

Technical

Training

OPPORTUNITY



PLEASE POST OR DISTRIBUTE THIS MEMO TO YOUR EMPLOYEES

COURSE:	ACCESS MANAGEMENT, LOCATION AND DESIGN
DESCRIPTION:	<p>This course covers access management along streets and highways. General benefits, as well as the social, economic, political and legal implications of access control are examined. Existing access management practices and policies from states and jurisdictions are used as examples of what types of programs have been implemented and how effective they have been. Through in-depth discussion, access management techniques and the warrants for their use are reviewed. Guidelines for design and application of these access management techniques are described in detail. Strategies for developing and implementing retrofit programs to improve existing access control are presented. The course presents several “before” and “after” case studies, which show the impacts of retrofit programs on local businesses. Techniques and procedures for evaluating the impacts of access control on the safety and operations of the highway system are also covered.</p> <p>Upon completion of the course, participants will be able to:</p> <ul style="list-style-type: none">• Recognize the various elements involved in planning, developing, implementing, and administering an effective access management system.• Assess the safety and operational impacts of alternative access management techniques.• Demonstrate convincingly the merits of obtaining and maintaining good access management along streets and highways.

AUDIENCE: This course is designed for Federal, State, and local planners and engineers who are currently involved or expect to be involved in decisions on, and/or design of, access to existing or new sites.

DATE & TIME: November 1-3, 2004
8:00 a.m. to 4:30 p.m.

LOCATION: Mn/DOT Training & Conference Center
1900 West County Road I
Shoreview, MN 55126

PREREQUISITES: See Audience

REGISTRATION PROCEDURE: Obtain supervisory approval before registration. Register through your Employee Development Specialist (EDS) or Program Support Group Offices. The Technical Certification office must receive names in priority order two weeks before the class to ensure space in class.

Registrations will be accepted on **GroupWise**. **EDS's or Program Support Group Offices, send a GroupWise note to Sandy Servatius** or letter to MS 650. Confirmations will be returned on **GroupWise** to Employee Development Specialists/Program Support Group offices. You are not registered until confirmations are sent.

COURSE FEE: **\$400.00** - will be paid by the Technical Certification office for Mn/DOT personnel.

MATERIALS: Calculator, note paper, pencils and highlighter

LODGING: Please call 651/297-4429 for motel/hotel information in the vicinity of the Mn/DOT Training Center.

CANCELLATION PROCEDURES: **All cancellations must be made 7 calendar days prior to the class starting date. All cancellations must be in writing by sending a GroupWise note or letter to Sandy Servatius, MS 650, or send a fax to 651/296-3811.**

Your office will be charged **\$400.00** per person for late cancellations and no shows.

COMPENSATORY TIME: Employees who are subject to overtime should note that attendance at non-assigned training is voluntary and that the total state time is not to exceed the regular scheduled work day.

COST ACCOUNTING: **Mn/DOT employees shall use the following activity code on their time sheet for this class. Activity Code: 0601**

ADDRESSEES: DTE (GroupWise)
DLENG (GroupWise)
Employee Development Specialists (GroupWise)
ECMS Helpdesk
Program Support Group Offices
FHWA