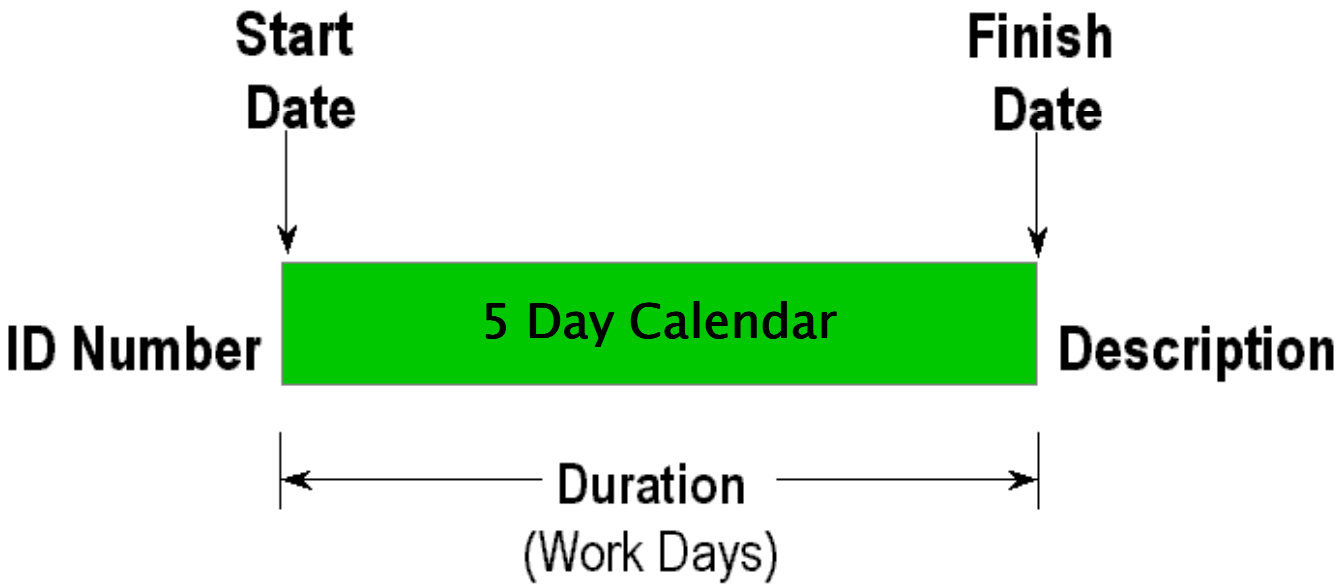
Activity Components

- Minimum Requirements for an Activity



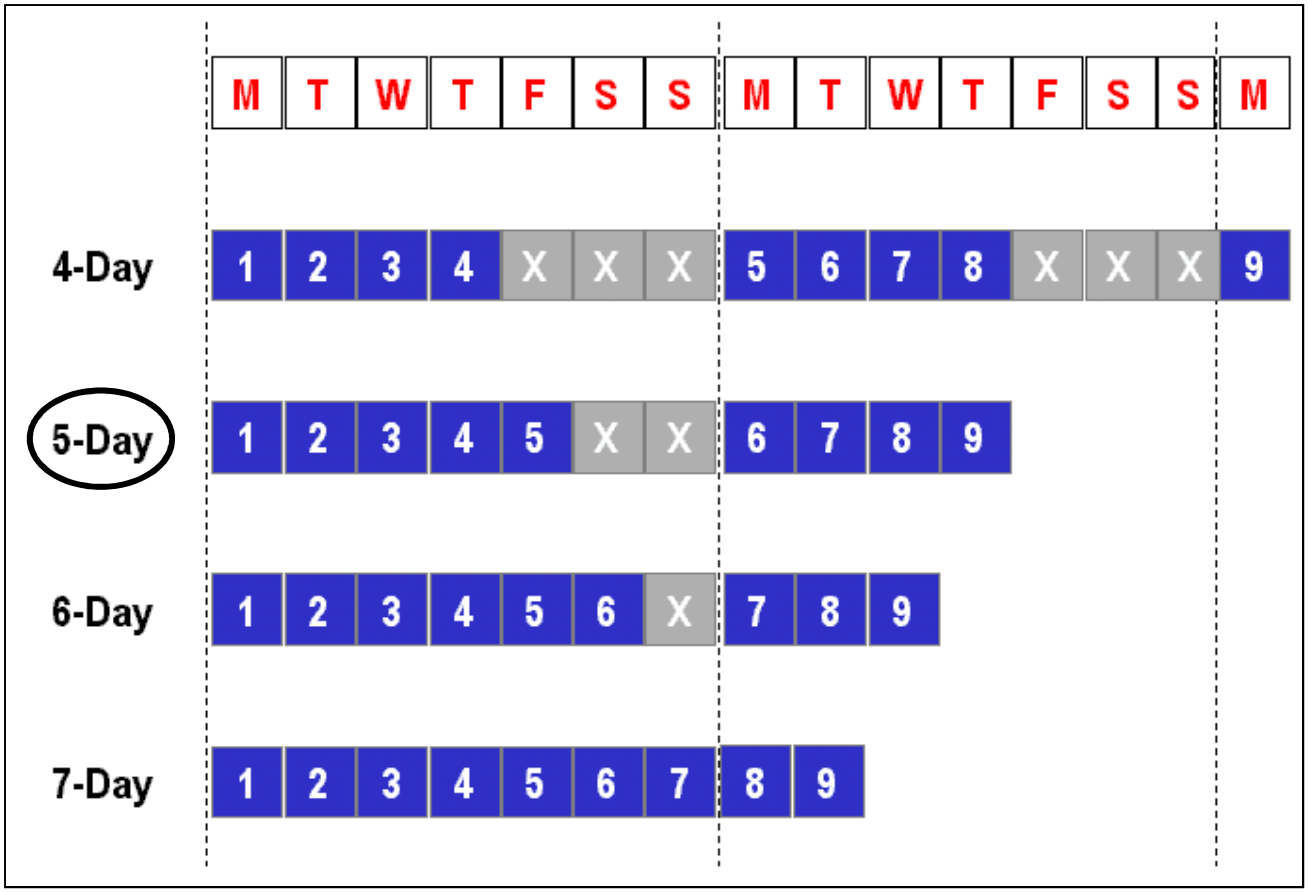
Activity Components

- Activities have unique information
- Activities can be part of Filters & Layouts for Reporting



