

Construction Truck Operating Cost Survey:

Survey Period: October 5 to December 4, 2017

Surveys must be received on or before 4:30p.m., December 4, 2017. Data submitted is used to determine minimum truck rental rates to be paid on public works projects covered by Minn. Stat. §177.44.

1. TYPE OF OPERATION (check one): <input type="checkbox"/> Contractor / Trucking Firm <input type="checkbox"/> Independent Owner / Operator	2. TYPE OF UNIT (check one): COUNT ALL AXLES <i>(submit a separate survey for each different type of unit)</i> <input type="checkbox"/> Three Axle Unit "Tandem" <input type="checkbox"/> Four Axle Unit Straight Body Truck "Triple or Tri" <input type="checkbox"/> Five or More Axle Unit Straight Body Truck "Quad, Quint" <input type="checkbox"/> Tractor Only <input type="checkbox"/> Trailer Only
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2016 Annual Operational Costs *(please see instructions on reverse side)*

3. Number of units: _____	4. Total hours of operation for all units in 2016: _____
5. Purchase Price a. Number of units purchased in or after 2010: _____ b. Total purchase price of all unit(s) purchased in or after 2010: _____	
6. Fuel (tractors only – do not include if you are reporting only on trailers) a. Average gallons per hour used by all vehicles in 2016: _____ b. Total fuel costs in 2016 for all vehicles: _____	
7. Maintenance Total of maintenance costs for all units in 2016: _____	
8. 2016 Vehicle Insurance	9. 2016 Total HVU Taxes
10. 2016 Total License Fees	11. 2016 Total Permit fees
12. Truck Broker Fees a. 2016 Total Truck Broker fees paid: _____ b. On average, what broker fee was paid per unit per hour in 2016: _____	
13. Administrative Expenses Total administrative expenses in 2016 excluding payroll: _____	

All trucks reported here are used in road construction projects.

**Survey responses cannot be used if this box is not checked*

NAMES OF INDIVIDUALS SUBMITTING INFORMATION REMAIN PRIVATE.

The identity and address of individuals supplying data is private and the Minnesota Department of Labor & Industry may not, by law, disclose this data (M.S. § 175.27 and 175.24). Cost data is public and may be viewed upon request.

Notice: <i>The willful falsification of any submitted information may result in civil or criminal prosecution. (M.S. §609.63, subd. 1(6))</i>		Submitted by (print name):	Title:
The submitted information is certified true and correct to the best of my knowledge.		Firm:	
U.S. DOT #:		City:	
		State / Zip Code:	Telephone:
Signature:	Date:	E-mail:	

Notice: *an electronic signature has the same validity and meaning as a handwritten signature and is legally binding.*

INSTRUCTIONS - for completing Construction Truck Operating Cost Survey

Contact DLI Labor Standards at 651-284-5091 or dli.prevwage@state.mn.us

if you have questions or need assistance.

Question	Instruction
1. Type of Operation	Check "Contractor/Trucking Firm" if you employ or contract one or more truck drivers other than yourself. Check "Independent Owner/Operator" if you do not employ or contract any other drivers.
2. Type of Unit	Submit one survey for each of the types of unit operated by you or your firm. E.g., if you have 20 four-axle units and 10 five-axle units, you should submit 2 reports: one for the 20 four-axle units, and one for the 10 five-axle units. Count all axles, including the steering axle, on each truck. The total costs stated on all reports should add up to your total trucking operation costs excluding driver payroll costs.
3. Number of Units	Report the number of units for which the report is valid. See instructions for "type of unit" above.
4. Hours of Operation	Report the number of hours of operation in the previous calendar year for all units being reported.
5. Purchase Price (Depreciation Costs)	a. Report the number of units being reported that were purchase on or after January 1, 2010. b. Report the actual total purchase price (including sales and federal excise tax) for the unit(s) being reported for vehicles purchased on or after January 1, 2010.
6. Fuel	a. Report the average hourly fuel consumption of all units being reported based on an average gallons per hour used during the previous calendar year. b. Report the actual total cost spent on fuel in the previous calendar year for all units being reported. Include fuel taxes in this category. E.g., if you are reporting 3 units which had fuel costs, including fuel taxes, of \$8,500, \$10,500 and \$11,000 respectively during the previous calendar year, you would report $(8,500 + 10,500 + 11,000) = \$30,000$. If you are reporting for "Trailer Only," this cost category should be \$0. Enter the average gallons per hour for the units reported in the line provided.
7. Maintenance, oil, lubrication, repair and tires	Report the actual total cost spent on maintenance, oil, lubrication, repair and tires in the previous calendar year for all units being reported. Include tire recapping costs and subtract casing credits. Include the cost of oil filters, belts, bearings, brakes, grease, gear lubes, alternators, batteries, injectors, tune ups, turbos, fuel pumps, water pumps, transmissions, front rears, rear rears, and front axles. Also include the labor cost for maintenance, repair and tire work. E.g., if you are reporting 3 units which had maintenance, repair and tire costs of \$9,000, \$16,000 and \$20,000 respectively during the previous calendar year, you would report $(9,000 + 16,000 + 20,000) = \$45,000$.
8. Vehicle insurance	Report the actual total cost spent on vehicle insurance (liability, comprehensive, cargo, physical damage, dead head, etc.) in the previous calendar year for all units being reported. Do not include unemployment insurance, workers' compensation insurance, real estate insurance, or any other kind of insurance except vehicle operation insurance. E.g., if you are reporting 3 units which had vehicle operation insurance costs of \$1,400, \$2,100 and \$2,500 respectively during the previous calendar year, you would report $(1,400 + 2,100 + 2,500) = \$6,000$.
9. HVU taxes 10. License Fees 11. Permit Fees	Report the actual total cost spent on heavy vehicle use (HVU) taxes, licenses and permits in the previous calendar year for all units being reported. Do not include real estate taxes, payroll taxes, income taxes or fuel taxes. Licenses and permits include vehicle registration fees and hazardous material permits.
12. Truck broker fees	a. Report the actual total cost spent on truck broker fees in the previous calendar year. If you use a truck broker or contractor but do not pay a truck broker fee, report \$0 in this category. b. Report the average hourly cost charged by the truck broker for the use of all units being reported. If you pay multiple rates, include the average hourly rate.
13. Administrative expenses	Report all other operating costs except driver payroll costs in the previous calendar year. Do not include the wages, FICA, workers' compensation insurance, health insurance, pension or any other payroll costs for truck drivers. Do not include personal or corporate income taxes (not considered operating expenses). Include all overhead expenses, including the salaries, etc. of central office and maintenance facility employees, central office and maintenance facility space rent and utilities, etc. and include all non-payroll, non-income taxes—e.g., real estate taxes—and real estate insurance in this category. If your firm provides services other than trucking services, allocate administrative costs proportionately with revenues.