30% REVIEW CHECKLISTS

Project Desc	
SP:	
Design Squad :	
Project Manager :	
Project Charge ID# :	
Daniero Danie	
Review Due :	
Signature :	
Date:	

CONTENT

Title Sheet
General Layout
Inplace Utility Tabulation
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Profiles
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Cross Sections

<i>30%</i> .	% Plan Review Checklist			SP Number : Designer : Reviewed By : Date :
<u>Title</u>	She	e t		Page 1of 1
		ollowing items are clearly identified and rly labeled:		Design Designation and Design Exceptions information for each roadway
		Counties Cities		Project location information at lower middle
		Sections Township & range		North Arrow
	☐ Bridges (Proposed/Inp.) Work description			Federal Project Number or State Funds at upper right
_ _		h of project based on northbound or		Governing Specifications note at upper right
eastbound alignment (bridge lengths may not be available at 30%)			Index with temporary sheet numbers (sheets should be in the order shown on the Sample	
	Reference points (may not be available at 30%) Note referring to the alignment that the length and description is based on			Plan index) Signature block with the appropriate
				signature lines State Aid signature block, if applicable
		ssary equations are shown (only for the nent that the length is based on)		S.P. number at lower right, show all
	Gravel Pits and Pit Data, if applicable (may not be available at 30%)			State Aid number, if applicable
	Begin	ning and End of All Project SP# ment name and station)		Legislative Route Number is shown after the Trunk Highway Number (in the S.P. block at the lower right)
				If an overlay, specifies concrete or bituminous overlay
	Text of	the bottom of the sheet on index map is large enough so that so of major streets, roadways, and other		If applicable, Note stating High Pressure Pipelines or Petroleum
	CSAF	res are legible I's or CR's are referred to as such(not ty street names)		Comparison with Sample Plan completed
	·	s at lower left		Sample Plan Narrative and Checklist reviewed
	Excep	otions shown on index map		Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells,
	File n lower	ame, plot name and date of plot at left		etc.)

30%	S Plan Review Checklist	SP Number : Designer : Reviewed By :
		Date :
<u>Gen</u>	ieral Layout	Page 1 of 1
	The following items are shown and properly labeled:	Show Exceptions
	Beginning of project End of project Beginning of construction End of construction	Show Areas of Environ. Sens. if scale is small enough to show; if not, Add Note Cross Ref. to sheets that show it.
	☐ Cities ☐ Counties ☐ Proposed roadways - CSAH's or	Projected Traffic Volumes and Report number
	CR's are referred to as such (not just city street names) Bridges (proposed & inp.) Walls Ponds	Sheet locations of topography sheets, construction plan sheets and drainage plan sheets (verify correct sheet numbers are given)
	☐ Lakes ☐ Rivers/Creeks	Drawn by: and Checked by: Initials included
	Inplace railroadsCity limitsCounty limits	File name, plot name and date of plot at lower left
	Corporate limitsInplace roadways adjacent to the proposed construction	Text reads from the right side of the sheet or from the bottom of the sheet
	Mainline stationing in 500' increments (alignment should not be shown)	All text is legible and there is no text on top of text or lines going through text
	Direction of traffic arrows	Sheet title at lower right
	Scale	S.P. number with T.H. designation at lower right
	North Arrow	Comparison with Sample Plan completed
	Legend	Sample Plan Narrative and Checklist
	Patterns in legend match the patterns in the plan	reviewed
	Show Station Equations	Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells,

etc.)

