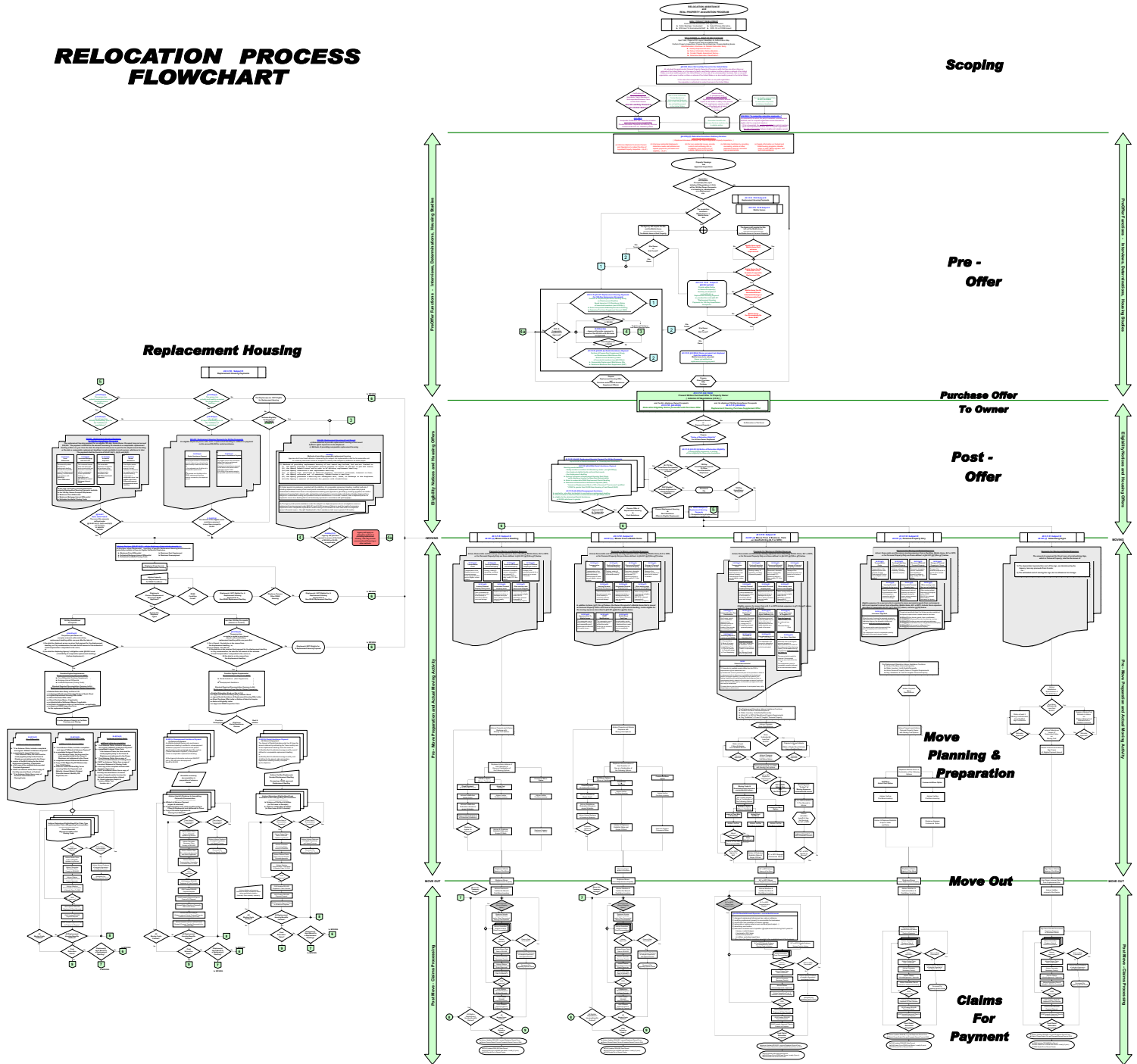
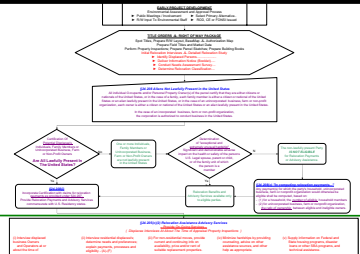


RELOCATION PROCESS FLOWCHART



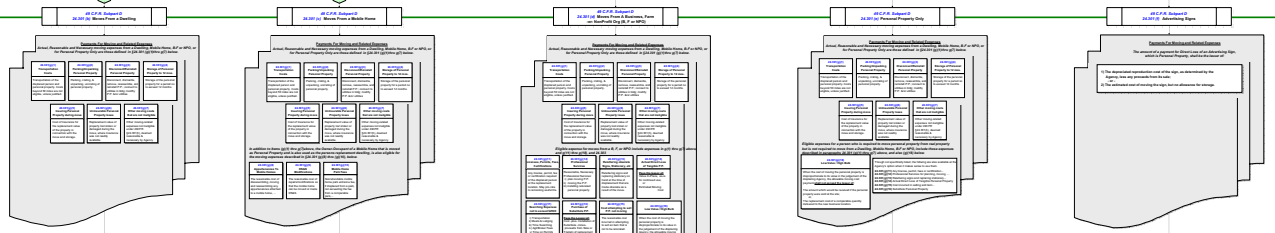
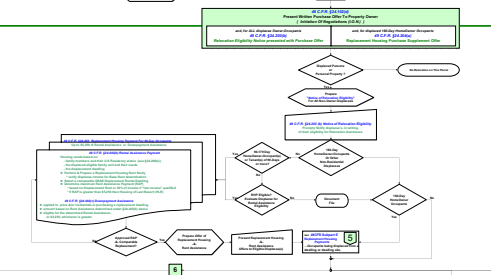
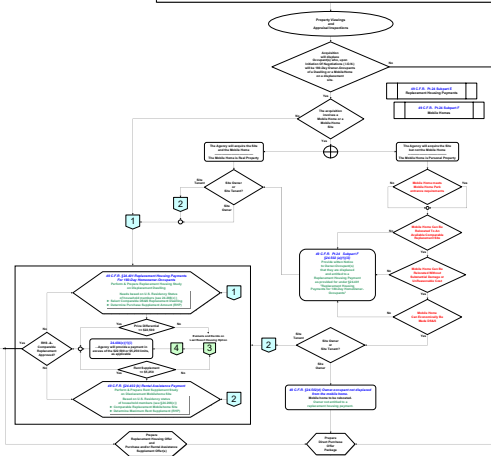


Scoping

Pre - Offer

Purchase Offer To Owner

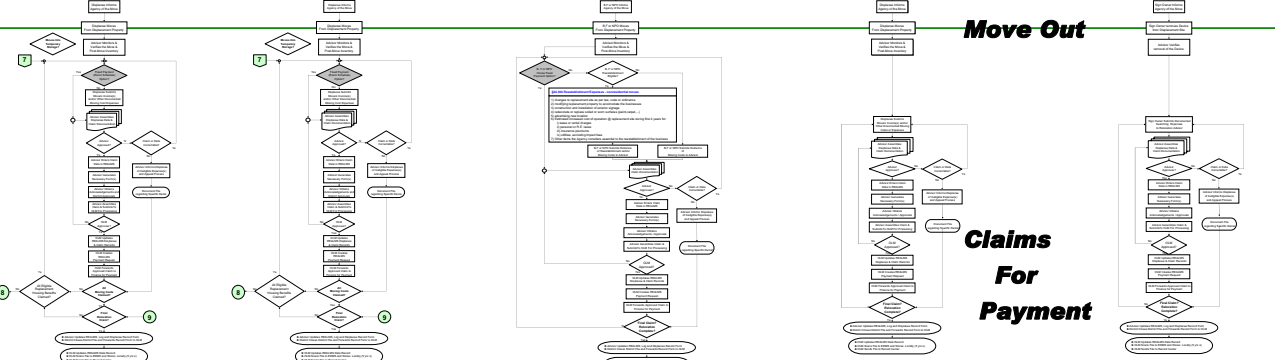
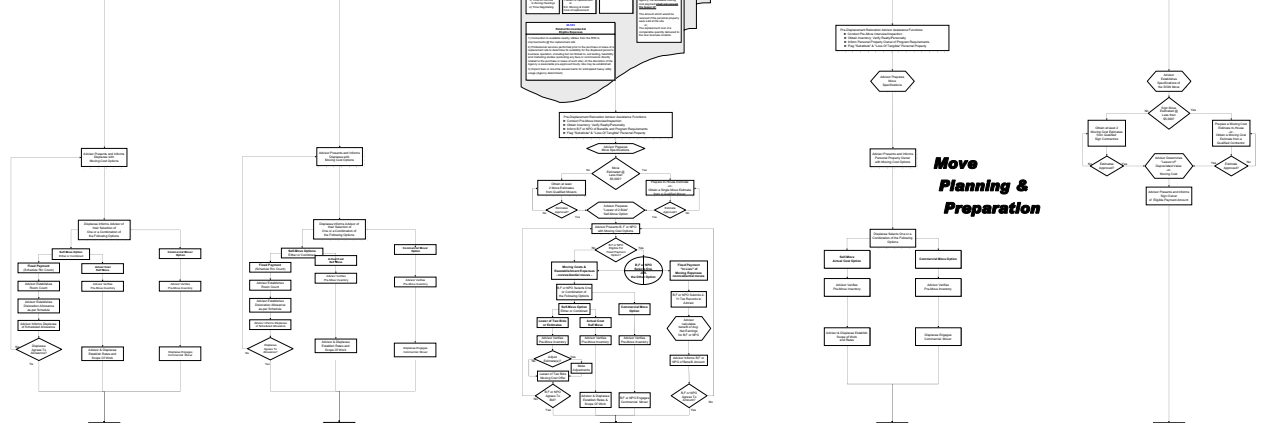
Post - Offer



Move Planning & Preparation

Move Out

Claims For Payment



Pre Offer Functions - Interviews, Determinations, Housing Studies

Eligibility Notices and Housing Offers

Pre - Move Preparation and Actual Moving Activity

Post Move - Claims Processing

Pre Offer Functions - Interviews, Determinations, Housing Studies

Eligibility Notices and Housing Offers

Pre - Move Preparation and Actual Moving Activity

Post Move - Claims Processing

Scope 01

Scoping

Pre-Offer 01

Pre - Offer

Pre-Offer 02

Pre-Offer 03

Purchase Offer To Owner

Post-Offer 02

Post - Offer

Post-Offer 01

Prep b1

Prep c1

Prep d1

Prep e1

Prep f1

Move Planning & Preparation

Move b2

Move c2

Move d2

Move e2

Move f2

Move Out

Claims b3

Claims c3

Claims d3

Claims e3

Claims f3

Claims For Payment

PROFFER FUNCTIONS - Interviews, Determinations, Housing Studies

ELIGIBILITY NOTICES AND HOUSING OFFERS

PRE - MOVE PREPARATION AND ACTUAL MOVING ACTIVITY

POST MOVE - CLAIMS PROCESSING

PROFFER FUNCTIONS - Interviews, Determinations, Housing Studies

ELIGIBILITY NOTICES AND HOUSING OFFERS

PRE - MOVE PREPARATION AND ACTUAL MOVING ACTIVITY

POST MOVE - CLAIMS PROCESSING

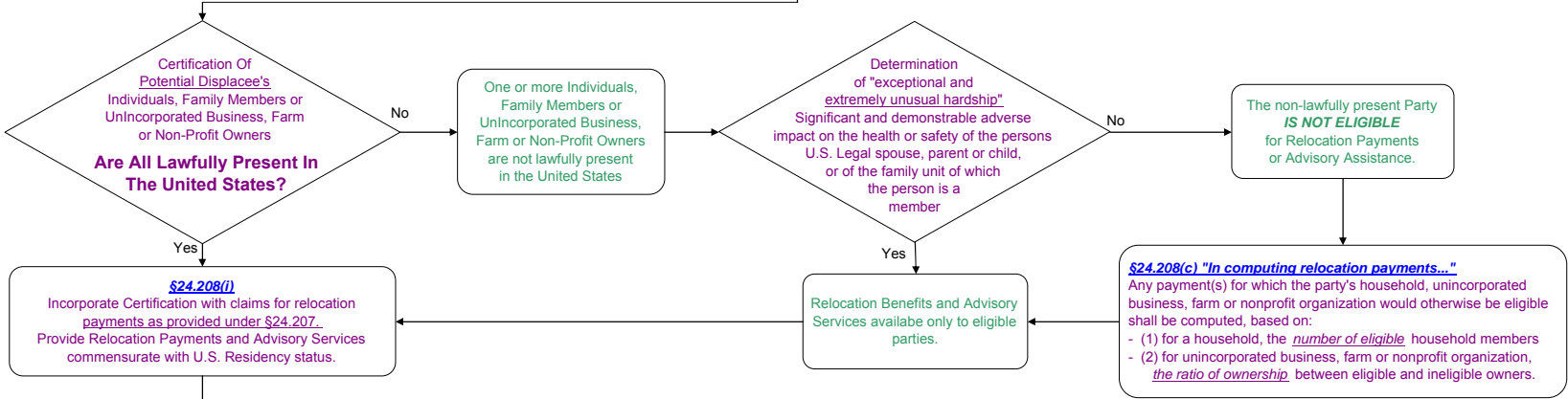
**RELOCATION ASSISTANCE
and
REAL PROPERTY ACQUISITION PROGRAM**

EARLY PROJECT DEVELOPMENT
Environmental Assessment and Approval Process
▶ Public Meetings / Involvement ▶ Select Primary Alternative..
▶ R/W Input To Environmental Staff ▶ ROD, CE or FONSI Issued

TITLE ORDERS -&- RIGHT OF WAY PACKAGE
Spot Titles, Prepare R/W Layout, BaseMap -&- Authorization Map
Prepare Field Titles and Market Data
Perform Property Inspections; Prepare Parcel Sketches; Prepare Building Books
Initial Relocation Interviews -&- Detailed Relocation Study
▶ Identify Displaced Persons.....
▶ Deliver Information Notice (Booklet).....
▶ Conduct Needs Assessment Survey.....
▶ Determine Relocation Classification.....

