



Solicitations Assistance Webinar

Office of Transit & Active Transportation

July 21, 2020

Agenda

Time	Topic
10:00-10:15	Welcome and Introductions
10:15-10:45	2021-2025 Replacement Vehicle Application
10:45-11:00	Q & A
11:00-11:45	2024-2025 Facility, Large Cap. & Technology Application
11:45-12:00	Q & A

2021 – 2025 Replacement Vehicles

BlackCat
TRANSIT DATA MANAGEMENT SYSTEM

Dashboard Projects Organizations **Applications** Resources Reports Review

All Grant Opportunities

Available Grant Opportunities

Select One

Grant Opportunities

Year: 2021 Organization: All Program: Capital - Vehicle Only

Year	Organization	Grant
View	2021 Arrowhead Economic Opportunity Agency	Capital - Vehicle Only
View	2021 Becker County Transit	Capital - Vehicle Only
View	2021 Brown County Human Services	Capital - Vehicle Only
View	2021 Cedar Valley Services, Inc.	Capital - Vehicle Only
View	2021 Central Community Transit Joint Powers Board	Capital - Vehicle Only
View	2021 City of Brainerd	Capital - Vehicle Only
View	2021 City of East Grand Forks	Capital - Vehicle Only
View	2021 City of Fosston	Capital - Vehicle Only
View	2021 City of Hibbing	Capital - Vehicle Only
View	2021 City of La Crescent	Capital - Vehicle Only
View	2021 City of Mankato	Capital - Vehicle Only
View	2021 City of Moorhead	Capital - Vehicle Only

BlackCat
TRANSIT DATA MANAGEMENT SYSTEM

Kirby Becker - My Account | System V

Dashboard Projects Organizations Applications Resources Reports Review Contracts Grants

Grant Opportunity

Public Transit Participation Grant Program - Capital (Vehicle Only) (Capital - Vehicle Only)

Organization: Becker County Transit Application Deadline: 8/30/2020 12:00:00 AM Status: Not Submitted

Application Forms

Before you can submit this opportunity you would need to download and re-upload all necessary documents.

Form	
Download - Application Instructions	
Download - Vehicle Scoring Criteria	
Download - Fleet Replace Eligibility Policy	
<input checked="" type="checkbox"/> Download - Vehicle Inventory Replacement Eligibility	Attach Upload
<input checked="" type="checkbox"/> Download - Independent Cost Estimate	Attach Upload
Download - Independent Cost Estimate Samp	
Download - Resolution - Upload in Resolution	

- Attach only capital vehicles projects that your agency is seeking award in 2021
- 2022-2025 are for programming purposes

Projects

There are no projects attached to this grant opportunity.

Application Budget

Additional Documents

Document Name:

Select Document [Browse...](#)

[Upload](#)

Document Name	Size	Modified
Edit Becker Co Fleet Inventory List_7_01_2020	232 KB	07/15/2020 10:38:04

2021 – 2025 Replacement Vehicles

Steps

1. Download your 2021-2025 Replacement Vehicle List provided in BlackCat
2. Fill out the 2021-2025 Replacement Vehicle List
 - A. Fill in all cells that are highlighted (i.e. missing data).
 - B. Determine eligible replacement year (conditional color formatting by eligible year) and identify desired replacement drop down selection.
 - C. Include UPIN# if project exists in BlackCat. If one does not exist, a project will need to be created in BlackCat (see application instructions for specifics). Once created, include UPIN# in list.
 - D. Identify pre-populated “System Comment” if necessary.
3. Update project in BlackCat if needed. For example, if replacing a Class 500 with a Class 400, the project would need to be updated to align. This would also include updating the project details tab (i.e. CY, priority number, description – type of bus, and budget).
4. Upload the completed inventory file back into BlackCat under Application\Vehicle Inventory Replacement Eligibility

2021 – 2025 Replacement Vehicles

Spreadsheet Walk-Through

- Same basic look as 2020-2023 fleet inventories
- Several enhancements from last solicitation

- Conditional formatting for “Transit Replacement Year Option” (No Legend)
- Additional UPIN column
- System Comments column with built drop downs