<i>30%</i>	Plan Review Checklist	SP Number : Designer : Reviewed By : Date :
Inp	lace Utility Tabulation	Page 1 of 1
	Utility locations and point numbers spot checked against the utility plan sheets	If applicable, add note, All overhead lines are distribution unless noted otherwise.
	Remarks and Ownership columns checked. It is particularly important that items which will need to be relocated are correctly	All text is legible and there is no text on top of text or lines going through text
	identified. Initial Utility Conflicts Determined?	Drawn by: and Checked by: Initials included
	Any Sanitary Sewer or Watermain impacts NEEDS to be designed by a consultant and	File name, plot name and date of plot at lower left
	coordinated with inplace or proposed utilities	Sheet title at lower right
	General Notes shown, (see sample plan)	S.P. number with T.H. designation at lower
	Utility company contact list shown	right
	Utility and Ownership abbreviations defined	Comparison with Sample Plan completed
	Text reads from the right side of the sheet or from the bottom of the sheet	Sample Plan Narrative and Checklist reviewed
	If no utilities are impacted, don't need to tab. Place Note: No utilities will be impacted by this project.	Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells, etc.)

30%	80% Plan Review Checklist			SP Number : Designer : Reviewed By : Date :
Inp	lace l	Utility Plans		Page 1 of 1
	The f	following items are shown and properly ed:		Label Transmission lines with KV if applicable
		Roadway alignments (including equations) At least two stations for each alignment on each sheet		Text reads from the right side of the sheet or from the bottom of the sheet
☐ Walls ☐ Bridges (F ☐ R/W and I	•		All text is legible and there is no text on top of text or lines going through text	
		☐ Construction limits		Drawn by: and Checked by: Initials included
	 □ Beginning and End of Construction □ Utilities spot checked to make sure all utilities are included in the tabulations □ Scale □ North Arrow 			File name, plot name and date of plot at lower left
_				Sheet title at lower right
				S.P. number with T.H. designation at lower
				right
Plan Sheet Location box (on projects with			Comparison with Sample Plan completed	
	comp	complicated plan sheet layouts) (optional)		Sample Plan Narrative and Checklist
		ers labeled on Util. Plans if Designer tabulates impacted utilities		reviewed Complies with CADD Data Standards (i.e.
	Clear Zone shown			level, line style, line weight, text size, cells, etc.)

30%	80% Plan Review Checklist			SP Number : Designer : Reviewed By : Date :	
<i>Typ</i>	ical S	Sections		Page 1 of 1	
	The f	following items are shown and properly ed:		Surface cross-slopes agree with superelevation plan	
		Centerlines Profile grade locations		General Notes: on 1st sheet or all	
]	Grading grade Existing ground line Roadway and shoulder slopes		Note indicating maximum 0.07 rollover in superelevation areas	
		Minimum slope dressing Curb and C&G		Label "ft/ft" on cross slopes or use a note	
	The f	following items are shown:		Text reads from the right side of the sheet or from the bottom of the sheet	
		Roadway dimensions Shoulder dimensions Dimensions to P.I. shown		All text is legible and there is no text on top of text or lines going through text	
	Typicals comply with Preliminary Materials			Drawn by: and Checked by: Initials included	
		Design Recommendations in the soils letter Pavement and base depths and materials		File name, plot name and date of plot at lower left	
	Subcut depths			Sheet title at lower right	
	Limits of muck excavation			S.P. number with T.H. designation at lower right	
	Backfill material			Comparison with Sample Plan completed	
	Typicals comply with the project memo/study report and the layout			Sample Plan Narrative and Checklist reviewed	
	ls sa	fety edge required? Include Detail		Complies with CADD Data Standards (i.e.	
	Station limits and dimensions agree with construction plan			level, line style, line weight, text size, cells, etc.)	

20% Plan Poviow Chacklist

30%	Plan Review Checklist	SP Number : Designer : Reviewed By : Date :
<u>Alig</u>	nment Plan	Page 1 of 1
	North Arrow on each sheet	project specific alignment (Discuss with Surveys)
	Scale on each sheet	Plans should be plotted at a 200 scale
	Horizontal Control Note on first sheet (Design needs to get this from the Surveys section)	Show PT, PC, and PI.
	All alignments are labeled correctly - CSAH's or CR's are referred to as such (not	Text reads from the right side of the sheet or from the bottom of the sheet
	just city street names) All points are labeled correctly	All text is legible and there is no text on top of text or lines going through text
	Station ticks and stationing (at least two	Drawn by: and Checked by: Initials included
stations for each alignment labeled on each sheet)		File name, plot name and date of plot at lower left
	Station equations with symbol shown correctly	Sheet title at lower right
	Point numbers correspond with the Mn/DOT numbering system	S.P. number with T.H. designation at lower right
	Point numbers agree with alignment tabulation	Comparison with Sample Plan completed
	Point numbers agree with Geopak alignment descriptions	Sample Plan Narrative and Checklist reviewed
	On longer length projects with multiple station equations, it is acceptable to store a	Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells, etc.)