§24.208 Aliens Not Lawfully Present in the United States
All individual Occupants and/or Personal Property Owner(s) of the parcel certify that they are either citizens or nationals of the United States, or in the case of a family, each family member is either a citizen or national of the United States or an alien lawfully present in the United States, or in the case of an unincorporated business, farm or non-profit organization, each owner is either a citizen or national of the United States or an alien lawfully present in the United States.

In the case of an incorporated business, farm or non-profit organization, the corporation is authorized to conduct business in the United States.



§24.205(c)(2) Relocation Assistance Advisory Services
- Provide On-Going Services -
(Displacee Interviews At About The Time of Appraisal Property Inspections)

(i) Interview displaced business Owners and Operators at or about the time of Appraisal Property Inspection - (A)-(F)	(ii) Interview residential displacee's; determine needs and preferences; explain payments, processes and eligibility - (A)-(F)	(iii) For non-residential moves, provide current and continuing info on availability, price and/or rent of suitable replacement properties.	(iv) Minimize hardships by providing counseling, advice on other assistance sources, and other help as appropriate.	(v) Supply information on Federal and State housing programs, disaster loans or other SBA programs, and technical assistance.
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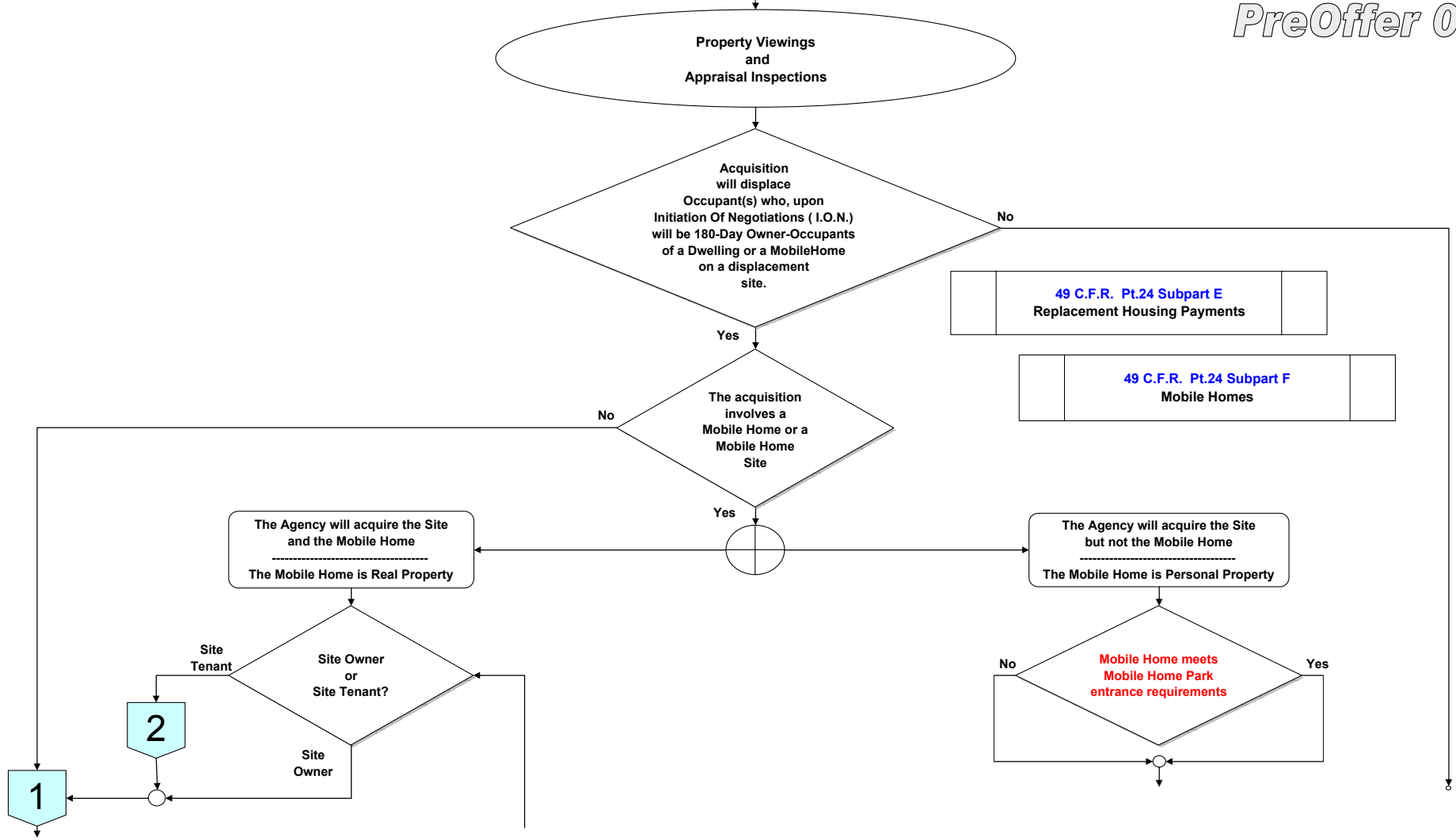
§24.205(c)(2) Relocation Assistance Advisory Services

- Provide On-Going Services -

(Displacee Interviews At About The Time of Appraisal Property Inspections)

- (i) Interview displaced business Owners and Operators at or about the time of Appraisal Property Inspection - (A)-(F)
- (ii) Interview residential displacee's; determine needs and preferences; explain payments, processes and eligibility - (A)-(F)
- (iii) For non-residential moves, provide current and continuing info on availability, price and/or rent of suitable replacement properties.
- (iv) Minimize hardships by providing counseling, advice on other assistance sources, and other help as appropriate.
- (v) Supply information on Federal and State housing programs, disaster loans or other SBA programs, and technical assistance.

