

STATE AID ACCOUNTING TASK FORCE
AGENDA
February 15, 2018
9:30 – 3:00
MnDOT Training Facility, St Cloud, MN
Granite Grand

Introductions	9:30
Other	9:35
Suggested by a county to create a process in transition to help the Engineer/Accountant when one leaves	
Suggested by a DSAE to create a list of engineering terms for new accountants. Engineers also need to understand the accounting process.	
Accounting Reference Guide Review	10:00
An accountant suggested	
<ul style="list-style-type: none">- The Construction information be added to the Accountants Manual Chapter 15 (draft- The General Responsibilities section be added to the Accounting Manual also.- The guide should just mention construction activities and all information and details should be in the manual.- The maintenance activities on page 14 & 15 only has a few bullets and this is something we all deal with every day.	
Lunch	11:30
Accounting Manual	12:00
Chapter 11: Fixed Assets	
Chapter 14: Maintenance Costing (last updated 11/10)	
Chapter 15: Construction Costing (last updated 11/10)	
Chapters and Topics for April 25, 2018 Meeting	2:30
Mankato City Center Hotel	
101 East Main Street, Mankato, MN 56001	
Round Robin	2:45
Adjourn	3:00