

MINNESOTA COMMITTEE ON UNIFORM TRAFFIC CONTROL DEVICES
NOV 8, 2017 MEETING MINUTES
WATERS EDGE ROOM 403

Members				Guests			
Janelle Anderson	x	Howard Preston		Ken Johnson			
Chris Byrd		Mark Sehr		Ted Ulven			
Diane Colton	X	Tom Sohrweide	X	Jeff Morey			
Joe Gustafson	X	Will Stein	X				
Jon Krieg	X	Josie Tayse	X				
Heather Lott	X	Scott Thompson					
Mike Martinez	X						
Tim Plath	X						
Scott Poska	X						

Explained Absence:

Unexplained Absence:

cc: Kristi Sebastian

Introductions

None

Corrections/Updates to the Minutes

None

Announcements

None

Business from the Floor

None

Old Business

1. **FHWA Updates****Will Stein**
FYI - the [FAQs page](#) on the national website has a lot of good information.

2. **Requests for Experimentation Update****Janelle Anderson**
No updates

New Business

1. **Field Manual Review – Ken Johnson (Attachments)**
Ken stepped through the document highlighting changes. **Committee voted to approve changes.**
 - **PCMS Abbreviations**
Ken discussed the new abbreviations. Need 18” characters (per the MUTCD). In order to fit on Type B signs need to use max 5 characters.

- Express: EXP. In pavement markings this is EXPRS. Should they be the same? Committee votes yes – add to the Field Manual chart.
- Modify the table to capital letters.
- Left: is “L” allowable? Yes – add to chart (R too).
- Closed: CLSD or CLOSD? Both are ok – add to chart.

Training:

- What do stake holders (cities/counties) need?
 - How will stakeholders be notified of changes and be trained?
 - How to get the word out?
- Ideas:
- NCIT – have trainers speak to them.
 - Make a summary of changes – video recording?
 - LRRB training
 - Web based is not necessarily the best
 - Create a bulleted Fact Sheet with major changes.
 - A PowerPoint will be available from ATSA – can share that.
 - Note that city layouts may need to be changed.

Next step will be to make changes to the long term layouts.

2. Recreational or Cultural Interest Guide and Symbol Signs – Heather Lott (Attachment)

TEO Signing Committee - 2005 MN MUTCD Section 2H.9.1 needs to be placed into the current MN MUTCD Chapter 2M. The 2005 Standard on page 2H.13 regarding costs of signs can be removed.

Diane will include in Revision 5. Make sure references to metrics are removed.

3. Round Robin