



Minnesota Department of Transportation

Office of Civil Rights, MS 170
395 John Ireland Boulevard
Saint Paul, MN 55155

September 3, 2015

Mr. James Dvorak, PE
SRF Consulting Group, Inc.
One Carlson Parkway north, Suite 150
Minneapolis, MN 55447

**SUBJECT: Contract # 1000410
SP 2515-21**

Dear Mr. Dvorak:

Please be advised that SRF Consulting Group, Inc. has met the requirements of the Targeted Group Business program on the above-referenced project. Therefore, the MnDOT Office of Civil Rights (OCR) cleared this project on September 3, 2015. Mn/DOT is currently reviewing the remaining requirements for contract award.

Please note that Minnesota Statutes, section 337.10, requires prime contractors and all subcontractors on building and construction contracts to promptly pay their subcontractors, service providers, and material suppliers, for undisputed services provided, within ten (10) days of receipt of payment from MnDOT. Additionally, subject to any withholdings specified in the contract or retainage agreements, such prime contractors and subcontractors are required to make monthly progress payments to all subcontractors and material suppliers.

Moreover, MnDOT requires that you report payments made to all your first-tier subcontractors, suppliers and service providers, including truckers and independent contractors. In this connection, please note the PROMPT PAY REQUIREMENTS included in the Special Provisions. You must use the web Tms*port Civil Rights and Labor ("wTCRL") system to electronically report payments made to first-tier subcontractors, based on applicable prompt pay requirements. In turn, all first-tier contractors must use wTCRL to electronically report payments made to second-tier subcontractors. All subcontractors must use wTCRL to electronically verify receipt of such payments. You should be aware that MnDOT may withhold payments if you fail to comply with applicable payment reporting requirements.

Finally, please also note that prior to any final payment on this contract, you must verify total TGB participation and payment on the project. You must make this verification by submitting an electronic report of the same via wTCRL. For more information regarding wTCRL, please visit MnDOT's Labor Compliance website at: <http://www.dot.state.mn.us/const/labor/civil-rights-labor.html>. Here you will find an interactive e-learning tool, as well as reference material, to help you navigate the new wTCRL system. Please keep a copy of this document in your files for your reference when submitting the ongoing required reports.

Joyce Brown-Griffin has been assigned to this project. If you have any questions concerning this project, she can be reached at 651-366-3350.

Sincerely,

D. Kimberly Collins, Director
Office of Civil Rights

cc: Prentiss Sayeweh / Mn/DOT Contract Administrator
Joyce Brown-Griffin / Mn/DOT Awards Specialist
Mn/DOT OCR File

Enclosure: Contractor Payment Form
Total Payment Affidavit

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