

Motor Carrier of Passengers: How to obtain authority

Obtain an information packet by visiting our website at www.mndot.gov/cvo/packet/pass.pdf or by calling 651-215-6330.

Familiarize yourself with the Instructions and Rules & Statutes provided in the information packet.

Register your business name with the Secretary of State at <https://mblsportal.sos.state.mn.us/Business/Search>.
Phone number: 651-296-2803

Apply for a USDOT Number www.fmcsa.dot.gov/registration (Print a copy of your online filing and submit that copy with your completed application.)
Learn about USDOT Numbers at www.mndot.gov/cvo/factsheets/USDOTNumber.pdf

Obtain Commercial Insurance under your business name as registered with the Secretary of State. (Obtain Workers' Compensation Insurance if your business requires it.) For requirement information visit www.dli.mn.gov/business/workers-compensation-businesses.

Phone number: 651-284-5298.

When you are ready to submit a completed application to MnDOT, contact your insurance agent to have their corporate office submit a **Form E** to MnDOT.

Submit completed application (www.mndot.gov/cvo/applications/passengerapplication.pdf) in person, by mail, or by fax to (651) 366-3718. (You must complete and submit the Certificate of Compliance Minnesota Workers' Compensation Law page, even if you are not required to obtain that insurance.)

Applications may take more than one day to process.

For more information regarding Motor Carrier of Passengers visit our website at www.mndot.gov/cvo/passenger/forhire.html

When your authority certificate is granted, you must register your vehicles in order to be operational.

To register your vehicle you must first have it inspected by a DPS-Certified Inspector. Call (651) 350-2000, option 2-3, for a list of certified inspectors. Once inspected you must complete and submit a vehicle registration form, and \$75.00 per vehicle to MnDOT. Find the form at: www.mndot.gov/cvo/applications/renew-newvehregapp.pdf.