

**The next meeting date will be Wednesday, December 14, at the Mn/DOT Waters Edge Office, Conference Room 176 from 12:30pm to 3:00pm.**

**MINNESOTA COMMITTEE ON UNIFORM TRAFFIC CONTROL DEVICES  
NOVEMBER 9, 2011  
WATERS EDGE**

**Attendees:**

Janelle Anderson  
George Calebaugh  
Marc Culver  
Joe Gustafson  
Heather Lott  
Trisha Nelson (for Tiffany Dagon)  
Ken Schroepfer  
Will Stein

**Explained Absence:**

Rob Egge  
Howard Preston

**Unexplained Absence:**

Dharam Bobra  
Tim Chalupnik  
Jeff Miller  
Paul St. Martin  
Mark Sehr



**Guests:**

Nicole Flint

**cc:**

Susan Groth  
Kristi Sebastian

Meeting started at 12:40 AM

## Announcements

None

## Business from the Floor

Marc Culver inquired about Section 7B.13 of the MN MUTCD. The FHWA MUTCD shows this section as being a Guidance statement whereas the new MN MUTCD shows it as a Standard. There are no difference in the text except for the words “should” and “shall”. Ken will discuss this with Brad Estochen, Safety Engineer.

## Correction to the Minutes

None

## Old Business

**1. FHWA Update**

Will Stein reported that the local FHWA office has approved the MN MUTCD changes to the Guidance statements and that Minnesota should expect a letter from the FHWA Regional Director.

Will also noted that he has contacted Scott Wainwright regarding Minnesota’s use of 36-inch wide crosswalk blocks. Scott will be sending a letter soon.

**2. Requests for Experimentation, Condition Use and Interpretation**

Janelle Anderson reported that there is nothing new to report at this time.

There was a discussion regarding the application of striping for a Super 2 highway such as TH 12. Mn/DOT's Metro Division currently uses a 4-foot space between the no passing zone, solid yellow lines. They have installed edge line rumble stripes adjacent to the solid yellow lines. They would like to use a yellow skip stripe in area where it is safe to pass. Scott Wainwright is reviewing the proposed new skip striping because there is no standard in the 2009 FHWA MUTCD. Metro will prepare a Request to Experiment.

### **3. Minnesota MUTCD Update**

Ken Schroepfer reported that he has completed all of the Manual with the exception of the artwork for Chapter 2G, the Appendices, Forward and Introduction and the Subject Index.

He is partially finished with Appendix C (listing of all the signs, their sizes and a cross reference to the section(s) where information of their use can be found). This should be completed within the next couple of weeks. The Subject Index is 95% finished.

Artwork for the front cover is completed. The printer is waiting to go on the cover and the rest of the manual.

Because of the requirement for ADA compliance on all printed and electronic documents, the MN MUTCD will be placed on the web in both a pdf and html format. In a bold move forward, this will be the first document issued by Mn/DOT that will also be available in an epub format. This will allow it to be viewed on the various electronic tablets or e-reading devices.

Expected adoption date by the Commissioner of Transportation will be in December, 2011. Release on the website for the pdf format should be immediately after signing by the Commissioner. The html and epub formats will follow.

## **New Business**

### **1. Meeting Dates for 2011**

Ken reviewed next year's meeting dates. The meetings will continue to be held on the 2<sup>nd</sup> Wednesday of each month. See attachment 1.

### **2. TEO Signing Committee**

Heather Lott noted that there has been no TEO meeting so there is nothing to report at this time. She did, however, note that the Department of Economic Development has developed a Star River and Star Lake program. They are working with OTST to design a sign for both programs.

### **3. MN MUTCD Training**

Ken will be contacting the LTAP Office to develop a training schedule for 2012.

The meeting was adjourned at 11:15 AM.

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