

To: Minnesota Intrastate Motor Carriers of Passenger (MCP)

Subj: Vehicle Inspection Procedures

### Inspections—

Vehicles operating as a Minnesota Intrastate MCP must be inspected annually.

The following schedule shows when the vehicles must be inspected and by whom.

	Vehicle Status	When Inspected	Authorized Inspector?
New Authority	Initial MCP Vehicle Registration 8+ to 15 passengers, including driver	Inspected within <b>90 Days</b> of date certificate of registration is issued	Certified Inspector*, DPS or MnDOT
	Initial MCP Vehicle Registration 16 or more passengers, including driver	**Inspected <b>before</b> operating vehicle	Certified Inspector*, DPS or MnDOT
Existing Authority	Vehicle is added to <b>your</b> MCP authority when previously used under <b>your</b> Limousine authority.	Inspected within <b>45 days</b> of date cab card is issued	Certified Inspector*, DPS or MnDOT
	Vehicle Credential Up for Renewal	**Must have a current inspection	Certified Inspector*, DPS or MnDOT
	Adding a vehicle to <b>your</b> existing authority	Must be inspected before putting into operation	Certified Inspector*, DPS or MnDOT

\*Certified Inspector is a person who has been certified by the commissioner of Public Safety after having received training provided by the State Patrol or other training approved by the commissioner of Public Safety.

\*\*As applicable, an authorized inspector must inspect your vehicle before you are able to obtain and/or renew your vehicle cab card. All cab cards expire annually. It is crucial for **you** to be aware of the expiration date and allow enough time (preferably one month prior to the expiration) to get your vehicle inspected. If you choose to have your vehicle inspected by MnDOT, you must call the dedicated vehicle inspection scheduling line **651-366-3648**, to schedule an appointment. The outgoing message will prompt you to leave a message and one of the schedulers will return your call.

Unless otherwise instructed by the scheduler, MCP carriers located in or near the seven county metropolitan will be asked to bring their vehicles to MnDOT's inspection sight located at 1912 East 66<sup>th</sup> Street, Richfield, MN. **SEE MAP -By Appointment ONLY-**

**Note:** MnDOT inspection appointments are frequently about 3 weeks out. You may want to utilize a certified annual inspector in your area for your annual vehicle inspection(s).

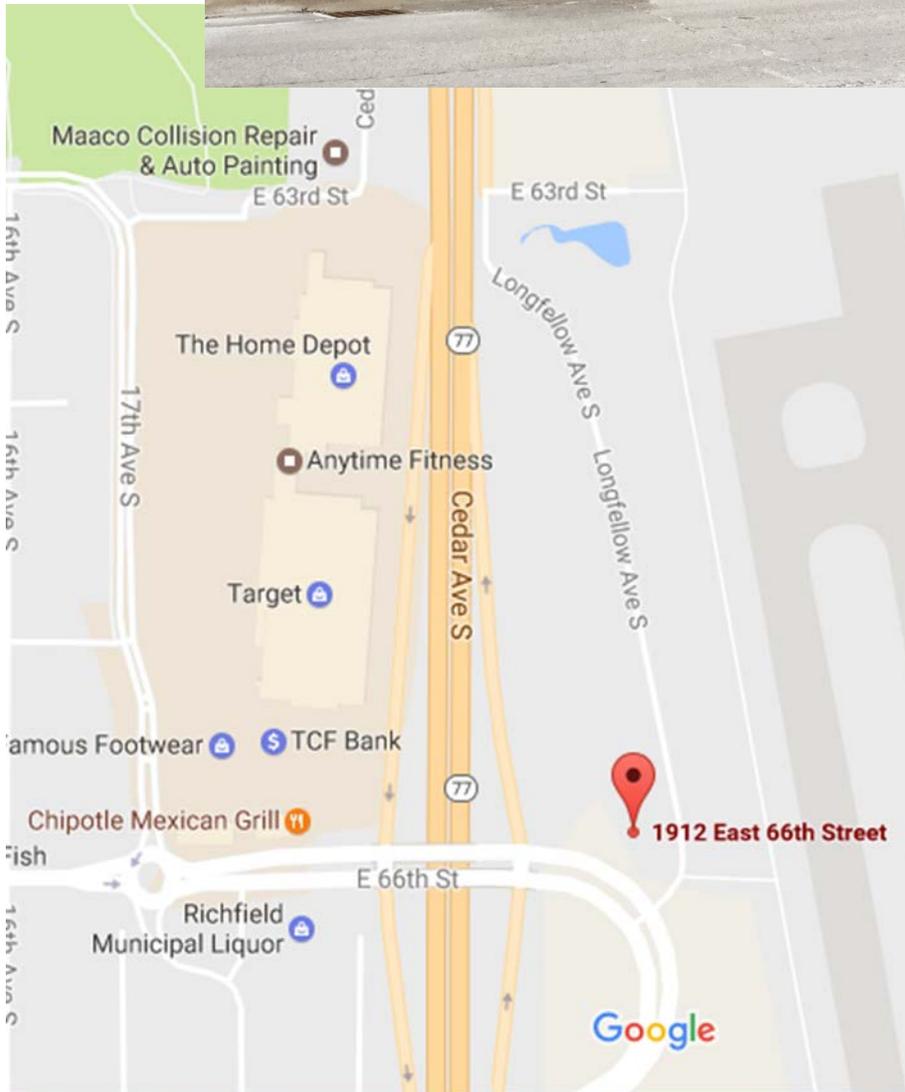
You will not be issued a new cab card until your vehicle has been inspected. The inspector will provide you with a copy of the completed inspection report. **IT IS THE ONLY COPY YOU WILL RECEIVE.** It is **YOUR** responsibility to provide the CREDENTIALS UNIT with a copy of your satisfactory inspection report before you can obtain your specific vehicle credential.

If you have questions about the vehicle inspections, please call 651-366-3661. Thank you.

# FIRST Building

1912 East 66<sup>th</sup> Street

Richfield, MN 55423



Park your vehicles next to the designated sign to wait for your appointment.