Organization	Replaced VIN (VIN# of vehicle used for replacement)	VIN	Agency Id	Category/Class	Vehicle (Chassis) Year	Status	Condition as of 12/2019	Condition Rating	Mileage as of 12/2019
Wonderful Transit System	VIN#1	WTS1	Light-Duty Mid-Sized Bus/400	2014	Active	3.70	Good	195,630	
Wonderful Transit System	VIN#2	WTS2	Light-Duty Mid-Sized Bus/400	2014	Active	4.10	Good	142,574	
Wonderful Transit System	VIN#3	WTS3	Light-Duty Mid-Sized Bus/400	2015	Active	4.30	Good	168,427	
Wonderful Transit System	VIN#4	WTS4	Light-Duty Mid-Sized Bus/400	2016	Active	4.10	Good	164,479	
Wonderful Transit System	VIN#5	WTS5	Light-Duty Mid-Sized Bus/400	2016	Active	4.20	Good	148,695	
Wonderful Transit System	VIN#6	WTS6	Light-Duty Mid-Sized Bus/400	2016	Active	3.70	Good	203,241	
Wonderful Transit System	VIN#7	WTS7	Light-Duty Mid-Sized Bus/400	2016	Active	4.70	Excellent	103,943	
Wonderful Transit System	VIN#8	WTS8	Light-Duty Mid-Sized Bus/400	2016	Active	4.80	Excellent	99,551	
Wonderful Transit System	VIN#9	WTS9	Medium-Duty Bus/500	2014	Active	3.10	Adequate	214,960	
Wonderful Transit System	VIN#10	WTS10	Light-Duty Mid-Sized Bus/400	2018	Active	4.80	Excellent	87,258	
Wonderful Transit System	VIN#11	WTS11	Light-Duty Mid-Sized Bus/400	2018	Active	4.90	Excellent	56,809	
Wonderful Transit System	VIN#12	WTS12	Medium-Duty Bus/500	2016	Active	5.00	Excellent	71,895	

InServiceDate	Lifetime Maintenance Costs (As of 12/31/2019)	Eligible Replacement Year	Projected Replacement Cost	Transit Replacement Year Option (Drop Down Selection Required)	Identify BlackCat UPIN# (if no UPIN# system should set- up project and include UPIN after project set-up in BlackCat)	MnDOT Comments	System Comments
1/3/2014	\$6,698.00	2021	\$95,000				
11/19/2014	\$6,476.00	2021	\$95,000				
11/19/2014	\$5,142.00	2021	\$95,000				
10/13/2015	\$3,211.00	2021	\$95,000				
10/13/2015	\$7,653.00	2021	\$95,000				
10/13/2015	\$5,906.00	2021	\$95,000				
9/12/2016	\$3,931.00	2021	\$95,000				
9/12/2016	\$805.00	2021	\$95,000				
2/18/2014	\$17,727.00	2021	\$170,000				
2/20/2018	\$7,399.00	2023	\$101,000				
2/20/2018	\$3,550.00	2023	\$101,000				
11/2/2016	\$1,947.00	2023	\$180,000				

2021 – 2025 Replacement Vehicles

Step 1: Fill in all cells that are highlighted

VIN	Agency Id	Category/Class	Vehicle (Chassis) Year	Status	Condition as of 12/2019	Condition Rating	Mileage as of 12/2019	InServiceDate	Lifetime Maintenance Costs (As of 12/31/2019)	Eligible Replacement Year
VIN#1	WTS1	Light-Duty Mid-Sized Bus/400	2014	Active	3.70	Good	195,630	1/3/2014	\$6,698.00	2021
VIN#2	WTS2	Light-Duty Mid-Sized Bus/400	2014	Active	4.10	Good	142,574	11/19/2014	\$6,476.00	2021
VIN#3	WTS3	Light-Duty Mid-Sized Bus/400	2015	Active	4.30	Good	168,427	11/19/2014	\$5,142.00	2021
VIN#4	WTS4	Light-Duty Mid-Sized Bus/400	2016	Active	4.10	Good	164,479	10/13/2015	\$3,211.00	2021
VIN#5		Light-Duty Mid-Sized Bus/400	2016	Active	4.20	Good	148,695	10/13/2015	\$7,653.00	2021
VIN#6	WTS6	Light-Duty Mid-Sized Bus/400	2016	Active	3.70	Good	203,241	10/13/2015	\$5,906.00	2021
VIN#7	WTS7	Light-Duty Mid-Sized Bus/400	2016	Active	4.70	Excellent	103,943	9/12/2016	\$3,931.00	2021
VIN#8	WTS8	Light-Duty Mid-Sized Bus/400	2016	Active	4.80	Excellent	99,551	9/12/2016	\$805.00	2021
VIN#9	WTS9	Medium-Duty Bus/500	2014	Active	3.10	Adequate		2/18/2014		2021
VIN#10	WTS10	Light-Duty Mid-Sized Bus/400	2018	Active	4.80	Excellent	87,258	2/20/2018	\$7,399.00	2023
VIN#11	WTS11	Light-Duty Mid-Sized Bus/400	2018	Active	4.90	Excellent	56,809	2/20/2018	\$3,550.00	2023
VIN#12	WTS12	Medium-Duty Bus/500	2016	Active	5.00	Excellent	71,895	11/2/2016	\$1,947.00	2023

