



Traffic Signal Timing and Coordination Course

March 10-12, 2009

Sponsored by: MN/DOT – Office of Traffic Security and Technology

Description: Participants will learn how to develop and analyze traffic signal timing and coordination. The class begins with general theory and data collection, and progress with the development of isolated signal timing and coordinated signal timing plans using Synchro version 7. Timing is developed in a usable form for entry into a controller. The class example will follow a recently completed coordination plan implemented and operating in the field, highlighting new techniques and theories. Students will NOT receive a copy of the software, but will receive information how to order Synchro. Each participant will receive a course manual and a CD copy of the manual.

Prerequisite: This is an intermediate/advanced traffic signal class. "Traffic Signals 101" or experience with traffic signal design or operation is a recommended prerequisite to this course.

Instructor: John Albeck and Bob Betts of Albeck/Gerken Traffic Consulting.

Audience: State, county, city or consultant personnel involved with timing of traffic signals.

Three-Day Course: March 10, 11, 12, 2009 (8:00 AM to 4:00 PM)

Location: Dakota County Technical College's Eagan Education Center - - 3140 Neil Armstrong Boulevard
Eagan, Minnesota (map will be provided to course enrollees)

Course Fee: \$150 per participant, Fee includes materials, lunch and refreshments.

Lodging: Motel arrangements must be booked on your own.

General information: Class size is limited to 30 people
Professional Development Hours (PDHs) will be certified for this course
Questions about the course – Jerry Kotzenmacher / 651-234-7054 or

jerry.kotzenmacher@dot.state.mn.us

Questions about registration – Desiree Doud / desiree.doud@dot.state.mn.us

Registration Procedures:

Non-Mn/DOT registrants

- Obtain supervisory approval before registration.
- Send one registration form for each applicant. Rank applicants if sending more than one person.
- Registration forms and payment must be received no later than **FRIDAY, February 27, 2009**
- Send completed registration forms with payment to:
Desiree Doud
Minnesota Department of Transportation - MS 635
395 John Ireland Boulevard
St. Paul, Minnesota 55155
- Class size is limited, so early registration is recommended.

Mn/DOT registrants

- Obtain supervisor's approval before registration
- Register through your EDS no later than **FRIDAY, February 27, 2009**
- EDSs – Please use ECMS to wait list registrants in priority order; add PV Transaction information

Confirmations:

- Confirmations will be sent to paid registrants after the January 16th deadline
- Class size is limited, so early registration is recommended
- **YOU ARE NOT REGISTERED UNTIL CONFIRMATIONS ARE SENT**

Cancellation Procedures:

- Cancellations must be made in writing 5 working days prior to the start of class
- Mail written cancellations to:
Desiree Doud
Minnesota Department of Transportation - MS 635
395 John Ireland Boulevard
St. Paul, Minnesota 55155
- E-mail written cancellations to: desiree.doud@dot.state.mn.us
- Enrollee's agency will be charged full price for late cancellations and no shows

<i>Please return one registration form for each employee</i>	
Name: _____	Payment Method: (Please check one) <input type="checkbox"/> CHECK (\$150 per person) Check Number: _____ Date: _____ (payable to "Commissioner of Transportation") <input type="checkbox"/> Interagency Payment (GFS) PV / Transaction No: _____ Transaction Date: _____
Agency: _____	
Address: _____	

Email: _____	
<i>Agencies sending more than one person should rank them (#1 indicates the first choice, etc.) We are trying to accommodate as many agencies as possible.</i>	
Agency Ranking: ____ of ____	GFS Information: Agency: T79 Activity: 0600 Job: T07001 Fund No. 200 Approp.: 023 Org No. 8405 Rev/Source: 8700/060
Contact person: _____	Invoice No. must read:
Phone: _____	"Signal Timing & Coordination / registrant's name"
Supervisor's Approval: _____	