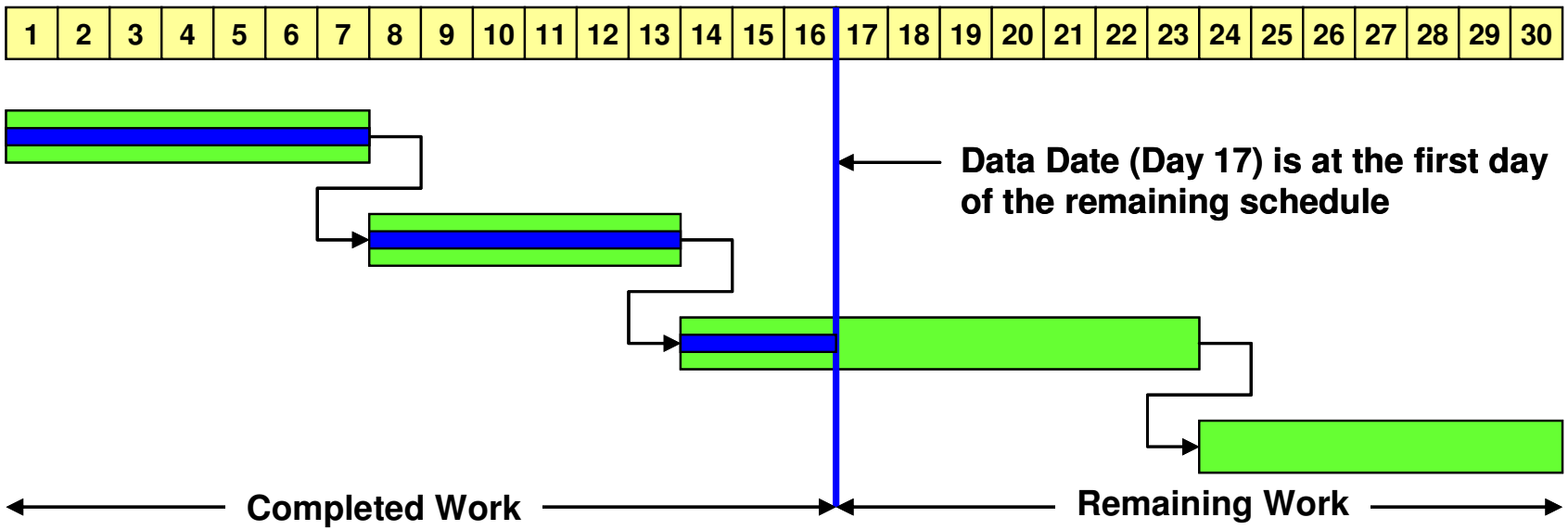
Activities & Calendars

- Each Activity is assigned to a specific Calendar (Dates)