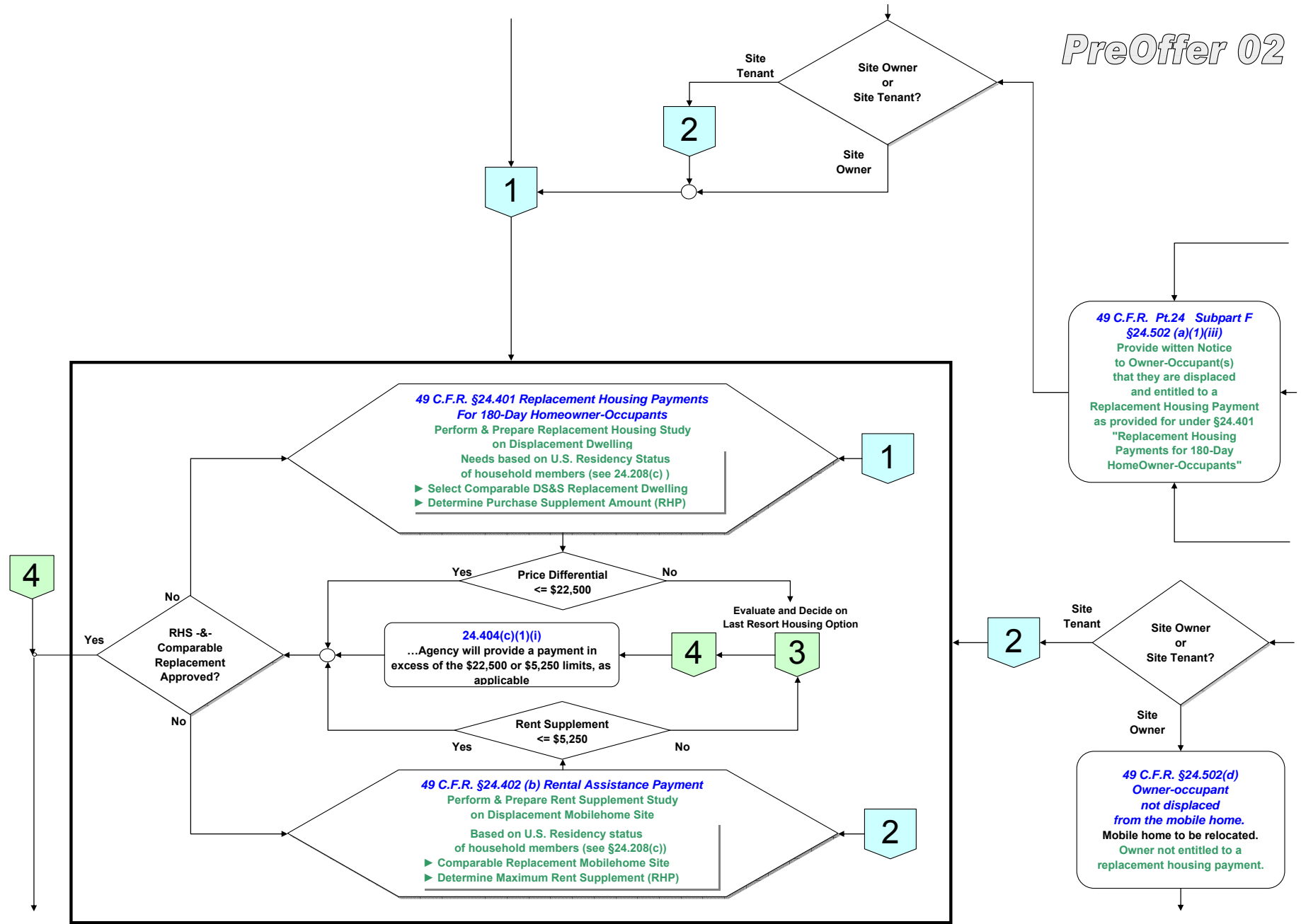
PreOffer 01



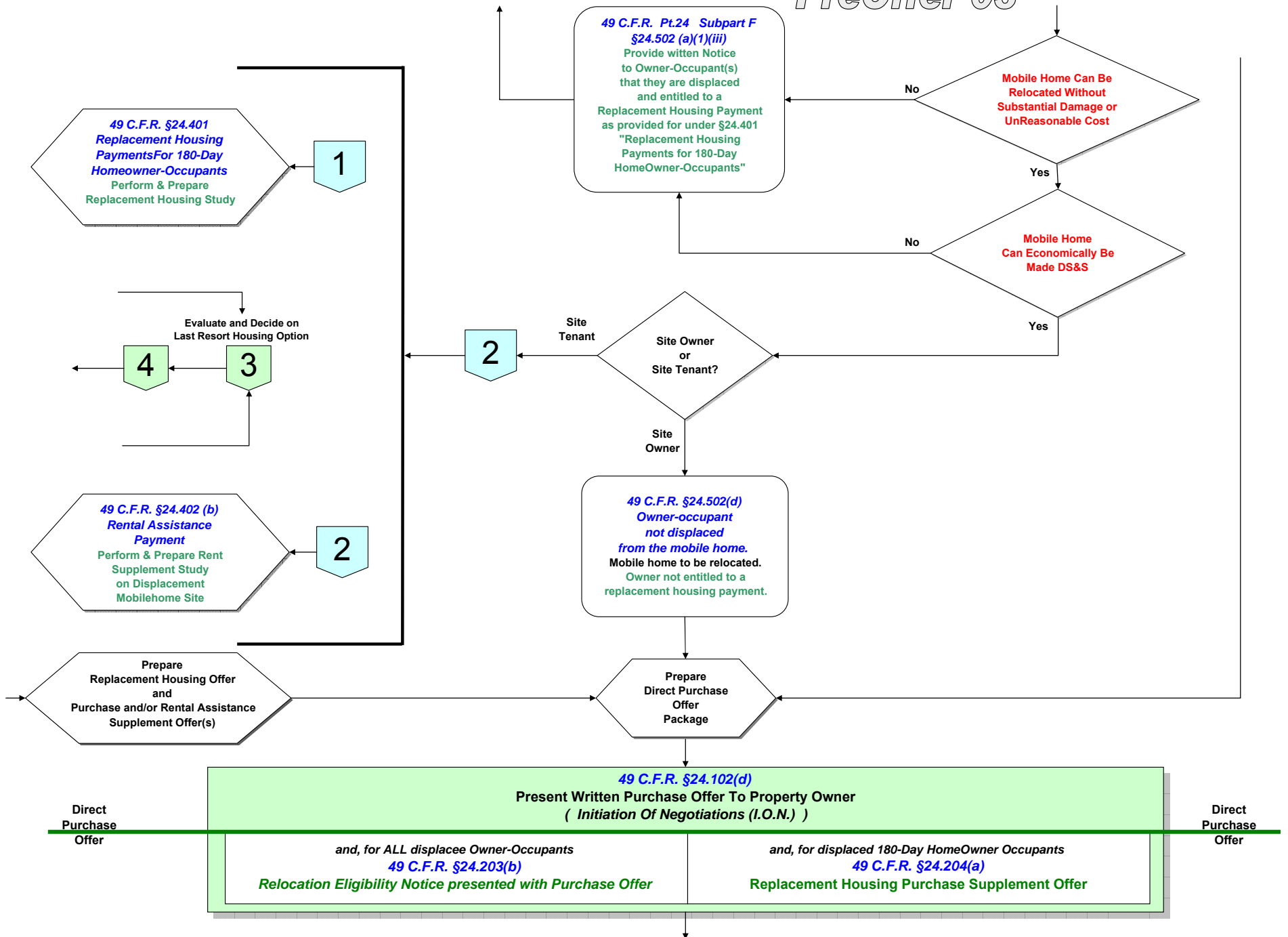
1

2

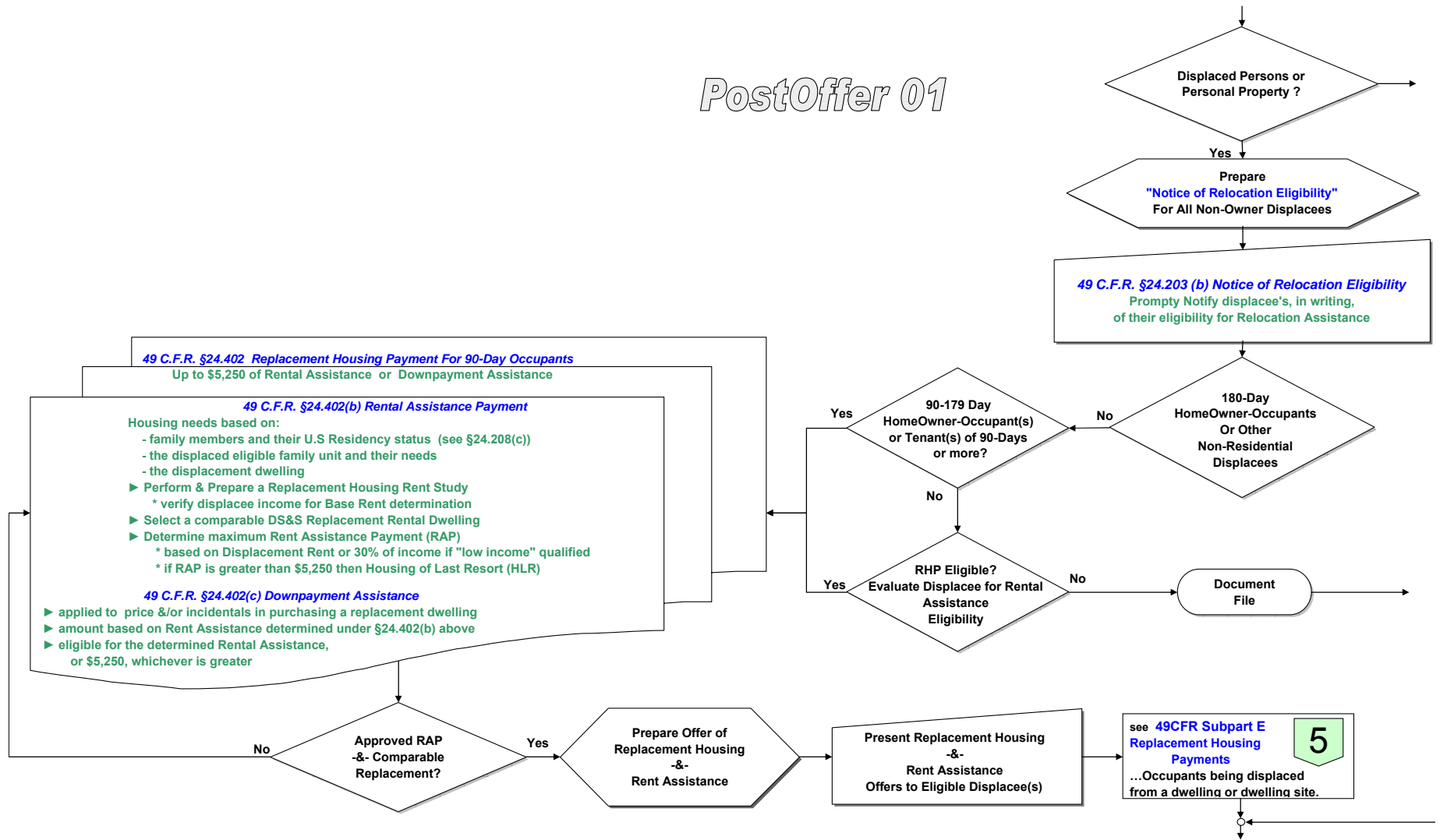
PreOffer 02

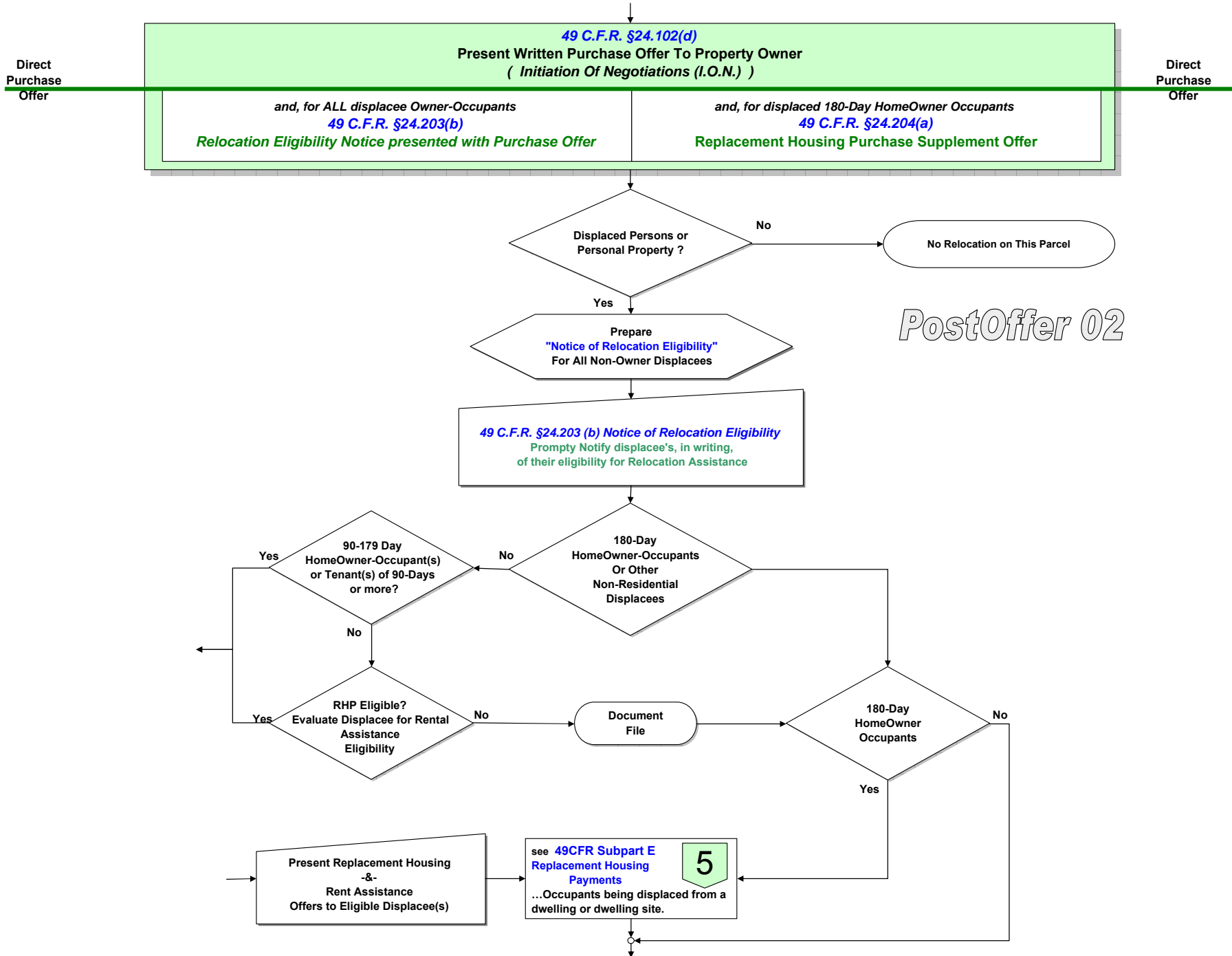


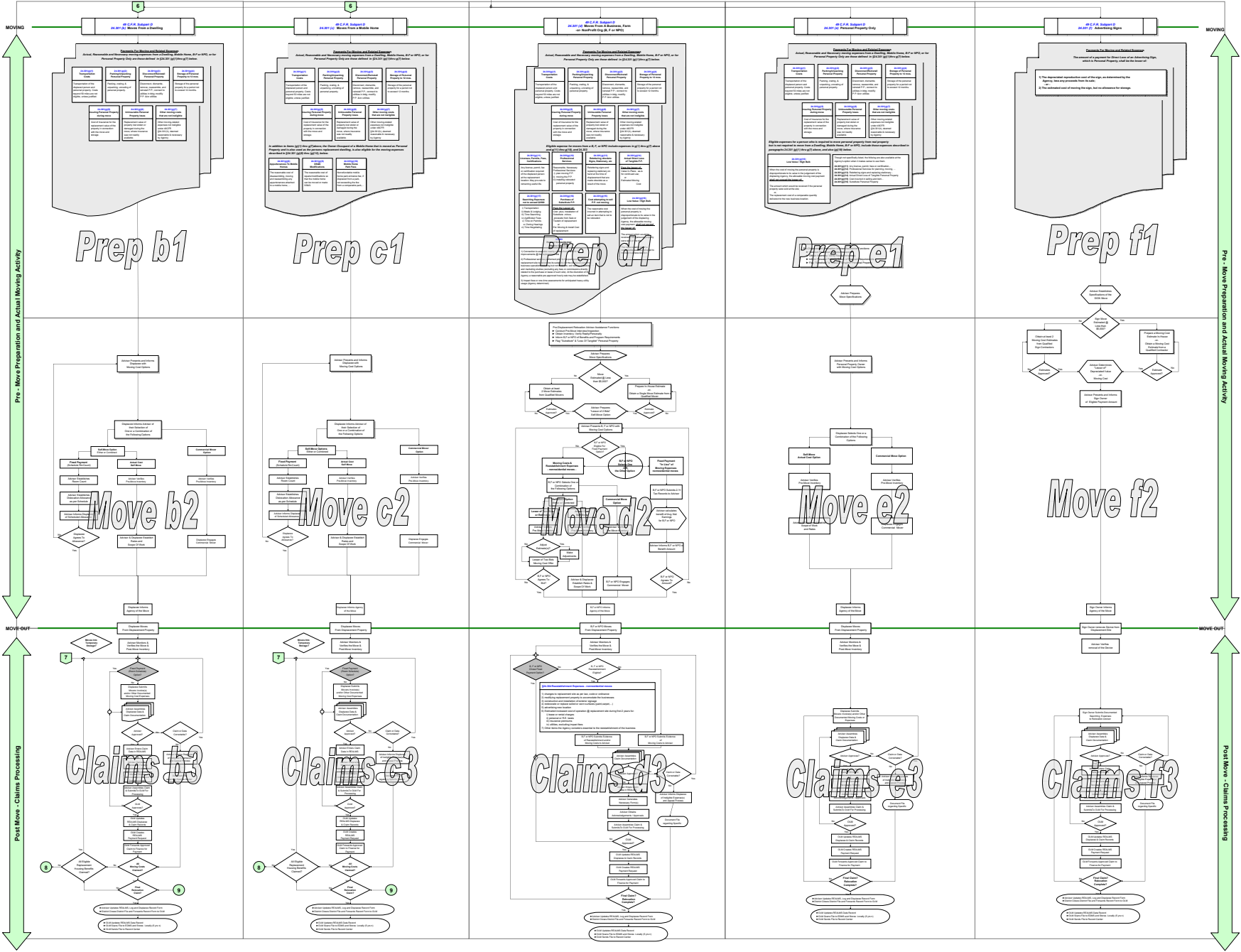
PreOffer 03

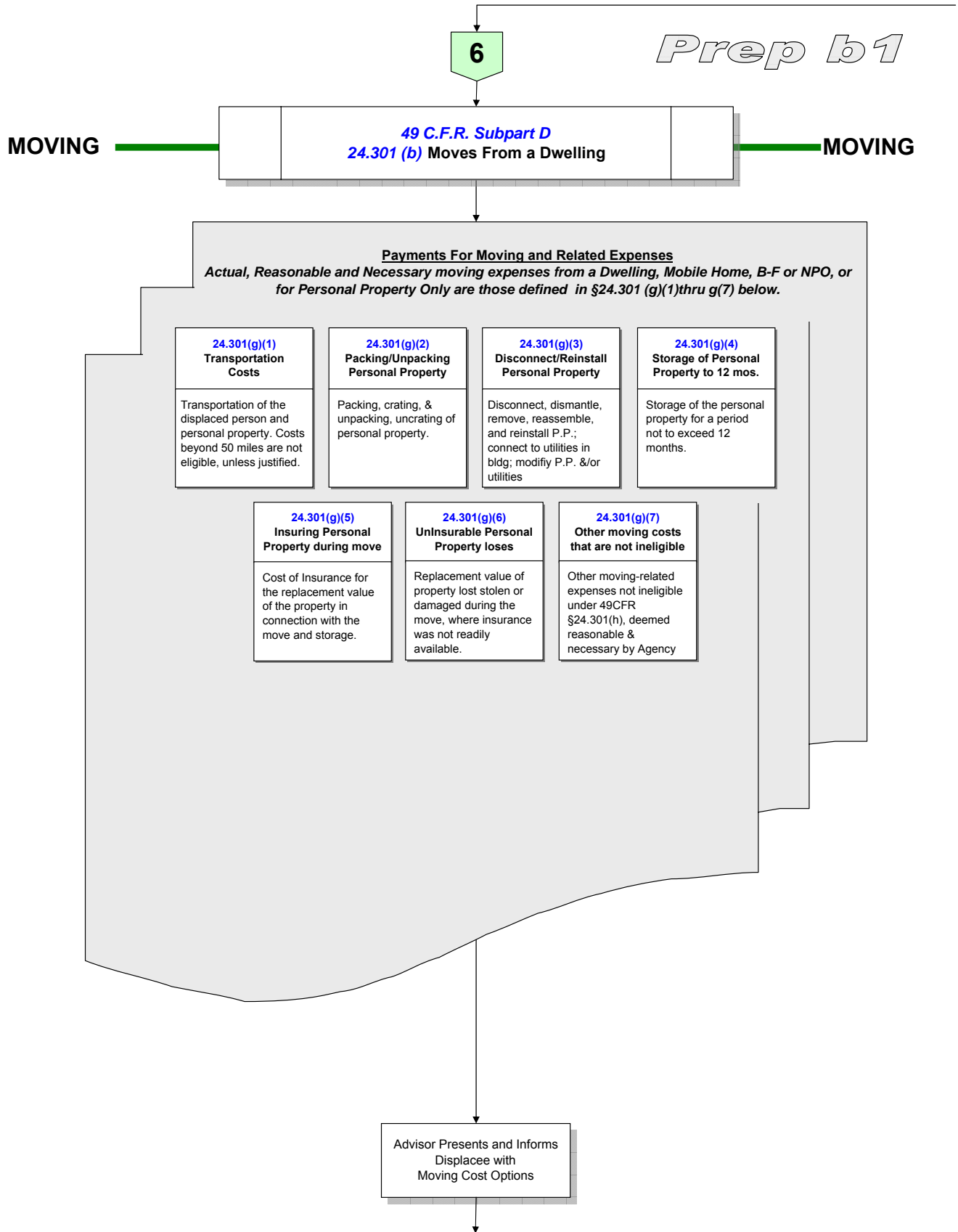


PostOffer 01

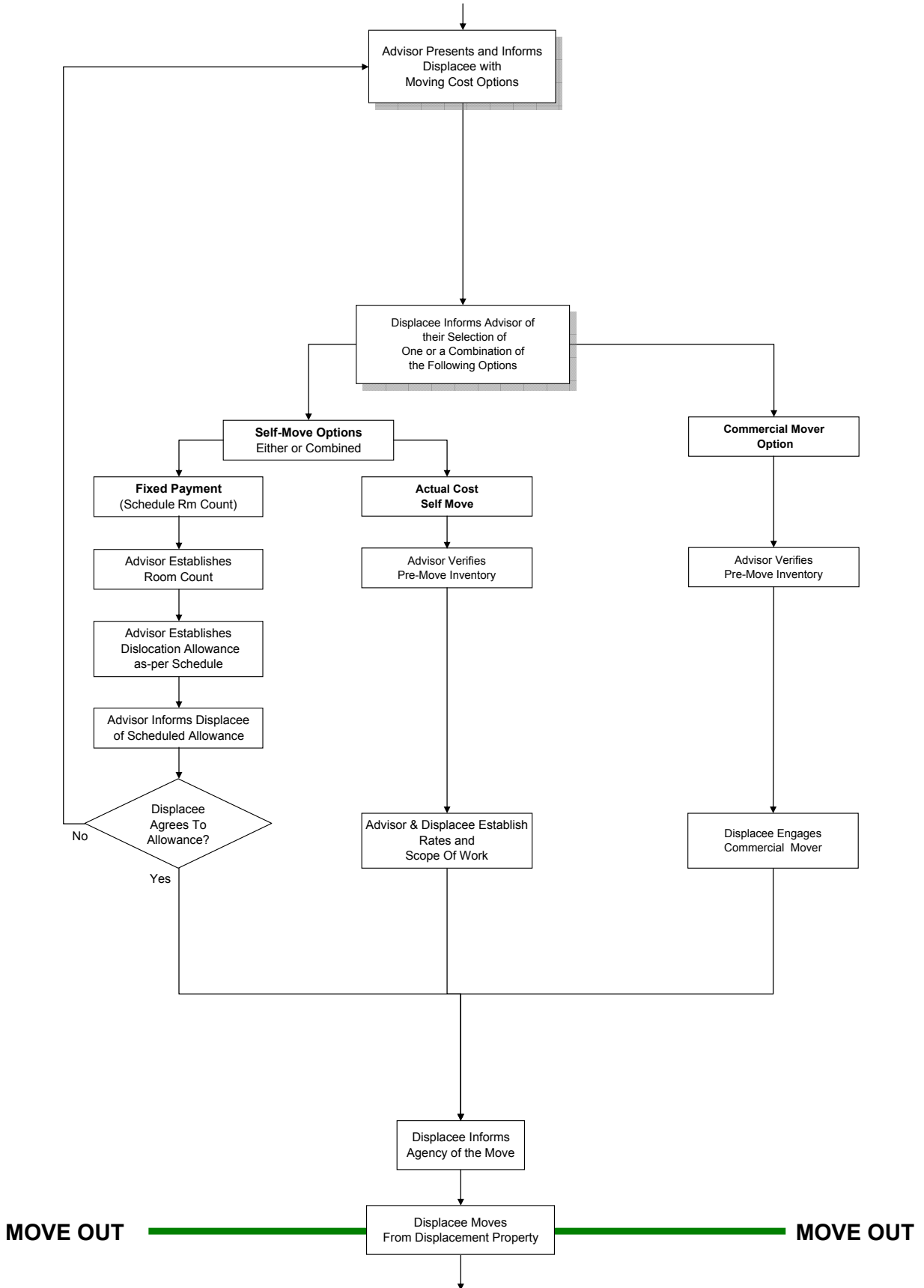








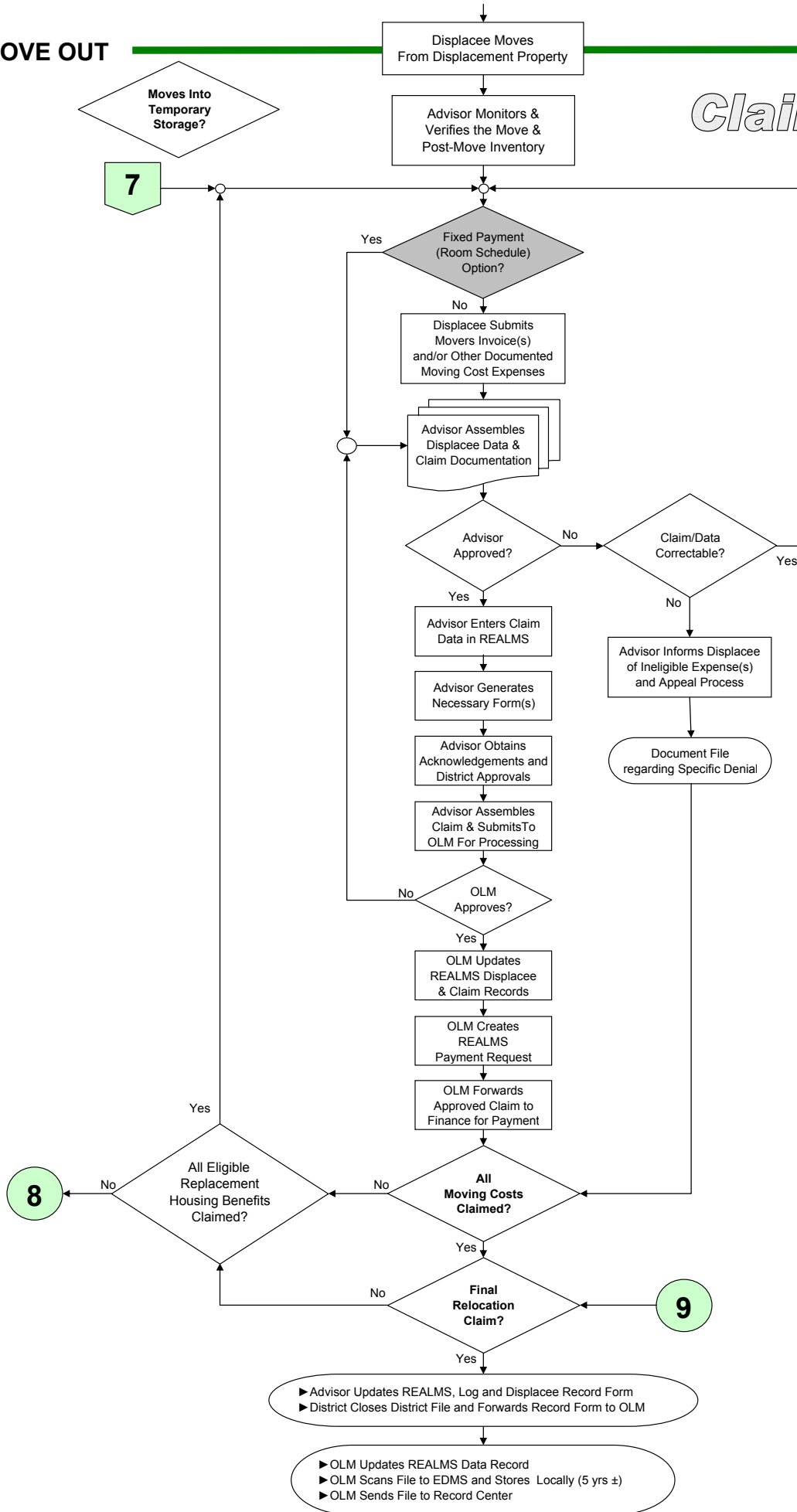
Move b2



MOVE OUT

MOVE OUT

Claims b3



7

8

9

6

Prep c1

MOVING

49 C.F.R. Subpart D
24.301 (c) Moves From a Mobile Home

MOVING

Payments For Moving and Related Expenses
Actual, Reasonable and Necessary moving expenses from a Dwelling, Mobile Home, B-F or NPO, or for Personal Property Only are those defined in §24.301 (g)(1) thru g(7) below.

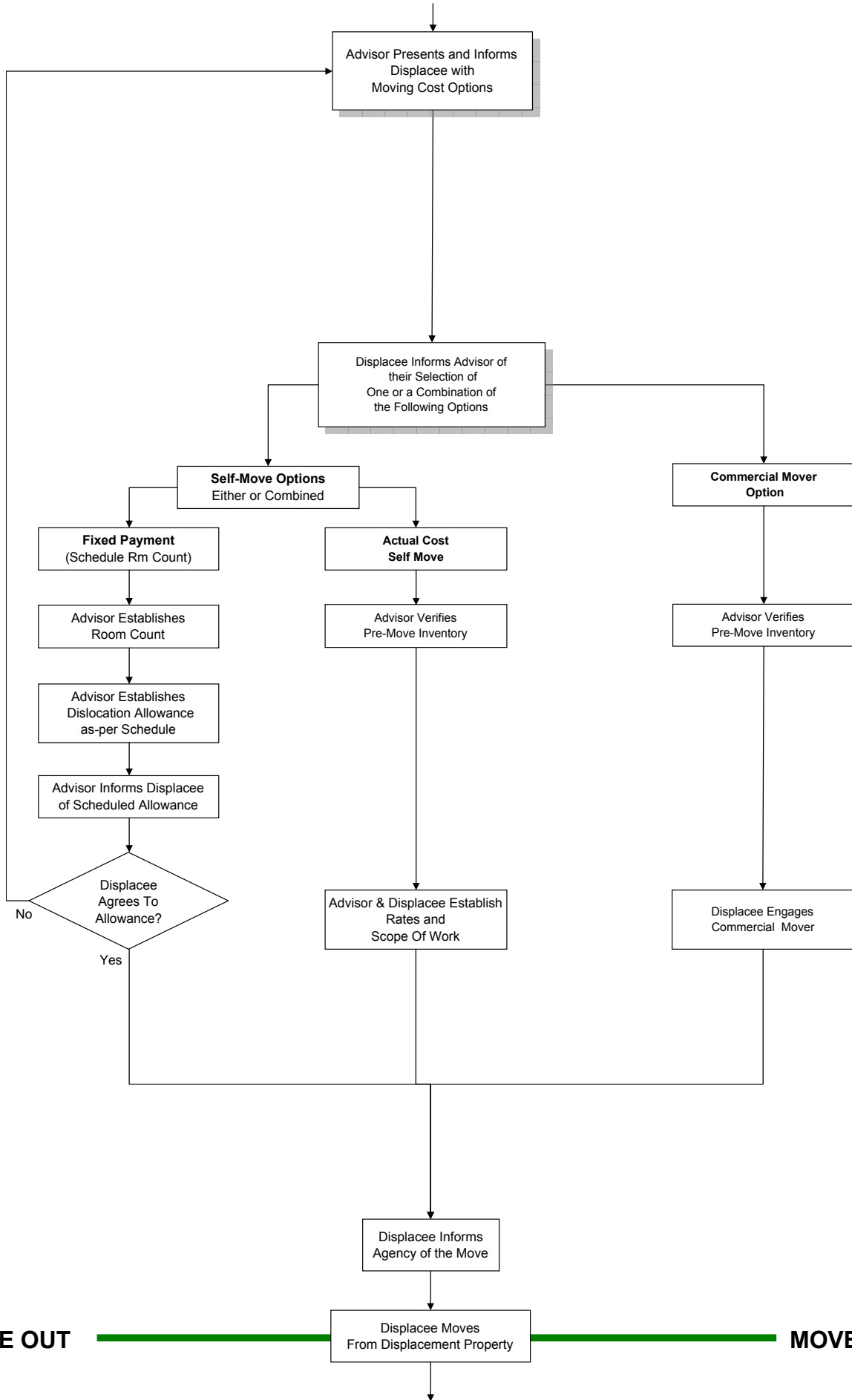
<p style="text-align: center;">24.301(g)(1) Transportation Costs</p> <p>Transportation of the displaced person and personal property. Costs beyond 50 miles are not eligible, unless justified.</p>	<p style="text-align: center;">24.301(g)(2) Packing/Unpacking Personal Property</p> <p>Packing, crating, & unpacking, uncrating of personal property.</p>	<p style="text-align: center;">24.301(g)(3) Disconnect/Reinstall Personal Property</p> <p>Disconnect, dismantle, remove, reassemble, and reinstall P.P.; connect to utilities in bldg; modify P.P. &/or utilities</p>	<p style="text-align: center;">24.301(g)(4) Storage of Personal Property to 12 mos.</p> <p>Storage of the personal property for a period not to exceed 12 months.</p>
<p style="text-align: center;">24.301(g)(5) Insuring Personal Property during move</p> <p>Cost of Insurance for the replacement value of the property in connection with the move and storage.</p>	<p style="text-align: center;">24.301(g)(6) Uninsurable Personal Property loses</p> <p>Replacement value of property lost stolen or damaged during the move, where insurance was not readily available.</p>	<p style="text-align: center;">24.301(g)(7) Other moving costs that are not ineligible</p> <p>Other moving-related expenses not ineligible under 49CFR §24.301(h), deemed reasonable & necessary by Agency</p>	

In addition to Items (g)(1) thru g(7) above, the Owner-Occupant of a Mobile Home that is moved as Personal Property and is also used as the persons replacement dwelling, is also eligible for the moving expenses described in §24.301 (g)(8) thru (g)(10), below.

