ROADWAY LIGHTING DESIGN
May 12th – 13th, 2010

Description: This two-day Roadway Lighting Design course will enable the participants to obtain a basic understanding of the fundamental concepts and Mn/DOT standard practices of the design of roadway lighting systems within the State of Minnesota. Participants will develop a roadway lighting design plan from the preliminary stage to letting point. Participants will receive a comprehensive Mn/DOT Roadway Lighting Design Manual which will serve as a stand-alone lighting design reference.

Audience: State, county, city, consultant and power company personnel involved with roadway lighting.

Instructor: John Albeck and Jeff Gerken of Albeck Gerken Traffic Consulting.

Date: May 12 - 13, 2010 (registration at 7:45… Course from 8:00 am to 4:00 pm each day)
Location: Mn/DOT - Arden Hills Training Center
1900 West County Road I – Room 10
Arden Hills, MN 55126

Course Fee: $50 per participant, Fee includes materials, lunch and refreshments.

Lodging: Motel arrangements must be booked on your own.

General information:
- Class size is limited to 30 people
- Class size is limited, so early registration is recommended

Questions about the course – Phil Stohr/651-234-7090 or phil.stohr@state.mn.us
Questions about registration – Leah Nielsen 651-366-3027 or leah.nielsen@state.mn.us

Registration Procedures:

Non-Mn/DOT registrants
- Obtain supervisory approval before registration.
- Send one registration form for each applicant. Rank applicants if sending more than one person.
- Registration forms and payment must be received no later than MONDAY, April 26, 2010
- Send completed registration forms with payment to:
  Leah Nielsen
  Minnesota Department of Transportation - MS 635
  395 John Ireland Boulevard
  St. Paul, Minnesota 55155
- Class size is limited, so early registration is recommended.

Mn/DOT registrants
- Obtain supervisor’s approval before registration
- Register through your EDS no later than MONDAY, April 26th, 2010
- EDSs – Please use ECMS to wait list registrants in priority order; add PV Transaction information

Confirmations:
- Confirmations will be sent to paid registrants after the April 26th deadline
- Class size is limited, so early registration is recommended
- YOU ARE NOT REGISTERED UNTIL CONFIRMATIONS ARE SENT

Cancellation Procedures:
- Cancellations must be made in writing 5 working days prior to the start of class
- Mail written cancellations to:
  Leah Nielsen
  Minnesota Department of Transportation - MS 635
  395 John Ireland Boulevard
  St. Paul, Minnesota 55155
- E-mail written cancellations to: leah.nielsen@state.mn.us
- Enrollee’s agency will be charged full price for late cancellations and no shows
Please return one registration form for each employee

Name: ___________________________________
Agency: ___________________________________
Address: ___________________________________
__________________________________________
Email: ___________________________________

Agencies sending more than one person should rank them (#1 indicates the first choice, etc.) We are trying to accommodate as many agencies as possible.

Agency Ranking: ____ of ____

Contact person: ____________________________
Phone: ____________________________

Supervisor’s Approval: ____________________________

Payment Method: (Please check one)

☐ CHECK ($50 per person)
   Check Number:
   Date: (payable to "Commissioner of Transportation")

☐ Interagency Payment (GFS)
   PV / Transaction No:
   Transaction Date:

GFS Information:
Agency: T79    Activity: 0600    Job: T07001
Fund No. 200    Approp.: 023
Org No. 8405    Rev/Source: 8700/060

Invoice No. must read:
“Rdwy Lighting Design / registrant’s name”