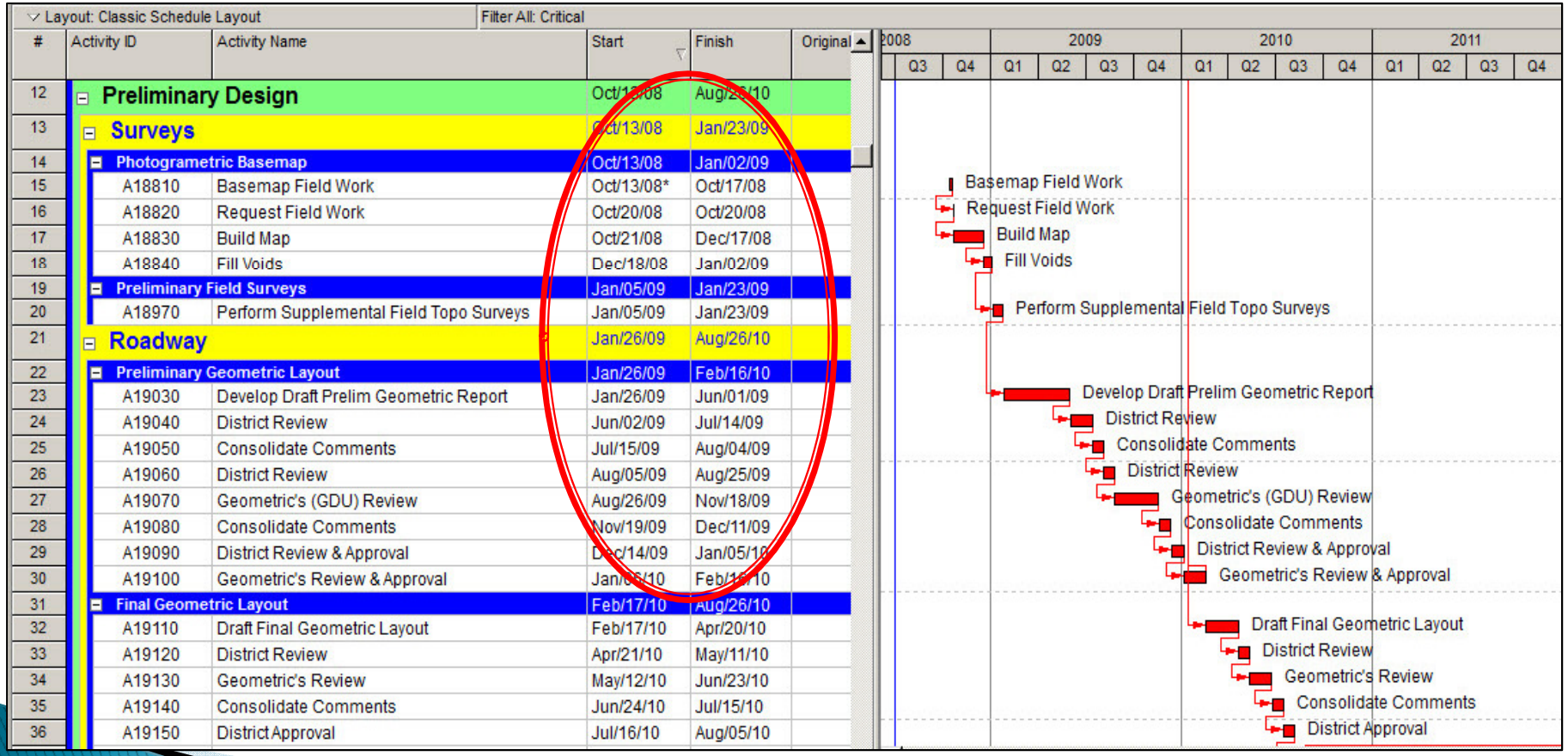
Activities & Calendars

- Activities will follow the assigned Calendar.
- Only one calendar can be assigned to one activity



Critical Path "Filter"

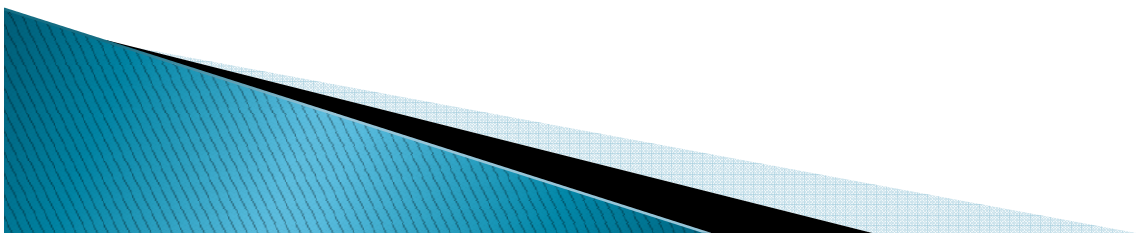