<p style="text-align: center;">24.301(g)(8) Appurtenances To Mobile Homes</p> <p>The reasonable cost of disassembling, moving and reassembling any appurtenances attached to a mobile home, ...</p>	<p style="text-align: center;">24.301(g)(9) DS&S Modifications</p> <p>The reasonable cost of repairs/modifications so that the mobile home can be moved or made DS&S.</p>	<p style="text-align: center;">24.301(g)(10) Mobile Home Park Fees</p> <p>Nonrefundable mobile home park entrance fee, if displaced from a park, not exceeding the fee from a comparable park,...</p>
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Advisor Presents and Informs
Displacee with
Moving Cost Options

Move c2



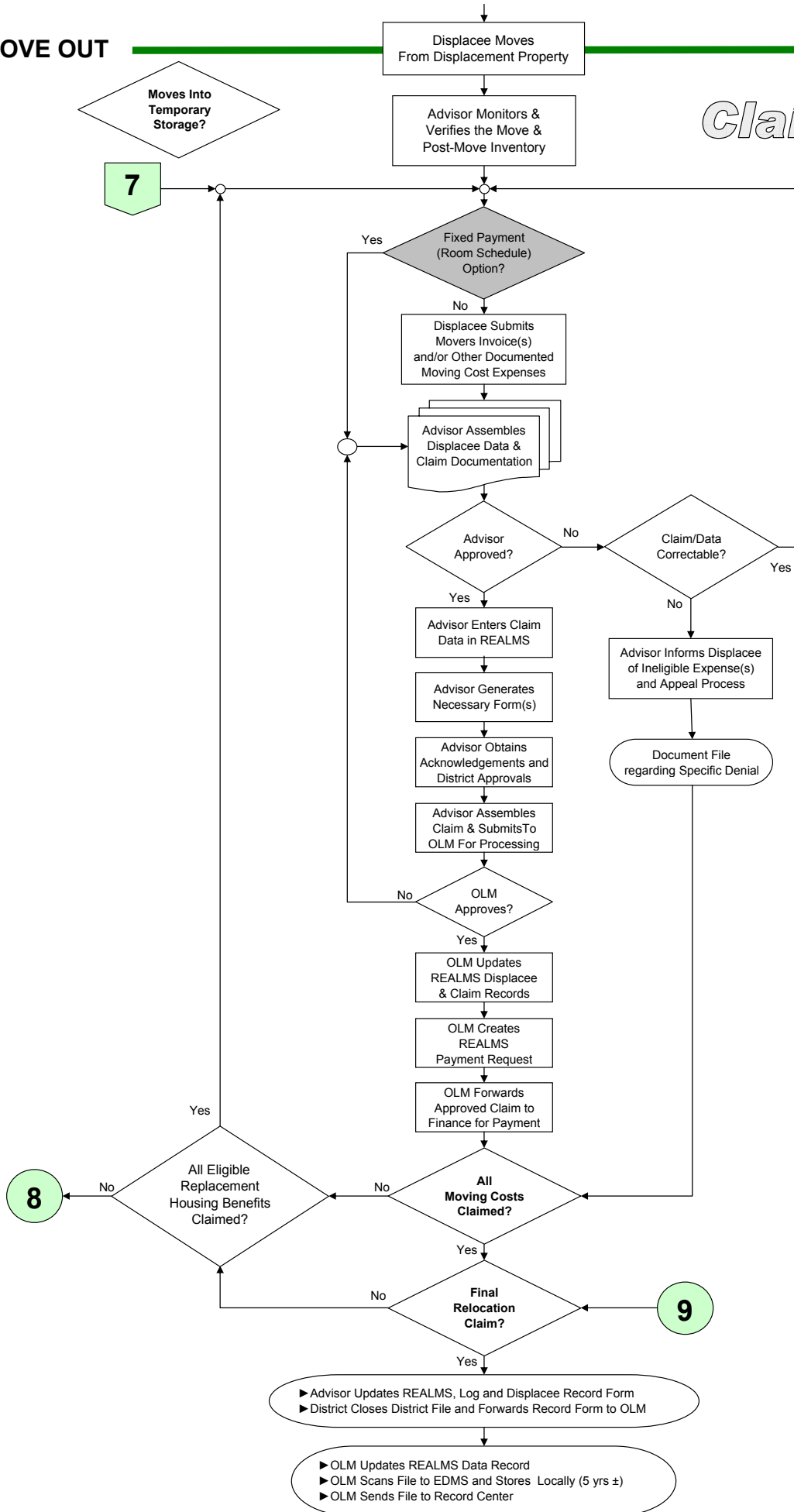
MOVE OUT

MOVE OUT

MOVE OUT

MOVE OUT

Claims c3



7

8

9

- ▶ Advisor Updates REALMS, Log and Displacee Record Form
- ▶ District Closes District File and Forwards Record Form to OLM
- ▶ OLM Updates REALMS Data Record
- ▶ OLM Scans File to EDMS and Stores Locally (5 yrs ±)
- ▶ OLM Sends File to Record Center

Prep d1

MOVING

49 C.F.R. Subpart D
24.301 (d) Moves From A Business, Farm
-or- NonProfit Org (B, F or NPO)

MOVING

Payments For Moving and Related Expenses
Actual, Reasonable and Necessary moving expenses from a Dwelling, Mobile Home, B-F or NPO, or for Personal Property Only are those defined in §24.301 (g)(1) thru g(7) below.

<p style="text-align: center;">24.301(g)(1) Transportation Costs</p> <p style="font-size: small;">Transportation of the displaced person and personal property. Costs beyond 50 miles are not eligible, unless justified.</p>	<p style="text-align: center;">24.301(g)(2) Packing/Unpacking Personal Property</p> <p style="font-size: small;">Packing, crating, & unpacking, uncrating of personal property.</p>	<p style="text-align: center;">24.301(g)(3) Disconnect/Reinstall Personal Property</p> <p style="font-size: small;">Disconnect, dismantle, remove, reassemble, and reinstall P.P.; connect to utilities in bldg; modify P.P. &/or utilities</p>	<p style="text-align: center;">24.301(g)(4) Storage of Personal Property to 12 mos.</p> <p style="font-size: small;">Storage of the personal property for a period not to exceed 12 months.</p>
<p style="text-align: center;">24.301(g)(5) Insuring Personal Property during move</p> <p style="font-size: small;">Cost of Insurance for the replacement value of the property in connection with the move and storage.</p>	<p style="text-align: center;">24.301(g)(6) Uninsurable Personal Property losses</p> <p style="font-size: small;">Replacement value of property lost stolen or damaged during the move, where insurance was not readily available.</p>	<p style="text-align: center;">24.301(g)(7) Other moving costs that are not ineligible</p> <p style="font-size: small;">Other moving-related expenses not ineligible under 49CFR §24.301(h), deemed reasonable & necessary by Agency</p>	

Eligible expense for moves from a B, F, or NPO include expenses in g(1) thru g(7) above, and g(11) thru g(18), and 24.303

<p style="text-align: center;">24.301(g)(11) Licenses, Permits, Fees, Certifications</p> <p style="font-size: small;">Any license, permit, fee or certification required of the displaced person at the replacement location. May pro-rate to remaining useful life.</p>	<p style="text-align: center;">24.301(g)(12) Professional Services</p> <p style="font-size: small;">Reasonable, Necessary Professional Services: i) plan moving P.P. ii) moving the P.P. iii) installing relocated personal property</p>	<p style="text-align: center;">24.301(g)(13) Relettering obsolete Signs, Stationary, etc</p> <p style="font-size: small;">Relettering signs and replacing stationary on hand at the time of displacement that are made obsolete as a result of the move.</p>	<p style="text-align: center;">24.301(g)(14) Actual Direct Loss of Tangible P.P.</p> <p style="font-size: small;">Pays the lessor of: Value In-Place, as-is for continued use; or Estimated Moving Cost</p>
<p style="text-align: center;">24.301(g)(17) Searching Expenses not to exceed \$2500</p> <p style="font-size: small;">i) Transportation ii) Meals & Lodging iii) Time Searching iv) Agt/Broker Fees v) Time on Permits or Zoning Hearings vi) Time Negotiating</p>	<p style="text-align: center;">24.301(g)(16) Purchase of Substitute P.P.</p> <p style="font-size: small;">Pays the Lessor of: Cost +plus- Installation of Substitute -minus- proceeds from Sale or TradeIn of replacement or Est. Moving & Install Cost of replacement</p>	<p style="text-align: center;">24.301(g)(15) Cost attempting to sell P.P. not moving</p> <p style="font-size: small;">The reasonable cost incurred in attempting to sell an item that is not to be relocated.</p>	<p style="text-align: center;">24.301(g)(18) Low Value / High Bulk</p> <p style="font-size: small;">When the cost of moving the personal property is disproportionate to its value in the judgement of the displacing Agency, the allowable moving cost payment shall not exceed the lesser of:</p> <p style="font-size: small;">The amount which would be received if the personal property were sold at the site; or, The replacement cost of a comparable quantity delivered to the new business location.</p>

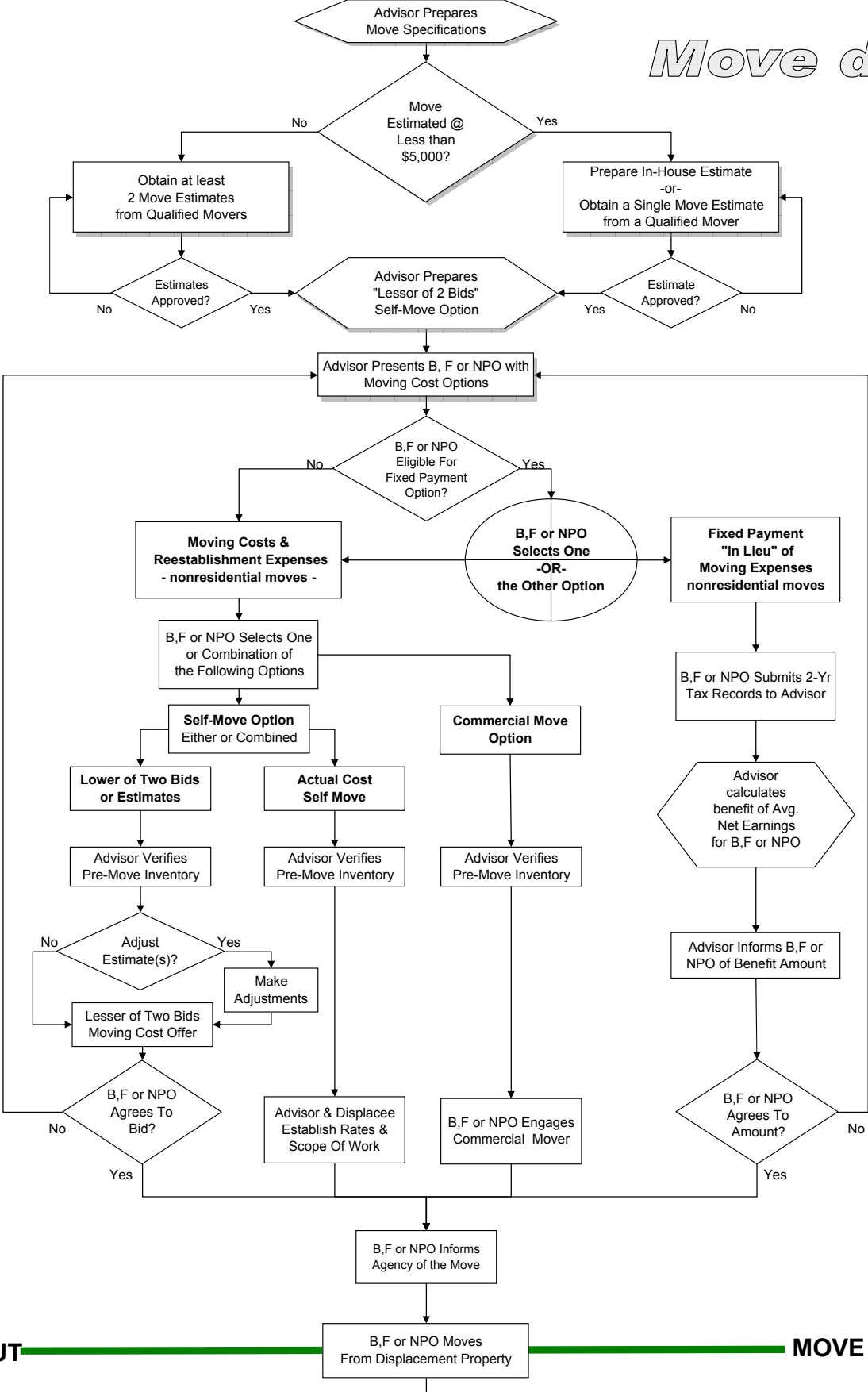
24.303
Related Nonresidential Eligible Expenses

- 1) Connection to available nearby utilities from the R/W to improvements @ the replacement site
- 2) Professional services performed prior to the purchase or lease of a replacement site to determine its suitability for the displaced person's business operation, including but not limited to, soil testing, feasibility and marketing studies (excluding any fees or commissions directly related to the purchase or lease of such site). At the discretion of the Agency a reasonable pre-approved hourly rate may be established.
- 3) Impact fees or one-time assessments for anticipated heavy utility usage (Agency determined)

Pre-Displacement Relocation Advisor Assistance Functions:

- ▶ Conduct Pre-Move Interview/Inspection
- ▶ Obtain Inventory; Verify Realty/Personalty
- ▶ Inform B,F or NPO of Benefits and Program Requirements
- ▶ Flag "Substitute" & "Loss Of Tangible" Personal Property

