

Office of Transit and Active Transportation

Date: 05/29/2019

To: Greater Minnesota Public Transit Systems

From: Mike Johnson, Programs Unit Supervisor

RE: Timeline for 2020-2021 Public Transit Operating Grant Applications

This memo outlines the proposed operating grant application timeline for 2020 Public Transit, Section 5311 & 5307.

This is not a comprehensive list of all tasks required for grant contracts.

Public Transit (Sections 5311, 5307, Operating)		
Public Transit Spring Workshop	May 7-8, 2019	Saint Cloud, MN
Public Transit Application Webinar	May 14, 2019	1:00-4:00pm Online
Application Release	Saturday, June 1, 2019	
Application Due to Office of Transit	Monday, July 15, 2019	
Notification of Grant Award	Thursday, August 15, 2019	

Visit MnDOT’s Office of Transit and Active Transportation website for more information and updates.

www.mndot.gov/transit

If you have questions about this timeline, please contact:

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2020-2021 Operating Budget Guidelines

When preparing a two year operating budget consider the following.

- Statewide budget targets assumes an annual inflation factor of 3.4%. Individual system needs will vary.
- In 2019 total operating contract = \$105.60M (State/Federal Share \$87.41M, Local Share \$18.17M).
In 2020 total operating contract = \$109.19M (State/Federal Share \$90.40M, Local Share \$18.79M)
In 2021 total operating contract = \$112.90M (State/Federal Share \$93.47M, Local Share \$19.43M)
- Individual system budget expenses that significantly exceed statewide inflation factors will require additional detailed description. Eligible expenses include:
 - Addition of administrative staff.*
 - Third Party Contract Increases
 - Labor Contract Wage/Benefit Increases
 - Non Labor Contract Wage/Benefit Increase or new positions (Drivers/Mechanics)*
 - Non Labor Contract Wage/Benefit Increases (Administration)*
 - Capital expenses under \$5,000.

*budget expenses will highlight the staff description for direct public transit services and/or indirect staff services.

- Costs related to new service (increased hours of service) are not eligible for funding through this solicitation. New service will be addressed in a subsequent solicitation.
- Unless an application explicitly calls for a reduction in service, the overall total annual service hours for each of the budget years must be maintained.
- In addition to new service, vehicles, facilities (Administrative Offices – Garage -- Vehicle Stalls: new purchase or construction, lease, rent), and non-facility capital will be addressed in future solicitations.