- Review the dates for activities, if the dates do not match the project management plan, first thing to look at is the calendars



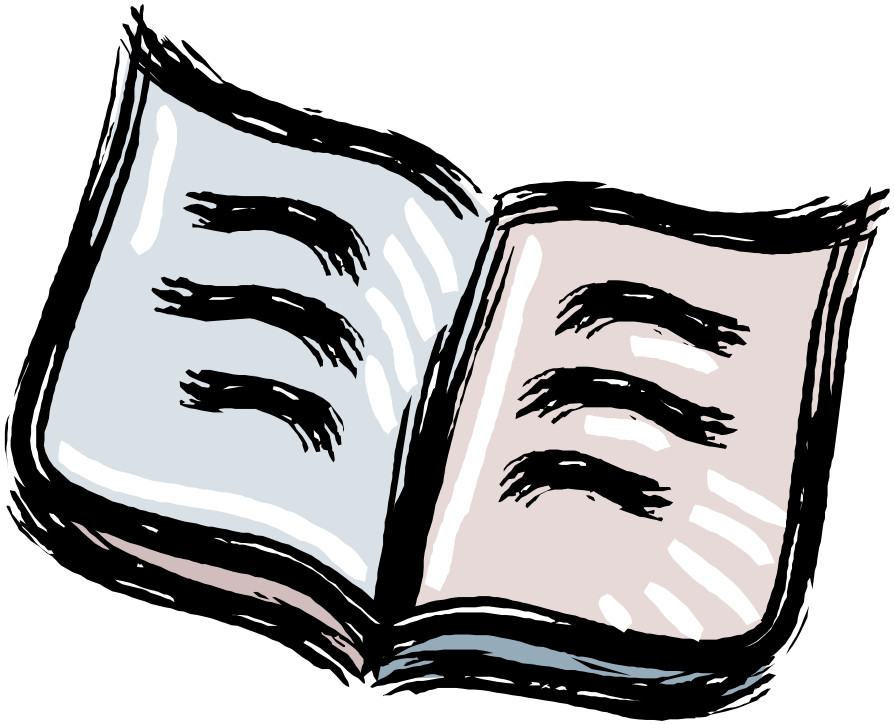
Layout: Classic Schedule Layout | Filter All: Critical