Move d2



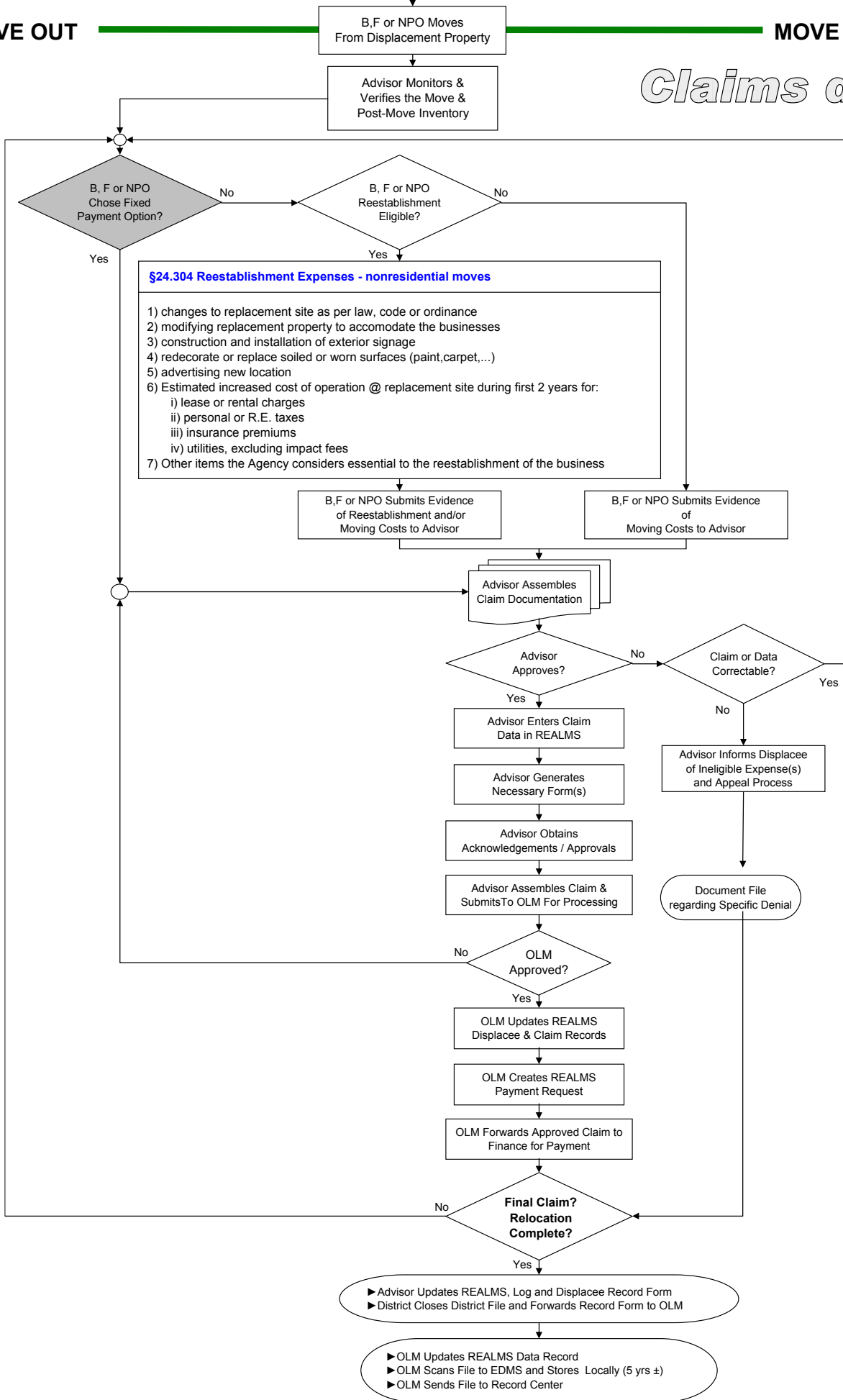
MOVE OUT

MOVE OUT

MOVE OUT

MOVE OUT

Claims d3



Prep e1

MOVING

MOVING

49 C.F.R. Subpart D
24.301 (e) Personal Property Only

Payments For Moving and Related Expenses
Actual, Reasonable and Necessary moving expenses from a Dwelling, Mobile Home, B-F or NPO, or for Personal Property Only are those defined in §24.301 (g)(1) thru g(7) below.

<p style="text-align: center;">24.301(g)(1) Transportation Costs</p> <p>Transportation of the displaced person and personal property. Costs beyond 50 miles are not eligible, unless justified.</p>	<p style="text-align: center;">24.301(g)(2) Packing/Unpacking Personal Property</p> <p>Packing, crating, & unpacking, uncrating of personal property.</p>	<p style="text-align: center;">24.301(g)(3) Disconnect/Reinstall Personal Property</p> <p>Disconnect, dismantle, remove, reassemble, and reinstall P.P.; connect to utilities in bldg; modify P.P. &/or utilities</p>	<p style="text-align: center;">24.301(g)(4) Storage of Personal Property to 12 mos.</p> <p>Storage of the personal property for a period not to exceed 12 months.</p>
<p style="text-align: center;">24.301(g)(5) Insuring Personal Property during move</p> <p>Cost of Insurance for the replacement value of the property in connection with the move and storage.</p>	<p style="text-align: center;">24.301(g)(6) Uninsurable Personal Property losses</p> <p>Replacement value of property lost stolen or damaged during the move, where insurance was not readily available.</p>	<p style="text-align: center;">24.301(g)(7) Other moving costs that are not ineligible</p> <p>Other moving-related expenses not ineligible under 49CFR §24.301(h), deemed reasonable & necessary by Agency</p>	

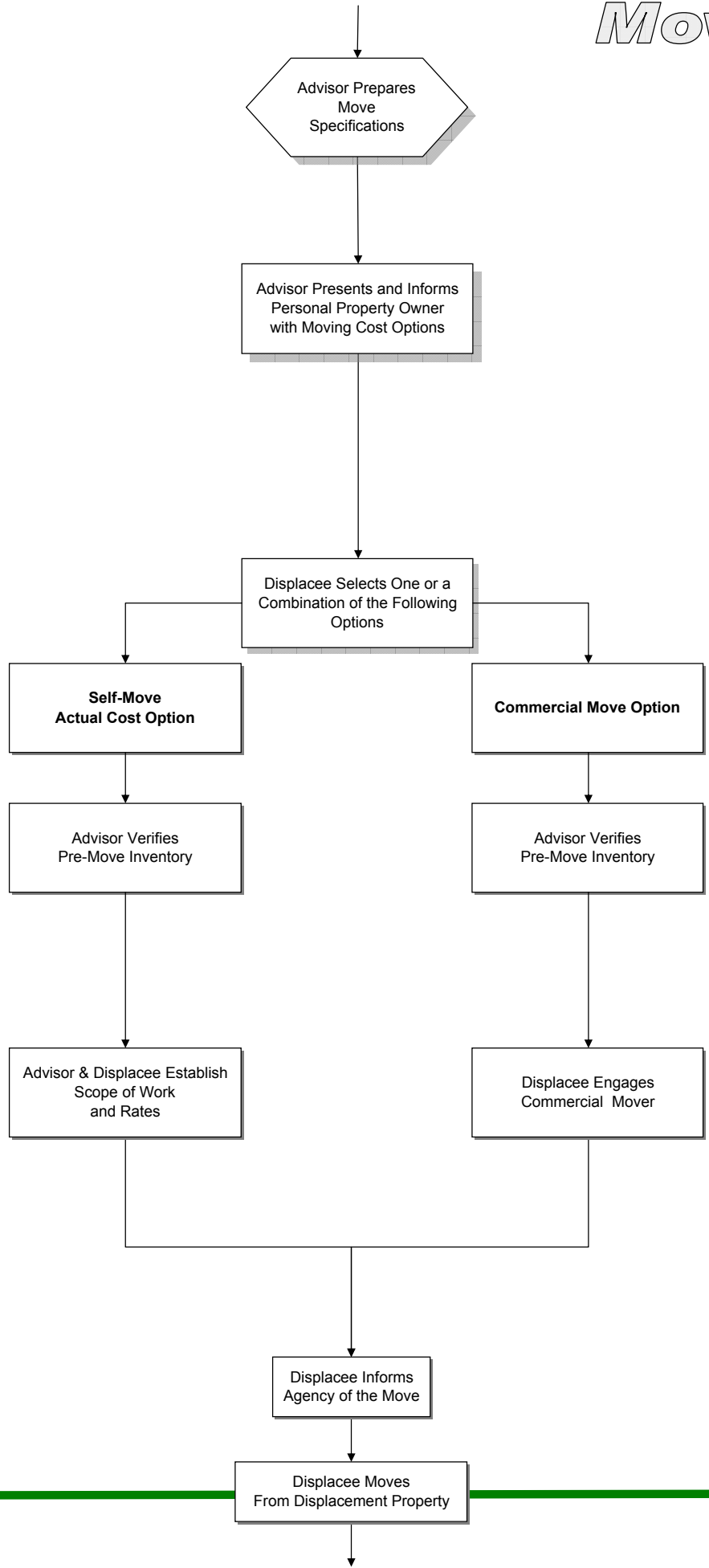
Eligible expenses for a person who is required to move personal property from real property but is not required to move from a Dwelling, Mobile Home, B-F or NPO, include those expenses described in paragraphs 24.301 (g)(1) thru g(7) above, and also (g)(18) below.

<p style="text-align: center;">24.301(g)(18) Low Value / High Bulk</p> <p>When the cost of moving the personal property is disproportionate to its value in the judgement of the displacing Agency, the allowable moving cost payment shall not exceed the lesser of:</p> <p>The amount which would be received if the personal property were sold at the site; or, The replacement cost of a comparable quantity delivered to the new business location.</p>	<p>Though not specifically listed, the following are also available at the Agency's option when it makes sense to use them.</p> <p>24.301(g)(11) Any license, permit, fees or certification... 24.301(g)(12) Professional Services for planning, moving, ... 24.301(g)(13) Relettering signs and replacing stationary... 24.301(g)(14) Actual Direct Loss of Tangible Personal Property 24.301(g)(15) Cost incurred in selling and item... 24.301(g)(16) Substitute Personal Property</p>
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- Pre-Displacement Relocation Advisor Assistance Functions:
- ▶ Conduct Pre-Move Interview/Inspection
 - ▶ Obtain Inventory; Verify Realty/Personalty
 - ▶ Inform Personal Property Owner of Program Requirements
 - ▶ Flag "Substitute" & "Loss Of Tangible" Personal Property

