

## Contract Resolution Example

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If awarded funding, all grant contracts will require a resolution from your organization to enter into the grant contract agreement.

The following is an example modified from a previous solicitation. Please use your organization's preferred language. The required pieces are highlighted below.

### **Example text**

WHEREAS, the Minnesota Department of Transportation Safe Routes to School Program assists schools and communities by making it safer for children to walk and bike to school; and

WHEREAS, the Minnesota Department of Transportation Safe Routes to School Program solicits applications for bicycle fleets to enable school and communities to implement Safe Routes to School education activities; and

WHEREAS, the Minnesota Department of Transportation seeks organizations to teach the Walk! Bike! Fun! curriculum, store and maintain the bikes and share the fleet with other schools and organizations; and

WHEREAS; No local match funding is required; and

WHEREAS; the liability and maintenance of the bicycle fleet is the responsibility of [organization]

WHEREAS; the procurement of the fleet is expected spring 2019 with a commitment to continue the program for at least five years;

BE IT FURTHER RESOLVED, that the [staff title #1] and [staff title #2] are hereby authorized to execute such Agreement and any amendments.

BE IT FURTHER RESOLVED, that if the [organization] is awarded the grant the Board of Directors authorizes the [staff position title] to enter into an agreement with the Minnesota Department of Transportation to accept the bicycle fleet and trailer, teach the Walk! Bike! Fun! curriculum, store and maintain the fleet, and share it with other schools and organizations for a period of at least five years.

NOW THEREFORE, BE IT RESOLVED, that [organization] Board of Directors supports the Safe Routes to School bicycle fleet grant application.