#	Activity ID	Activity Name	Start	Finish	Original
12		**Preliminary Design**	Oct/13/08	Aug/26/10	
13		**Surveys**	Oct/13/08	Jan/23/09	
14		**Photogrametric Basemap**	Oct/13/08	Jan/02/09	
15	A18810	Basemap Field Work	Oct/13/08*	Oct/17/08	
16	A18820	Request Field Work	Oct/20/08	Oct/20/08	
17	A18830	Build Map	Oct/21/08	Dec/17/08	
18	A18840	Fill Voids	Dec/18/08	Jan/02/09	
19		**Preliminary Field Surveys**	Jan/05/09	Jan/23/09	
20	A18970	Perform Supplemental Field Topo Surveys	Jan/05/09	Jan/23/09	
21		**Roadway**	Jan/26/09	Aug/26/10	
22		**Preliminary Geometric Layout**	Jan/26/09	Feb/16/10	
23	A19030	Develop Draft Prelim Geometric Report	Jan/26/09	Jun/01/09	
24	A19040	District Review	Jun/02/09	Jul/14/09	
25	A19050	Consolidate Comments	Jul/15/09	Aug/04/09	
26	A19060	District Review	Aug/05/09	Aug/25/09	
27	A19070	Geometric's (GDU) Review	Aug/26/09	Nov/18/09	
28	A19080	Consolidate Comments	Nov/19/09	Dec/11/09	
29	A19090	District Review & Approval	Dec/14/09	Jan/05/10	
30	A19100	Geometric's Review & Approval	Jan/06/10	Feb/16/10	
31		**Final Geometric Layout**	Feb/17/10	Aug/26/10	
32	A19110	Draft Final Geometric Layout	Feb/17/10	Apr/20/10	
33	A19120	District Review	Apr/21/10	May/11/10	
34	A19130	Geometric's Review	May/12/10	Jun/23/10	
35	A19140	Consolidate Comments	Jun/24/10	Jul/15/10	
36	A19150	District Approval	Jul/16/10	Aug/05/10	

Let's Look at Calendars in P6



Glossary of CPM Terms



Glossary of CPM Terms

Activity - An individual work task that is the basic component of a project.

Activity Codes - Values assigned to project activities to organize then into manageable groups for updating, analyzing, reporting, plotting, and summarizing.

Actual Cost - The cost incurred to date for a resource or activity.

Actual Dates - Start (AS) and Finish (AF) dates that you record for an activity that has progress or is complete.

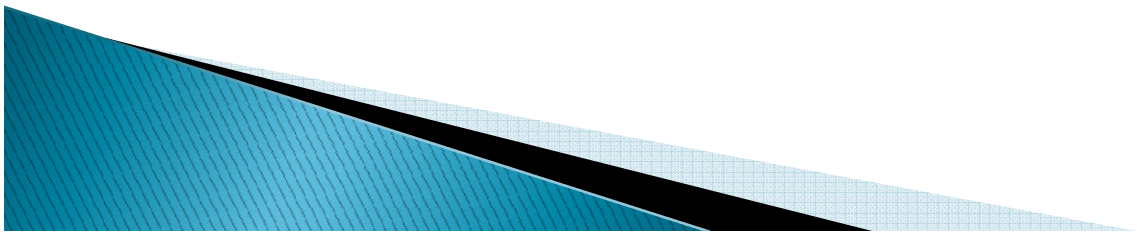
Actual Quantity - The amount of a resource used to date.