Step 2: Identify desired replacement drop down selection

Drop down selections

- 2021
- 2022
- 2023
- 2024
- 2025
- No Plans to Replace Between 2021-2025
- Not Eligible
- Replaced

Lifetime Maintenance Costs (As of 12/31/2019)	Eligible Replacement Year	Projected Replacement Cost	Transit Replacement Year Option (Drop Down Selection Required)	Identify BlackCat UPIN# (if no UPIN# system should set-up project and include UPIN after project set-up in BlackCat)	MnDOT Comments	System Comments
\$6,698.00	2021	\$95,000				
\$6,476.00	2021	\$95,000				
\$5,142.00	2021	\$95,000	2021			
\$3,211.00	2021	\$95,000	2022			
\$7,653.00	2021	\$95,000	2023			
\$5,906.00	2021	\$95,000	2024			
\$3,931.00	2021	\$95,000	2025			
\$805.00	2021	\$95,000	No Plans to Replace Between 2021-2025			
	2021	\$170,000	Not Eligible			
\$7,399.00	2023	\$101,000	Replaced			
\$3,550.00	2023	\$101,000				
\$1,947.00	2023	\$180,000				

2021 – 2025 Replacement Vehicles

Step 3: Fill in UPIN# from existing project in BlackCat (or create new one)

Projects

There are no projects attached to this grant opportunity.

Attach

Application Budget

Export

Additional Documents

Document Name:

Select Document **Browse...**

Upload

Document Name	Size	Modified
Becker Co Fleet Inventory List 7_01_2020	232 KB	07/15/2020 10:38:04

Edit **Email**

Select projects to attach to opportunity

Line Item	Year	Description	Stimulus	Budgeted Amount	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.04	2021	Purchase Replacement < 30 Ft Bus	\$91,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	Yes	\$155,000.00
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$155,000.00	
<input type="checkbox"/>	11.12.02	2021	Purchase Replacement Std 35 Ft Bus	\$0.00	

Attach Projects

Projects

Line Item	CY	Description	
Remove	11.12.02	2021	Purchase Replacement Std 35 Ft Bus

Application Budget

Project Overview

Project Details

Funding Request

Documents

Project Summary

Project Information

Arrowhead Economic Opportunity Agency : Purchase Replacement Std 35 Ft Bus

UPIN: BCG0003745

Status: Open

Application: Public Transit Participation Grant Program - Capital (Vehicle Only)

Select

Funding Requests

Status	Year	Requested	Allocated	Encumbered	Modified	
Select	Not Submitted	2021	\$155,000	\$0	\$0	10/25/2016

2021 – 2025 Replacement Vehicles

Step 3: Fill in UPIN#

InServiceDate	Lifetime Maintenance Costs (As of 12/31/2019)	Eligible Replacement Year	Projected Replacement Cost	Transit Replacement Year Option (Drop Down Selection Required)	Identify BlackCat UPIN# (if no UPIN# system should set-up project and include UPIN after project set-up in BlackCat)
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10/13/2015	\$5,906.00	2021	\$95,000		
9/12/2016	\$3,931.00	2021	\$95,000		
9/12/2016	\$805.00	2021	\$95,000		
2/18/2014		2021	\$170,000	2021	BCG0003745
2/20/2018	\$7,399.00	2023	\$101,000		

