

## Town Bridge Account Process

### Qualifying Projects:

- Structure is on the Town Road System
- Structure must have a sufficiency rating of 80 or less and/or be structural deficient, functionally obsolete, or hydraulically deficient.
- Must be a bridge structure or culvert greater than ten feet in width
- When deficient structure is less than ten feet in width, the replacement structure is required to be ten feet or greater in width
- Abandonment of existing bridge / culvert - replacement with a road in lieu of bridge up to the structure replacement cost.

### Allotment:

30% of the total allotment amount (special town bridge) is set aside for use by counties to supplement county regular town bridge funds to cover the replacement of deficient bridges. Counties who did not receive an allotment can request these funds when a bridge becomes deficient. The remaining 70% is annually distributed to counties based on the number of deficient township bridges within the county.

### Qualifying Costs:

Approach Work:	All costs over \$10,000, regardless of the township tax capacity
Engineering:	All costs over \$10,000, if the Tax Capacity is > \$300,000 All costs, if the Tax Capacity is < \$300,000 (Eligible costs do not include ROW unless the replacement is a road in lieu of bridge)
Exception:	When the estimated cost of culvert replacement is less than \$20,000 then Town Bridge may pay some of the township's normal costs.

### Process:

- Township submits a request to the County for a bridge replacement by resolution or letter
- County submits a county broad resolution to state aid stating the bridge is priority for replacement
- County Engineer submits a cost estimate to State Aid for funding determination
- County Engineer oversees the development of the plan and proposal for letting and then submits the plan for approval to the State Aid Bridge Engineer and DSAE
- County receives a funding award letter stating the type of funding or combination of funding to be provided, Town Bridge, Bridge Bond, Special Town Bridge, and Township
- County may enter into an agreement with the Township to proceed with the project
- Project is advertised, let and constructed under the supervision of the County
- 95% of the bid amount is released to the County upon letting
- The County is responsible to bill the Township for their portions of approach grading and engineering. In the case of the Township hiring a consultant they may submit any portion of the billing greater than \$10,000 for payment from Town Bridge Funds or all of the billing if the tax capacity is less than \$300,000.
- Overages submitted by the County are paid from the appropriate funding type from State Aid.
- The project is closed out normally when completed.