Backward Pass - The calculation of a network's late dates.

Bar Chart - The graphical display of activities according to time. Relationships between activities are not shown. A bar chart is also called a Gantt Chart.

Baseline Schedule -The original planned schedule for a project.

Budget - The estimate of the total units or costs required by a resource or cost account for an activity.



Glossary of CPM Terms

Calendar - The workdays and holidays defined for a project that determine when an activity can be scheduled.

Completion - The date on which a project is to be finished.

Constraint - A restriction imposed on the start or finish of an activity.

Critical Activity - An activity that has the least amount of total float.

Critical Path - The series of activities in a project that will take the longest to complete.

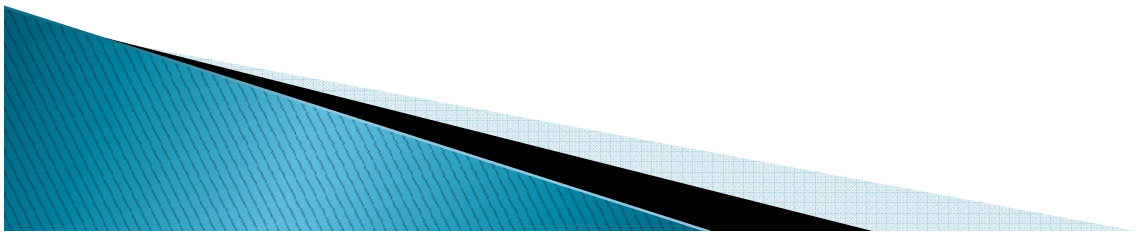
Critical Path Method (CPM) - The calculation of the earliest and latest start and finish dates of activities based on their duration and relationships to other activities.

Data Date - The date used as the starting point for schedule calculations.

Driving - A predecessor/successor relationship in which the predecessor

Relationship - Determines the successor's early dates.

Duration - The amount of time (in workdays) needed to complete an activity.



Glossary of CPM Terms

Early Start (ES) - The earliest date when an activity can begin after its predecessors have been completed.

Earned Value - The value of work performed rather than actual work performed.

Exception - A day when work must occur that was originally designated as a nonworkday.

Finish to Finish - A type of relationship in which a successor activity finish depends on its **(FF)** predecessor activity's finish.

Finish-to Start - A type of relationship in which a successor activity can begin only when its **(FS)** predecessor activity finishes.

Float - The amount of time that the start or finish of an activity can be delayed without affecting the project finish date.

Forward Pass - The calculation of the network's early dates.

Free Float - The amount of time that an activity's early start can be delayed without delaying the early start of a successor activity.

Lag - An offset or delay from an activity to its successor.

Late Finish (LF) - The latest date when an activity can start without delaying the project's completion.

Glossary of CPM Terms

Late Start (LS) - The latest date when an activity can start without delaying the project's completion.

Loop - Circular logic within a network.

Milestone - An activity that represents a significant point in time, that has no duration.

Negative Float - The total number of days that the start or finish of an activity exceeds the time allowed. Negative float indicates a delay in the schedule.

Negative Lag - An offset or lead time from an activity to its successor in which the successor's start date is earlier than the predecessor's start date.

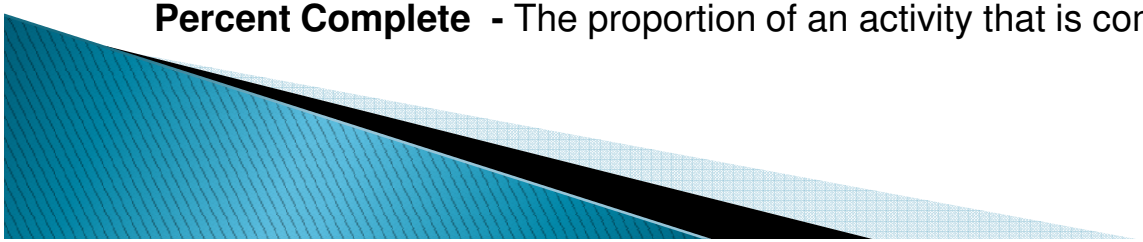
Network - The series of activities required to complete a project.