30%	30% Plan Review Checklist			SP Number : Designer : Reviewed By : Date :
<u>Alig</u>	nmen	t Tabulation		Page 1 of 1
		numbers correspond with the Mn/DOT ering system		
	Point	numbers agree with alignment plan		Alignments for entrance and exit ramps Mn/DOT standards (see the Standard Plan
		numbers agree with Geopak alignment		sheets)
	descriptions Alignment names are exactly the same throughout plan			Point equivalents at beginning and/or end of alignments defined (i.e. A Pt. 12.0 ' left of T.H. XX 23+45.678 = Ramp Y 10+00.000)
Alignment tabulation information agrees with information in the .gpk file:				All text is legible and there is no text on top of text or lines going through text
		-		Drawn by: and Checked by: Initials included
		Stationing Coordinates Curve data Azimuths		File name, plot name and date of plot at lower left
	۸hoor	d and back azimuthe match evactly in		Sheet title at lower right
	Ahead and back azimuths match <u>exactly</u> in Geopak			S.P. number with T.H. designation at lower right
	Curve layout	radii agree with what is shown on the		•
				Comparison with Sample Plan completed
	All station equations shown correctly			Sample Plan Narrative and Checklist reviewed
_	Desig	n Speed Criteria met		Correlies with CADD Date Standards (i.e.
	station	nger length projects with multiple n equations, it is acceptable to store a et specific alignment (Discuss with ys)		Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells, etc.)

30%	80% Plan Review Checklist			SP Number : Designer : Reviewed By :
Top	ograph	ny Plans		Date :
<u> </u>	o greep i	, 2 00105		1 450 1 0/1
	labeled			Label inplace Lane/Shld dimensions and traffic flow arrows
		Roadway alignments (including equations) At least two stations for each		Patterns in legend match the patterns in the plan
	☐ Wal	alignment on each sheet Walls Bridges (Proposed/Inp.) Area of Environmental Sensitivity		Plan Sheet Location box (on projects with complicated plan sheet layouts) (optional)
Ō		R/W and Easements		Text reads from the right side of the sheet or from the bottom of the sheet
Construction limits are labeled and shown correctly. Accurate construction limits are particularly important as they are used to			All text is legible and there is no text on top of text or lines going through text	
	determi acquisit	ne right-of-way and easement tion.		Drawn by: and Checked by: Initials included
	Beginni	ing and End of Construction		File name, plot name and date of plot at lower left
	unless	utilities and drainage are shown separate sheets are used for inplace and/or drainage		Sheet title at lower right
	Propose	ed construction patterned (only new		S.P. number with T.H. designation at lower right
	constru Scale	ction)		Comparison with Sample Plan completed
	North A	rrow		Sample Plan Narrative and Checklist reviewed
	Legend			Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells,
	Label or Pattern Noxious Weeds			etc.)

