## **Active Directory Self Service Password Reset Registration Portal**

#### **Active Directory Password- Registration Portal**

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Figure 1- Password Registration

Microsoft Iden	tity Manager
Password Registration: R	egister Your Answers
You must answer at least 5 questions to register.	What is your favorite color
Each answer must contain at least four characters, and no two answers may be the same.	What is your favorite car
	What is a meaningful date
	What is your Mother's maiden name
	What is the name of the street you grew up on
	What is the first name of your childhood best friend
	What was your first car
	What is the name of your Elementary School
	What is your favorite book
	Where is your favorite place to vacation

Figure 2- Password Registration-Register your Answers



Figure 3- Completed: You are now registered

## **ACCOUNT PASSWORD RESET**

#### **Active Directory Account- Password Reset**

Use this to reset or unlock your password when you are off the network.

This link is available from a cell phone or another computer. Go to www.passwordreset.dot.state.mn.us

gin Assistant			
Please enter your use	er name below		
DEV\vran1bru	×		
Examples: contoso\mmeyers mmeyers@contoso.com			
Next			

Figure 4-Login Assistant (Enter Username)

erify Your Identity: Sul	bmit Your Answers
You must answer 3 of the	What is your favorite color
following 3 questions.	••••
	What is your Mother's maiden name
	•••••
	What is the first name of your childhood best friend
	****

Figure 5-Verify Your Identity: Submit Your Answers



Select the Option you wish to use - Account Unlock or Password Reset

#### **UNLOCK OPTION**

If you select the Account Unlock option --



Figure 6-Login Assistant: You were successfully authenticated (Account unlock or Password Reset)

Then click on NEXT



Figure 7-Success: Your account is unlocked

If you selected the *Password Reset* option ...

## **Password Reset Option**

The password you select must meet the Password Complexity criteria. If the password you chose meet the Password Complexity Criteria - must contain Upper, Lowercase, numbers \*.... (Ultra7Magic)

ogin Assistant Yo	u were successfully authenticated.	
O Account Unlock:	Keep Your Current Password	
Password Reset:	hoose Your New Password and Unlock Your Account	nt
(Resetting password f	or DEV\vran1bru)	
Entor a now password		
enter a new password		
Re-enter the passwor	•	
••••••	·	
	🖌 and a 🏷 Carrow and A	
	Next Cancel	

Figure 8-Login assistant: You were successfully authenticated- Password Reset

Success!

N	licrosc	oft Iden	tity Ma	nager			
Success	· Your p	assword w	/as reset				
	You can	now use you	new passw	ord to log	in.		

#### Figure 9-Success: Your password was reset