



# Traffic Signal Design

Sponsored by MN/DOT

April 27, 28 & 29 - 2010

**Description:** This three-day Traffic Signal Design course is designed to enable the participants to obtain an understanding of the fundamental concepts and Mn/DOT standard practices related to the design of traffic signal systems within the State of Minnesota. Participants will gain the knowledge to develop a signal design plan from the preliminary stage to letting point. Note: This is not a computer design or programming class. Participants will receive the official 2010 Mn/DOT Traffic Signal Design manual that outlines the process, and will serve as a stand-alone signal design reference.

**Audience:** State, county, city and consultant personnel involved with traffic signals.

**Instructors:** John Albeck of Albeck/Gerken Traffic Consulting.

**Three-Day Course:** April 27 - 29, 2008 (8:00 AM registration, course from 8:15 AM to 3:30 PM, 2<sup>nd</sup> and 3<sup>rd</sup> day course will be from 8:00 AM to 3:30 PM).

**Location:** **Mn/DOT Arden Hills Training Center**  
1900 West County Road I – Room 10  
Arden Hills, MN 55126

**Course Fee:** **\$100 per participant**, fee includes materials, lunch and refreshments. Class size is limited, so early registration is recommended.

**General information:** Questions on course – Jerry Kotzenmacher / 651-234-7054 or [jerry.kotzenmacher@dot.state.mn.us](mailto:jerry.kotzenmacher@dot.state.mn.us)  
Questions about registration – Leah Nielsen 651-366-3027/[leah.nielsen@state.mn.us](mailto:leah.nielsen@state.mn.us)

## Registration Procedures:

### Non-Mn/DOT registrants

- Obtain supervisory approval before registration.
- Send one registration form for each applicant. Rank applicants if sending more than one person.
- Registration forms and payment must be received no later than **MONDAY, April 12, 2010**
- Send completed registration forms with payment to:

Leah Nielsen  
Minnesota Department of Transportation - MS 635  
395 John Ireland Boulevard  
St. Paul, Minnesota 55155

### Mn/DOT registrants

- Obtain supervisor’s approval before registration
- Register through your EDS no later than **MONDAY, April 12, 2010**
- EDSs – Please use ECMS to wait list registrants in priority order; add PV Transaction information

### Confirmations:

- Confirmations will be sent to paid registrants. Class size is limited, so early registration is recommended
- **YOU ARE NOT REGISTERED UNTIL CONFIRMATIONS ARE SENT**

## Cancellation Procedures:

- Cancellations must be made in writing 5 working days prior to the start of class
- E-Mail written cancellations to: Leah Neilson at [leah.nielsen@state.mn.us](mailto:leah.nielsen@state.mn.us)
- Enrollee’s agency will be charged full price for late cancellations and no shows

**Lodging:** Please make your own arrangements if necessary. There are numerous hotels within a few miles.

*Please return one registration form for each employee*

**Name:** \_\_\_\_\_  
**Agency:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

*Agencies sending more than one person should rank them (#1 indicates the first choice, etc.).*

**Agency ranking:** \_\_\_\_\_ of \_\_\_\_\_  
**Contact person:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_  
**Supervisor’s Approval:** \_\_\_\_\_

**Payment Method:** (Please check one)

**Check** (\$100 per person)

Check Number: \_\_\_\_\_ Date: \_\_\_\_\_

(make payable to “Commissioner of Transportation”)

**Interagency Payment (GFS)**

PV / Transaction No. \_\_\_\_\_

Transaction Date: \_\_\_\_\_

### **GFS Information:**

Agency: T79      Activity: 0600      Job: T07001

Fund No.: 200      Approp: 023

Org No.: 8405      Rev/Source: 8700/061

**Invoice No. must read:**

**“Traffic Signal Design / registrant’s name”**