Note: Topography items may be included on the Removal Plans

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SP Number : $\ _$	
Designer :	
Reviewed By:	
Date :	

Removal Plans

Page 1 of 1

	The follo	owing items are shown and properly :	see Tech memo 17-04-ENV-02. Work with Project Manager and Maintenance to determine if contractor or maintenance will perform the work.	
		All roadway alignments (including equations)		Legends and Patterning must match
		At least two stations for each alignment on each sheet	h alignment	Text reads from the right side of the sheet or from
				the bottom of the sheet
	Bridges (Proposed/Inp.) Roadways Labeled		All text is legible and there is no text on top of text or lines going through text	
	Beginning and End of Construction			Drawn by: and Checked by: Initials included
	Scale			File name, plot name and date of plot at lower left
	North Arrow			Sheet title at lower right
	Legend which clearly indicates removal items,			S.P. number with T.H. designation at lower right
	match pay item descriptions (See Removal Patterns and Line Styles microstation file)			Comparison with Sample Plan completed
	Remova tabulation	al items included on the Removals on		Sample Plan Narrative and Checklist reviewed
	check tr	ine Trees to be removed on the project, rees in the Clear Zone, work with Traffic Area Manager and pull accident history,		Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells, etc.)

Note: Removal items may be included on the Topography Plans

SP Number: _	
Designer :	
Reviewed By:	
Date :	

Con	<u>istruc</u>	ction Plans	Page 1 of	
	The flabel	following items are shown and properly		Noses identified by Standard Plate
				Scale
		Roadway alignments (including equations)		North Arrow and Laganda Shawa
		At least two stations for each alignment on each sheet		North Arrow and Legends Shown
		Curb and C&G		Initial R/W requirements/construction limits
		Pedestrian ramps Medians Median noses		Patterns in legend match the patterns in the plan
		Walls Bridges (Proposed/Inp.) Inplace railroads		City, County and Corporate Limits
		Inplace roadways adjacent to the proposed construction Inplace lakes, rivers, creeks		Plan Sheet Location box (on projects with complicated plan sheet layouts) (optional)
		Areas of environmental sensitivity R/W and Easements		Note(s) referring to details
		Construction Limits Label Trunk Highways (Ex TH 35W NB)		Text reads from the right side of the sheet or from the bottom of the sheet
	Begii	nning and End of All Project SP#		All text is legible and there is no text on top of text or lines going through text
	Begii	nning and End of Construction		Drawn by: and Checked by: Initials included
		Roadway and shoulder dimensions		File name, plot name and date of plot at lower left
	Path	s/walks labeled and dimensioned		
		Taper rates and pluses shown. Taper rates		Sheet title at lower right
		ld be shown as 1:x, not x:1.		S.P. number with T.H. designation at lower right
	Tape	er lengths computed correctly		-
		section radii, nose and other relevant es shown	ш	Sample Plan Narrative and Checklist reviewed
	Staff	Approved Layout Signed		Comparison with Sample Plan completed
	Direc	ction of traffic arrows		Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells,
	Clea	r Zone shown		etc.)

30%	80% Plan Review Checklist Intersection Detail			SP Number : Designer : Reviewed By : Date :	
Inte				Page 1 of 1	
	The following labels	ollowing items are shown and properly ed: Roadway alignments (including equations)	0	Label Beg./End Curb Reconstruction Gutter grades or spot elevations shown, if applicable	
		At least two stations for each alignment on each sheet		Provide Plan sheets to MnDOT ADA office prior to site visit	
		Median noses including standard plate number		Drawn by: and Checked by: Initials included	
		R/W Inp. Above ground Util. Inp. CB, MH, Drop Inlets or Aprons Walls		File name, plot name and date of plot at lower left	
		Bridges (Proposed/Inp.) Curb/C&G type		Text reads from the right side of the sheet or from the bottom of the sheet	
		Roadway and shoulder dimensions		All text is legible and there is no text on top of text or lines going through text	
	Paths	s/walks labeled and dimensioned		Sheet title at lower right	
		Taper rates and pluses. Taper rates should be shown as 1:x, not x:1.		S.P. number with T.H. designation at lower right	
	Noses and other relevant pluses Direction of traffic arrows Scale, 20 scale drawings			Comparison with Sample Plan completed	
				Sample Plan Narrative and Checklist	
				reviewed	
	North Arrow All radius points and tangent points labeled and tabbed			Complies with CADD Data Standards (i.e. level, line style, line weight, text size, cells,	
				etc.)	