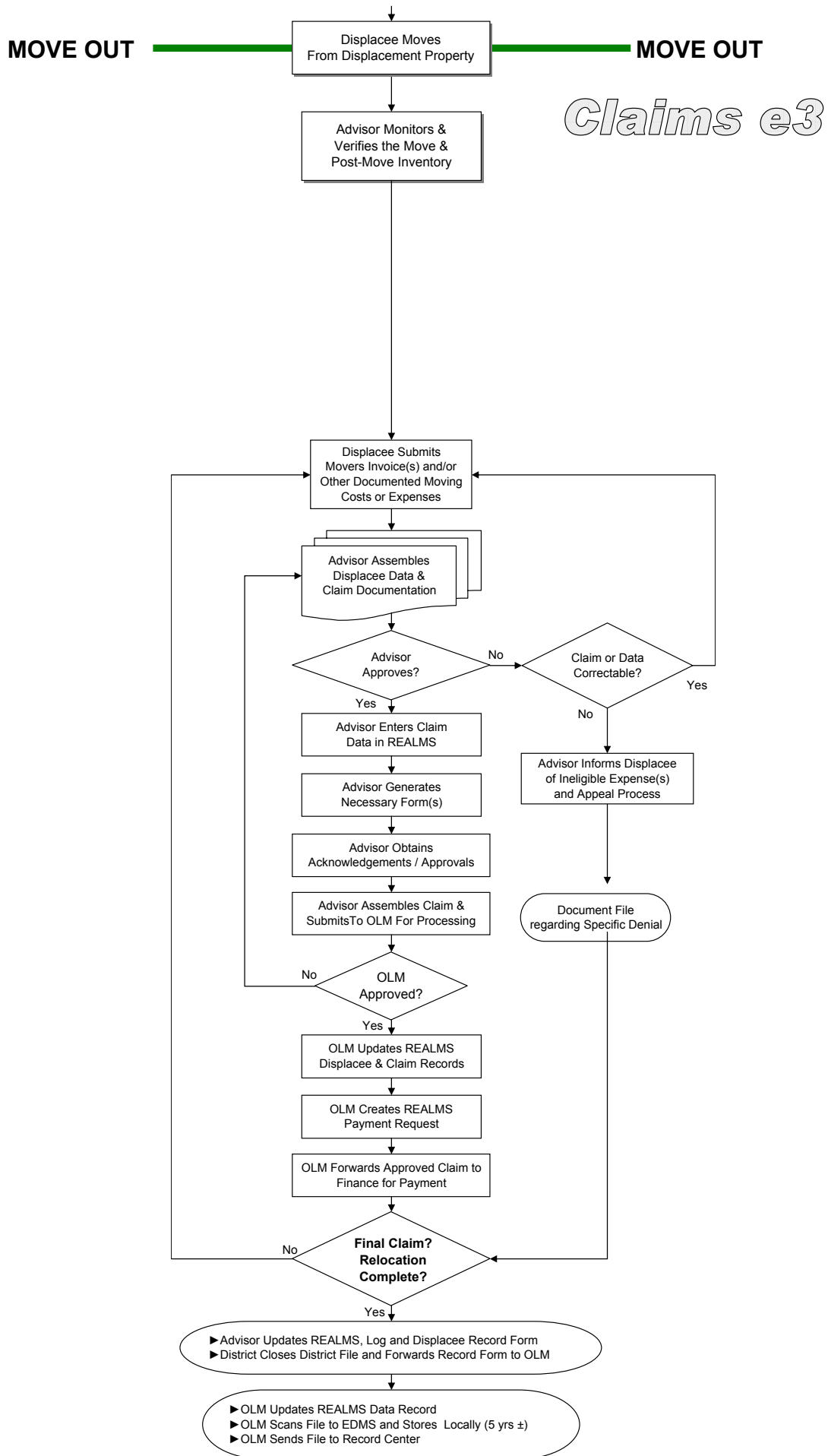
Advisor Prepares
Move
Specifications

Move e2



MOVE OUT

MOVE OUT



Prep f1

MOVING

**49 C.F.R. Subpart D
24.301 (f) Advertising Signs**

MOVING

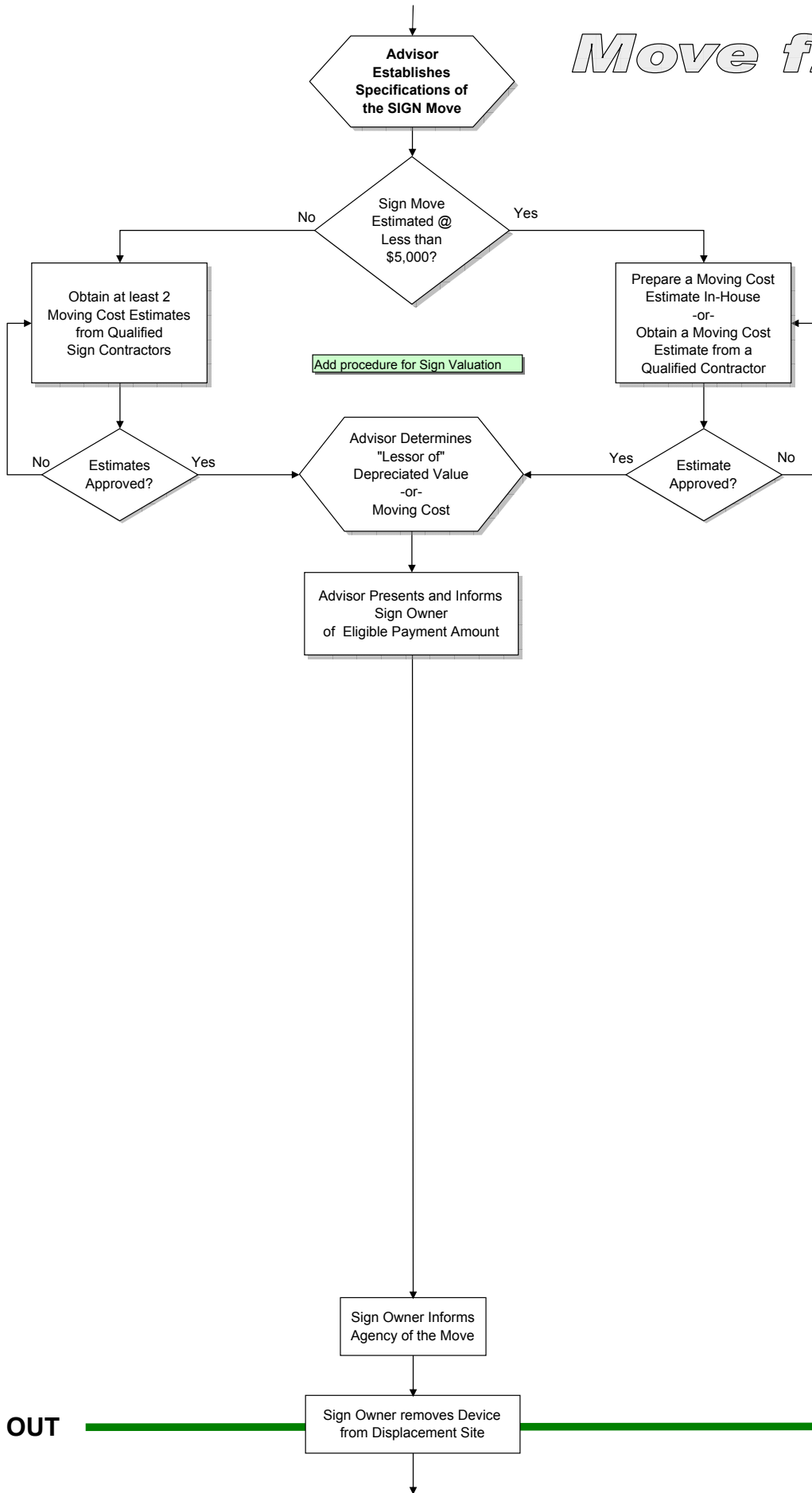
Payments For Moving and Related Expenses

The amount of a payment for Direct Loss of an Advertising Sign, which is Personal Property, shall be the lesser of:

- 1) The depreciated reproduction cost of the sign, as determined by the Agency, less any proceeds from its sale;
- or -
- 2) The estimated cost of moving the sign, but no allowance for storage.

Advisor
Establishes
Specifications of
the SIGN Move

Move f2



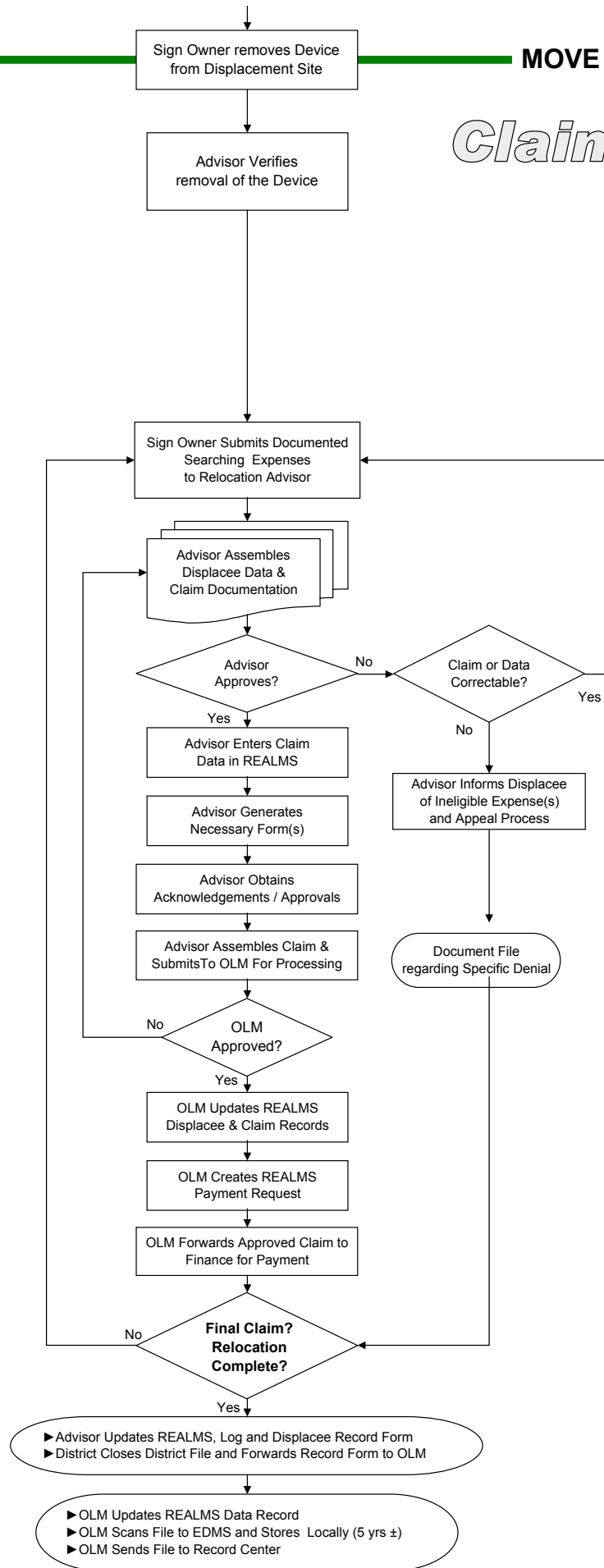
MOVE OUT

MOVE OUT

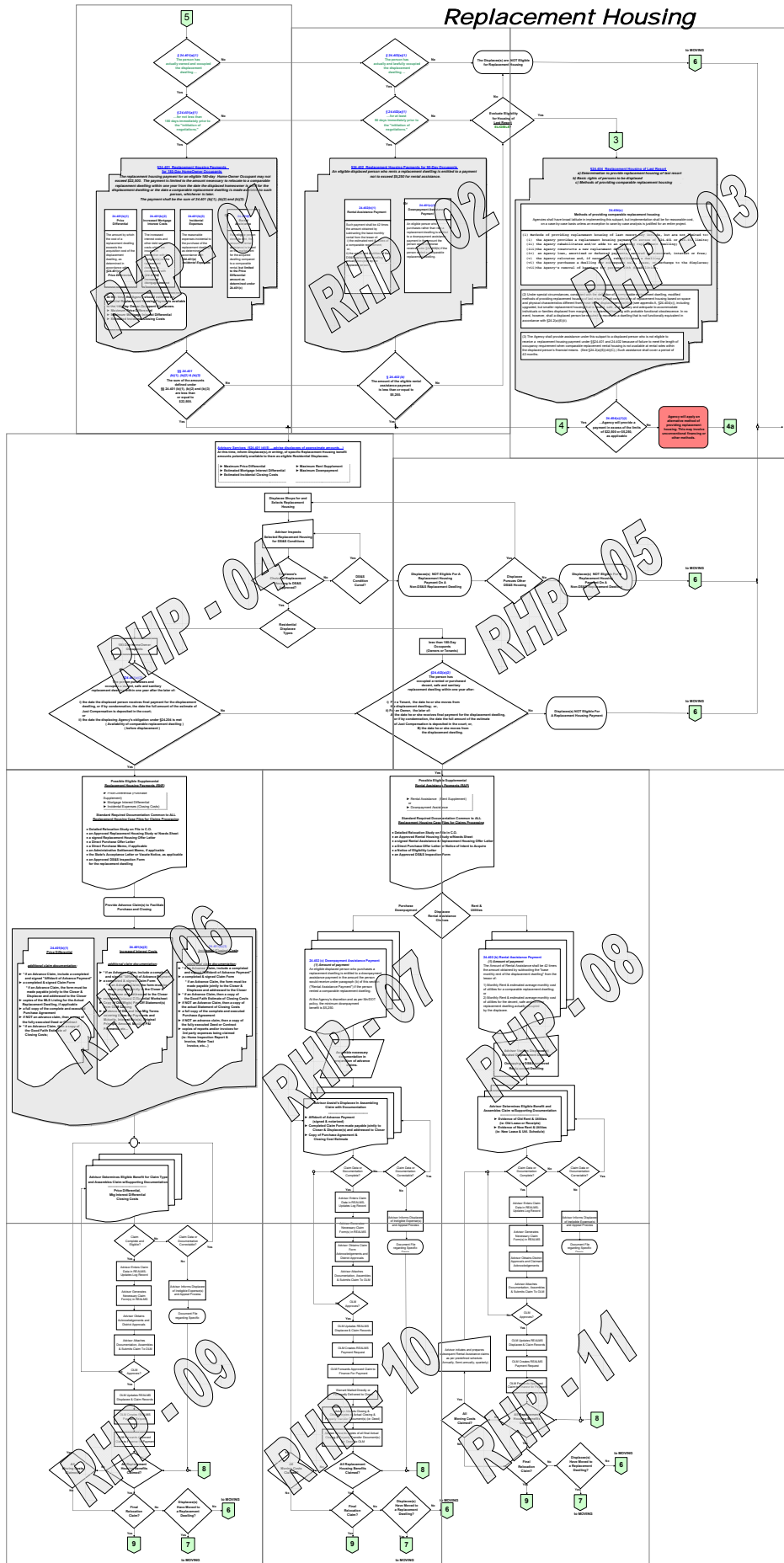
MOVE OUT

MOVE OUT

Claims f3



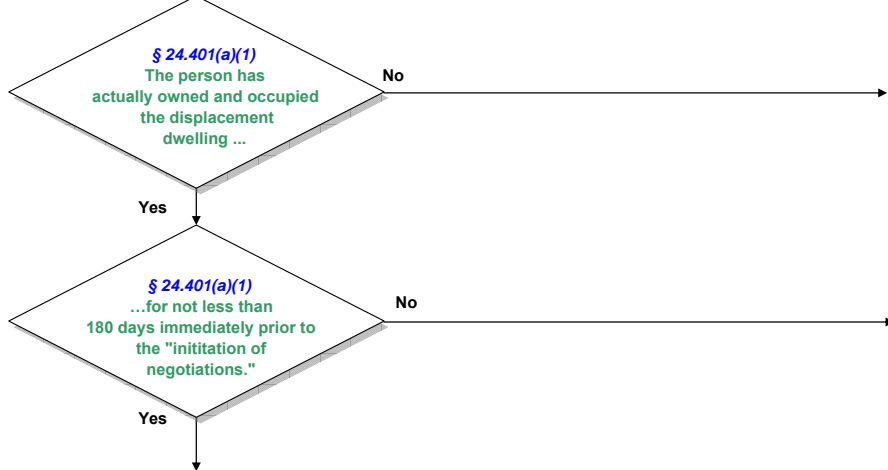
Replacement Housing



49 C.F.R. Subpart E
Replacement Housing Payments

RHP 01

5



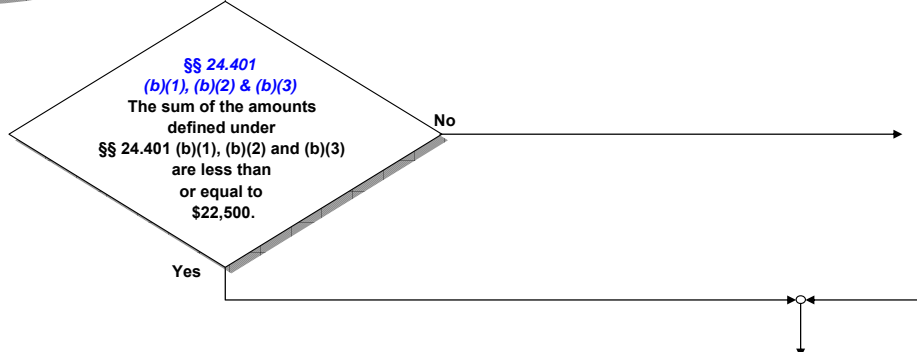
**§24.401 Replacement Housing Payments
for 180-Day HomeOwner Occupants**

The replacement housing payment for an eligible 180-day Home-Owner Occupant may not exceed \$22,500. The payment is limited to the amount necessary to relocate to a comparable replacement dwelling within one year from the date the displaced homeowner is paid for the displacement dwelling or the date a comparable replacement dwelling is made available to such person, whichever is later. The payment shall be the sum of 24.401 (b)(1), (b)(2) and (b)(3).