Nonworkperiod - A period of time when work may not occur.

Open End - An activity that has no successor or predecessor relationships to other activities in the network.

Out-of-Sequence Progress - Work completed for an activity before it is logically scheduled to occur.

Percent Complete - The proportion of an activity that is complete.



Glossary of CPM Terms

Performance Measurement - The comparison of the current plan to a target plan to assess whether it is progressing as intended.

Planning Unit - The increment of time used to schedule a project. The planning unit can be in hours, days, weeks, or months.

Predecessor - An activity that must logically occur before another activity.

Progress - The completion of work.

Resources - The people, materials, equipment or services required to complete a project.

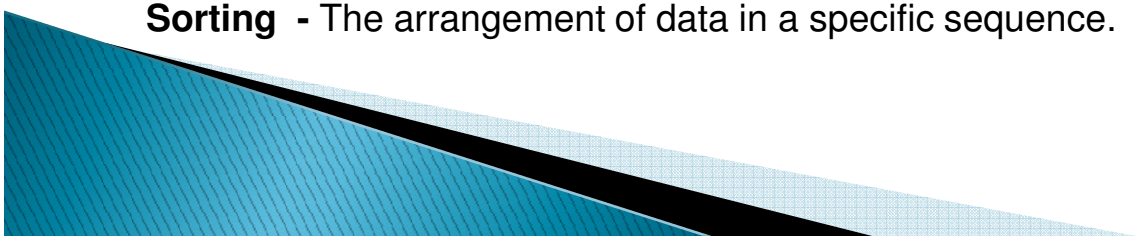
Schedule - A list of the activities needed to complete a project, along with their start and finish dates.

Schedule Calculation - The calculation of early and late dates for each activity in the project.

Slack - See Float**.**

Slippage - Lateness determined by measuring the target finish of an activity from its actual or current early finish.

Sorting - The arrangement of data in a specific sequence.



Glossary of CPM Terms

Start-to Start (SS) - A type of relationship in which a successor's start depends on the start of its predecessor.

Status - The process of updating a project by indicating progress at regular intervals.

Successor - An activity that must logically occur after another activity.

Target - A project plan that can be compared to the current schedule to measure progress.

Task - A unit of work. Also called an activity.

Total Float (TF) - The total number of days that the start or finish of an activity can be delayed without affecting the project finish date. Float can be negative,zero, or positive.

Updating - The process of recording progress in a project at regular intervals.

Variance - The difference between the current and target schedule dates.

Work Breakdown Structure (WBS) - The graphical depiction of the hierarchy of work needed to complete a project.

Workday - Any day of the week when work can be scheduled.

MnDOT Goals Going Forward

Projects in Construction Phase

- Contractor's Build Their Schedule in our Network 1/1/13
- Piloting Providing BIM Models and CTD Schedules to Contractors 3/1/13
- Select "Unit Rate" project- Resource and Cost Loaded 3/1/13
- Role and Resource Loaded of CE&I staff 6/1/14

MnDOT Goals Going Forward

Projects in Scoping and Design Phase

- "Active Projects" Role and Resource Loaded 6/30/13
- All planned projects Role loaded by June 30, 2014
- Taxpayer Transportation Accountability Act

Questions or Comments

Tom Wiener
thomas.wiener@state.mn.us
MnDOT Project Management Office
651-366-4239

Peter Harff
peter.harff@state.mn.us
MnDOT Project Management Office
507-514-1095

http://www.dot.state.mn.us/pm

Next Webinar: Wednesday, April 03, 2013
Time: 1:00 p.m.
Topic: WBS – Work Breakdown Structure
Presenter: Jonathan McNatty
DRMcNatty & Associates, Inc.