30%	% Plan Review Checklist			SP Number : Designer : Reviewed By : Date :
<u>Pro</u>	files			Page 1 of 1
		cal control note (Design needs to get rom the Surveys section)		Bridge clearances checked
	Direc	ction of traffic arrows shown correctly		Stationing at crossing roadways/railroads shown
	the .g	e information agrees with information in gpk file:		Even increment elevations are shown on both sides of the sheet
		Grades High and low points PVC station and elevation PVI station and elevation		Stationing is shown along the bottom of the sheet
		PVT station and elevation Beginning and end of profile station and elevation		Text reads from the right side of the sheet or from the bottom of the sheet
		e at profile tie-in points at the nning/end of profiles		All text is legible and there is no text on top of text or lines going through text
	Ties	Ties to other alignments at the beginning/end of profile shown vertically (including the vertical line)		Drawn by: and Checked by: Initials included
	begir			File name, plot name and date of plot at lower left
		Subgrade excavation depth and tapers (may or may not be included in 30% plan). Tapers should be shown as 1:x, not x:1.		Sheet title at lower right
				S.P. number with T.H. designation at lower right
-		Profile grade, grading grade, and existing ground line labeled		Comparison with Sample Plan completed
		Muck/rock excavation shown and labeled correctly		Sample Plan Narrative and Checklist reviewed
	Desig	gn speed criteria are met		Complies with CADD Data Standards (i.e.
	Bridges (Prop./Inp.) shown and labeled		_	level, line style, line weight, text size, cells, etc.)

Bridge excavation shown/Backfill w/ ?? material

			Designer : Reviewed By : Date :
Sup	erele	vation Plans	Page 1 of 1
	The fo	ollowing items are shown and properly	Legend
		Roadway alignments (including equations)	Patterns in legend match the patterns in the plan
		At least two stations for each alignment on each sheet	Label High/Low points
		Walls Bridges	Plan Sheet Location box (on projects with complicated plan sheet layouts) (optional)
	_	ning and End of Construction	Text reads from the right side of the sheet or from the bottom of the sheet
		way and shoulder dimensions relevation transitions patterned	All text is legible and there is no text on top of text or lines going through text
superelev		pluses and cross-slopes where evation transition begins and ends	Drawn by: and Checked by: Initials included
	and where the superelevation is zero. Format cross slope text as 0.02		File name, plot name and date of plot at lower left
	Super	relevation transition lengths computed ctly	Sheet title at lower right
	Label	"ft/ft" on cross slopes or use a note	S.P. number with T.H. designation at lower right
	Exam points	ine superelevation transitions for low	Comparison with Sample Plan completed
	Clear	Zone shown	Sample Plan Narrative and Checklist reviewed
	Scale		Complies with CADD Data Standards (i.e.
	North	Arrow	level, line style, line weight, text size, cells, etc.)

SP Number :

Note: May be combined with Drainage Plans.

Grid Elevations and Distances

General Cross Section Notes (on first sheet

only)

			Designer : Reviewed By : Date :
<u>Cro</u>	ss Sectio	ns	Page 1 of 1
	The following items are shown and properly labeled:		Text reads from the right side of the sheet or from the bottom of the sheet
	□ W	l roadway alignments 'alls ridges (Prop./Inp.)	All text is legible and there is no text on top of text or lines going through text
	U1	Utilities - Existing R/W and Easements Slope ratios Paths/walks	Drawn by: and Checked by: Initials included
			File name, plot name and date of plot at lower left
	Beginning and End of Construction		Sheet title at lower right
	Inplace, s	urvey, or construction centerlines	S.P. number with T.H. designation at lower
	Profile Elevations, Subcuts, Muck Excavation, Rock excavation, Ditch grades, etc. cross-checked		right Comparison with Sample Plan completed

reviewed

etc.

SP Number : _____

Sample Plan Narrative and Checklist

Complies with CADD Data Standards (i.e.

level, line style, line weight, text size, cells,