Step 4: Identify System Comment if necessary

Drop down selections

- Want to replace this bus with a van - **procurement done by system**
- Want to replace this bus with a Class 300 Bus
- Want to replace this bus with a Class 400 Bus
- Want to replace this bus with a Class 500 Bus
- Want to replace this bus with a Class 600 Bus
- Want to replace diesel bus with gas bus
- Want to replace gas bus with diesel bus
- Want to replace gas or diesel bus with alternative fuel bus (**identify fuel type**)
- Want to replace alternative fuel bus with gas or diesel bus
- Bus has safety issue - asking for early replacement (**provide description**)
- Bus has been replaced or awarded for replacement (waiting for new bus)
- Bus transferred to (**include transit system name**)
- Other (**provide description**)

Lifetime Maintenance Costs (As of 12/31/2019)	Eligible Replacement Year	Projected Replacement Cost	Transit Replacement Year Option (Drop Down Selection Required)	Identify BlackCat UPIN# (if no UPIN# system should set-up project and include UPIN after project set-up in BlackCat)	MnDOT Comments	System Comments
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\$7,653.00	2021	\$95,000				
\$5,906.00	2021	\$95,000				
\$3,931.00	2021	\$95,000				
\$805.00	2021	\$95,000				
	2021	\$170,000				
\$7,399.00	2023	\$101,000				
\$3,550.00	2023	\$101,000				
\$1,947.00	2023	\$180,000				

Q & A

- Questions about Replacement Vehicle Applications?

2024-2025 Facility, Large Cap. & Technology Application

Application Timeline

- July 15, 2020 – MnDOT releases application
- July 21, 2020 – Solicitation Assistance Webinar
- September 15, 2020 – Application due from applicants to MnDOT

2024-2025 Facility, Large Cap. & Technology Application

Eligible projects include;

- Capital projects to rehabilitate, purchase, construct, or lease bus-related facilities.
- Non-Facility capital projects in excess of \$5,000.
- Technology projects in excess of \$5,000. (Requires Technology System Analysis)

Facility, Large Cap. & Technology Application Process

- Applications are completed online through a two-part process.
- Apply using the online forms linked below. Click the links to access the forms via Formstack.
 - [Public Transit Capital Facilities Application Form](#)
 - [Public Transit Capital Non-Facilities Application Form](#)
 - [Public Transit Capital Technology Application Form](#)
- Complete one online application form for each proposed project for 2024-2025.
- Before clicking submit, **save a PDF copy** of each completed application form for your own records.
- Click the Submit button at the bottom of the form to submit each application to MnDOT.

Local Match Requirements

- For projects under this solicitation, the match is 20 percent local funds. For Bus-related Equipment and Facilities (such as recharging or refueling facilities, including clean fuel or alternative-fuel vehicle-related equipment), the match is 10 percent local funds.
- Eligible sources of local match include the following:
 - cash from non-Government sources other than revenues from providing public transportation services;
 - revenues derived from the sale of advertising and concessions;
 - amounts received under a service agreement with a State or local social service agency or private social service organization;
 - revenues generated from value capture financing mechanisms; or funds from an undistributed cash surplus;
 - replacement or depreciation cash fund or reserve.

Facility, Large Cap. & Technology Scoring Criteria

Applications will be evaluated based on the quality and extent to which they demonstrate how the proposed project addresses: (Choose One)

- **Improve customer experience**
- **Improve operational efficiency**
- **Improve public or employee safety**
- **Mitigate environmental impacts**
- **Promote Employee Retention**

Facility, Large Cap. & Technology Scoring Criteria continued.....

Extend Useful Life/Improving Condition

- There is a clear link between investment and the extension of service life.

Project Implementation Strategy

- The Project is ready to implement within a reasonable period of time and the applicant's proposed implementation plans are reasonable and complete.

Planning and Local/Regional Prioritization;

- The proposed project will be consistent with local and regional long-range planning documents and local government priorities; including long-range transportation plans.

Facility, Large Cap. & Technology Application Forms

- **Review Application Forms**

- [Public Transit Capital Facilities Application Form](#)
- [Public Transit Capital Non-Facilities Application Form](#)
- [Public Transit Capital Technology Application Form](#)

- Complete one online application form for each proposed project for 2024-2025.
- Before clicking submit, **save a PDF copy** of each completed application form for your own records.

Q & A

- Questions?

The recording will be on OTAT's website soon!

<http://www.dot.state.mn.us/transit/grants/index.html>

Thank you again!

Office of Transit & Active Transportation