

Meeting Minutes
US 52 Predesign
PMT Meeting #3
Urland Church
1 PM, August 17, 2010

Attendees: Ken Bjornstad, Goodhue County
Greg Isakson, Goodhue County
Jeff Bunch, Mn/DOT
Dennis Benson, Leon Township
Bill Klingbeil, HR Green
Jack Broz, HR Green
Charleen Zimmer, Zan Associates

Note: Minutes are in *italics*.
Action Items and Important Notes are in **Bold Type Italics**

1. Introductions
2. Review of Meeting Minutes and Action Items
3. Project Update
 - a. Data received or retrieved since last meeting
 - i. Parcel data *Received from Goodhue County*
 - ii. Drainage Data *Received from Mn/DOT*
 - iii. Pavement Condition *Received from Mn/DOT*
 - iv. LIDAR Data *In progress in receiving from Goodhue County*
 - b. Public Meeting *Everything accomplished*
 - i. Review setup of venue
 - ii. Graphics
 - iii. Presentation
 - iv. Questionnaires, newsletter
 - c. Early Notification Memo *Word document and figures sent to Mn/DOT*
4. Schedule
 - a. Public Involvement Meeting – August 25
 - b. Early Notification Memo – August, 2010
 - c. Preliminary Geometric Layout – September 1, 2011
 - d. EA/EAW Documents – September 1, 2011
 - e. Final Geometric Layout – December 1, 2011
 - f. Final Delivery of all Project Documents – February 1, 2012
5. Project Work Plan:
 - a. Next Steps
Public involvement meeting

*Update website
Create Tech Memos 1 and 2
Begin Alternatives Development*

6. Project Management:
- a. Invoices/budget
Invoice 2 received, approved, and paid.
 - b. Next meeting

**Tuesday, September 28
Urland Lutheran Church
8-10 AM**

Action Items:

Action Item #1: Jeff to bring update of Cannon Falls project to open house or send to Bill

Update: Ken provided copy of project for the open house

Action Item #2: Jeff to send out link for project website

Update: Jeff sent link for website

<http://www.dot.state.mn.us/d6/projects/hwy52accessstudy/index.html>

Action Item #3: Jeff to get copy of what Mn/DOT is currently doing along Hwy 52 in Zumbrota

Action Item #4: HR Green to get the following information for the project area:

- Emergency vehicle service areas
- School bus routes

Action Item #5: HR Green to contact City of Northfield Engineers to discuss CSAH 9.

Action Item #6: PMT to invite Hwy 52 Partnership to meeting after alternatives are developed.

Action Item #7: Ensure school districts and emergency responders are contacted and included in the project process.