<p style="text-align: center; font-weight: bold; font-size: 0.8em;">24.401(b)(1) Price Differential</p> <p style="font-size: 0.7em;">The amount by which the cost of a replacement dwelling exceeds the acquisition cost of the displacement dwelling, as determined in accordance with §24.401(c) <i>Price Differential</i></p>	<p style="text-align: center; font-weight: bold; font-size: 0.8em;">24.401(b)(2) Increased Mortgage Interest Costs</p> <p style="font-size: 0.7em;">The increased interest costs and other debt service costs which are incurred in connection with the mortgage(s) on the replacement dwelling, in accordance with §24.401(d) <i>Increased Mortgage Interest Costs</i></p>	<p style="text-align: center; font-weight: bold; font-size: 0.8em;">24.401(b)(3) Incidental Expenses</p> <p style="font-size: 0.7em;">The reasonable expenses incidental to the purchase of the replacement dwelling, as determined in accordance with §24.401(e) <i>Incidental Expenses</i></p>	<p style="text-align: center; font-weight: bold; font-size: 0.8em;">Or</p> <p style="text-align: center; font-weight: bold; font-size: 0.8em;">24.401(f) Rental Assistance</p> <p style="font-size: 0.7em;">If an eligible person elects to rent, the amount of rental assistance is based on the market rent for the acquired dwelling compared to a comparable rental, but limited to the Price Differential amount as determined under 24.401(c)</p>
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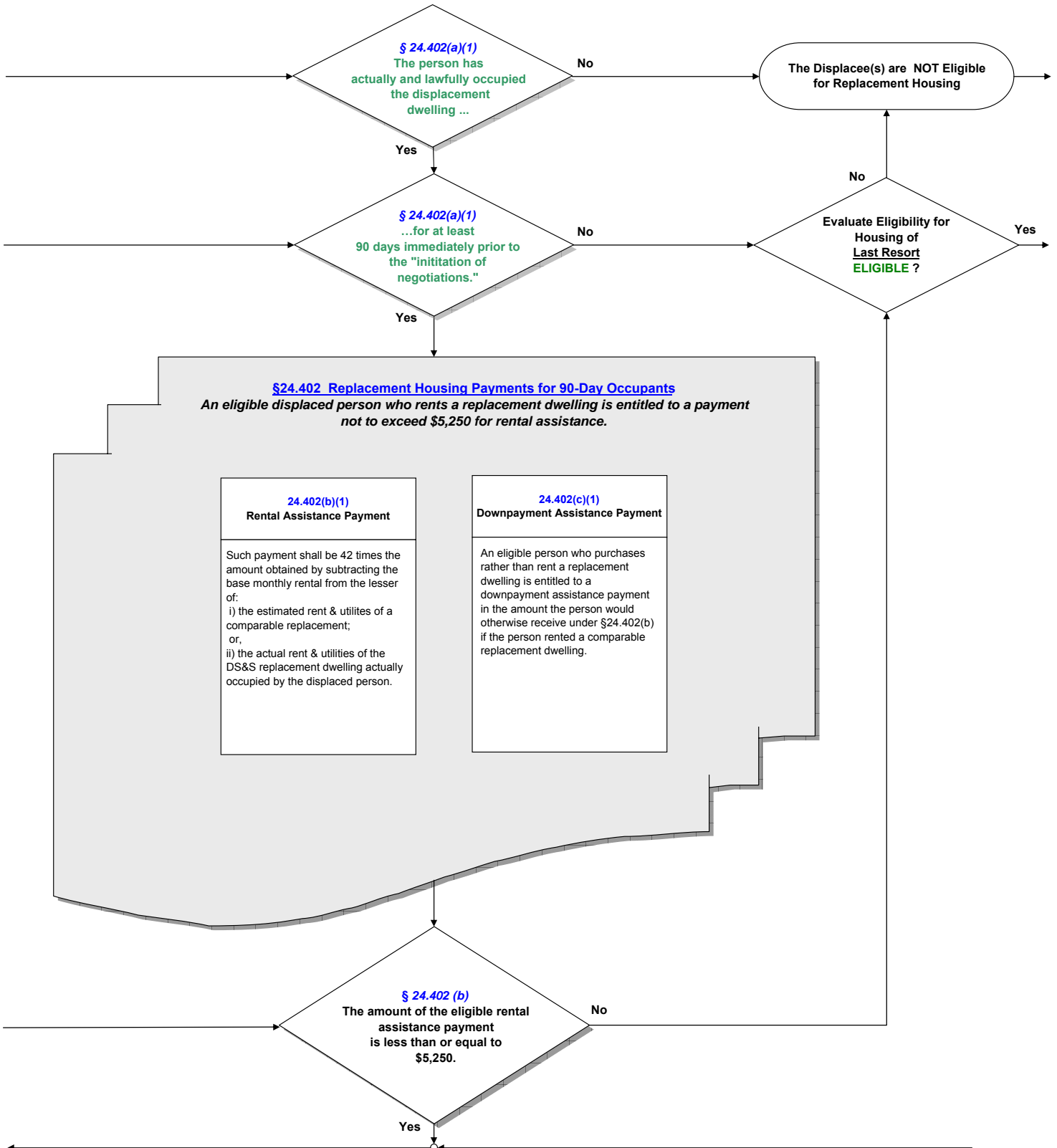
At this time, the Agency should estimate the potential Replacement Housing Payments available to the 180-Day Owner-Occupant Displacees.

- ▶ Maximum Price Differential
- ▶ Maximum Mortgage Interest Differential
- ▶ Estimated Incidental Closing Costs



49 C.F.R. Subpart E	
Replacement Housing Payments	

RHP 02



	49 C.F.R. Subpart E	
Replacement Housing Payments		

RHP 03

to MOVING

6

3

§24.404 Replacement Housing of Last Resort
a) Determination to provide replacement housing of last resort
b) Basic rights of persons to be displaced
c) Methods of providing comparable replacement housing

24.404(c)

Methods of providing comparable replacement housing

Agencies shall have broad latitude in implementing this subpart, but implementation shall be for reasonable cost, on a case-by-case basis unless an exception to case-by-case analysis is justified for an entire project.

- (1) **Methods of providing replacement housing of last resort may include, but are not limited to:**
- (i) the Agency provides a replacement housing payment in excess of §24.401 or §24.402 limits;
 - (ii) the Agency rehabilitates and/or adds to an existing replacement dwelling;
 - (iii) the Agency constructs a new replacement dwelling;
 - (iv) an Agency loan, amortized or deferred payments, secured or unsecured, interest or free;
 - (v) the Agency relocates and, if necessary, rehabilitates a dwelling;
 - (vi) the Agency purchases a dwelling for subsequent sale, lease, or exchange to the displacee;
 - (vii) the Agency's removal of barriers for persons with disabilities.

(2) Under special circumstances, consistent with the definition of a comparable replacement dwelling, modified methods of providing replacement housing of last resort permit consideration of replacement housing based on space and physical characteristics different from those in the displacement dwelling (see appendix A, §24.404(c)), including upgraded, but smaller replacement housing that is decent, safe, and sanitary and adequate to accommodate individuals or families displaced from marginal or substandard housing with probable functional obsolescence. In no event, however, shall a displaced person be required to move into a dwelling that is not functionally equivalent in accordance with §24.2(a)(6)(ii).

(3) The Agency shall provide assistance under this subpart to a displaced person who is not eligible to receive a replacement housing payment under §§24.401 and 24.402 because of failure to meet the length of occupancy requirement when comparable replacement rental housing is not available at rental rates within the displaced person's financial means. (See §24.2(a)(6)(viii)(C).) Such assistance shall cover a period of 42 months.

Yes

24.404(c)(1)(i)
 ...Agency will provide a payment in excess of the limits of \$22,500 or \$5,250, as applicable

No

4

Agency will apply an alternative method of providing replacement housing. This may involve unconventional financing or other methods.

4a

RHP 04

Advisory Services (§24.401 (d)(5) ...advise displacees of approximate amounts...)
 At this time, inform Displacee(s), *in writing*, of specific Replacement Housing benefit amounts potentially available to them as eligible Residential Displacees.

- ▶ Maximum Price Differential
- ▶ Estimated Mortgage Interest Differential
- ▶ Estimated Incidental Closing Costs
- ▶ Maximum Rent Supplement
- ▶ Maximum Downpayment

Displacee Shops for and Selects Replacement Housing

Advisor Inspects Selected Replacement Housing for DS&S Conditions

Displacee's Choice of Replacement Housing Is DS&S Approved?

Yes

DS&S Condition Cured?

No

Yes

Residential Displacee Types

180-Day HomeOwner Occupants

§24.401(a)(2)
 The person purchases and occupies a decent, safe and sanitary replacement dwelling within one year after the later of:

- i) the date the displaced person receives final payment for the displacement dwelling, or if by condemnation, the date the full amount of the estimate of Just Compensation is deposited in the court;
- or
- ii) the date the displacing Agency's obligation under §24.204 is met (Availability of comparable replacement dwelling) (before displacement)

No

Yes

Yes

Possible Eligible Supplemental Replacement Housing Payments (RHP)

- ▶ Price Differential (Purchase Supplement)
- ▶ Mortgage Interest Differential
- ▶ Incidental Expenses (Closing Costs)

Standard Required Documentation Common to ALL Replacement Housing Case Files for Claims Processing

- Detailed Relocation Study on File in C.O.
- an Approved Replacement Housing Study w/ Needs Sheet
- a signed Replacement Housing Offer Letter
- a Direct Purchase Offer Letter
- a Direct Purchase Memo, if applicable
- an Administrative Settlement Memo, if applicable
- the State's Acceptance Letter or Vacate Notice, as applicable
- an Approved DS&S Inspection Form for the replacement dwelling

RHP 06

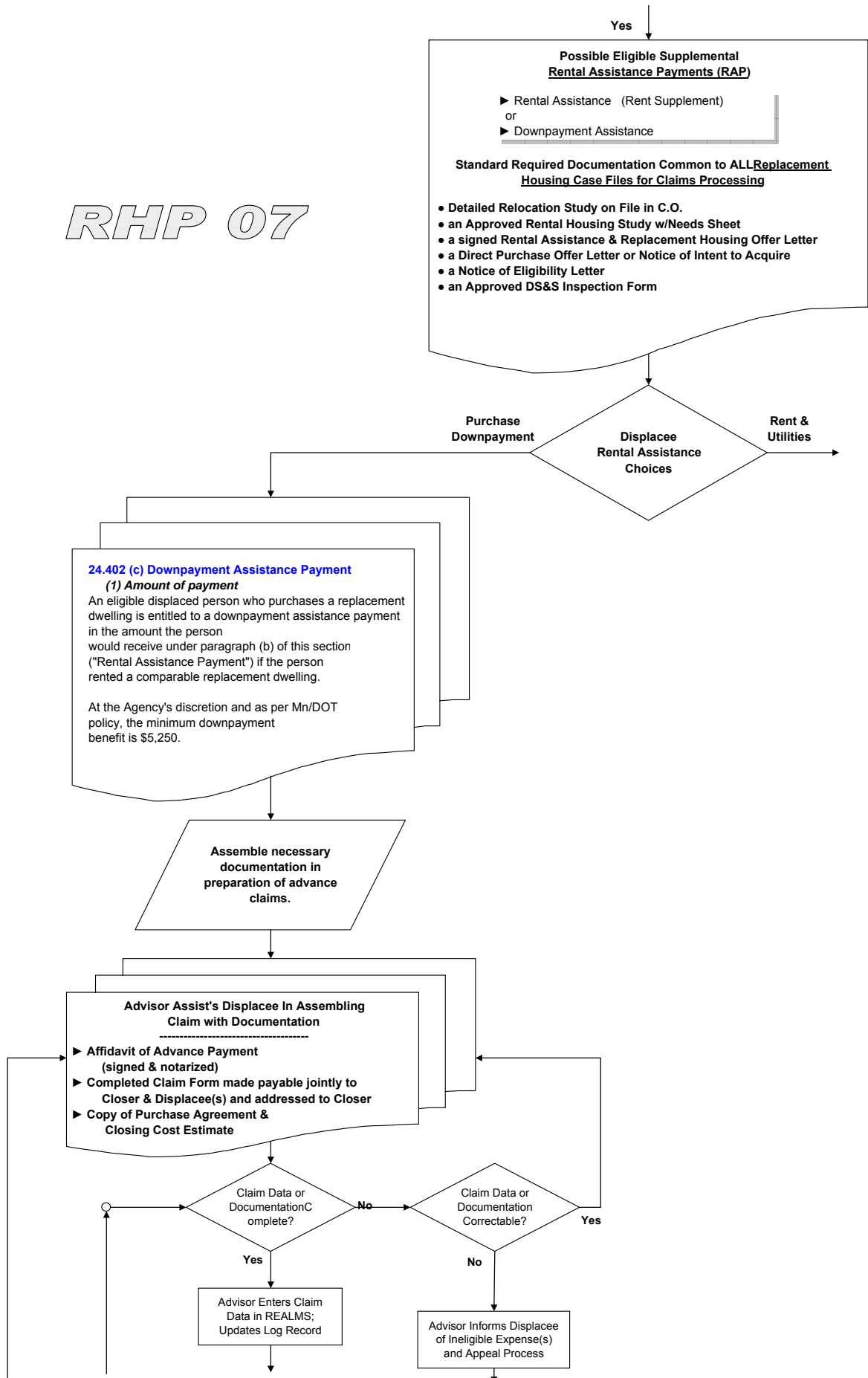
Provide Advance Claim(s) to Facilitate Purchase and Closing

<p>24.401(b)(1) Price Differential</p> <p><i>additional claim documentation:</i></p> <ul style="list-style-type: none"> ▶ * if an Advance Claim, include a completed and signed "Affidavit of Advance Payment" ▶ a completed & signed Claim Form <ul style="list-style-type: none"> * if an Advance Claim, the form must be made payable jointly to the Closer & Displacee and addressed to the Closer ▶ copies of the MLS Listing for the Actual Replacement Dwelling, if applicable ▶ a full copy of the complete and executed Purchase Agreement ▶ if NOT an advance claim, then a copy of the fully executed Deed or Contract ▶ * if an Advance Claim, then a copy of the Good Faith Estimate of Closing Costs; 	<p>24.401(b)(2) Increased Interest Costs</p> <p><i>additional claim documentation:</i></p> <ul style="list-style-type: none"> ▶ * if an Advance Claim, include a completed and signed "Affidavit of Advance Payment" ▶ a completed & signed Claim Form <ul style="list-style-type: none"> * if an Advance Claim, the form must be made payable jointly to the Closer & Displacee and addressed to the Closer ▶ completed Interest Differential Worksheet ▶ Copy of Old Mtg(s) Pay-Off Statement(s) from OLM Closing ▶ evidence of Old and New Mtg Terms covering Dates for Payments and Maturity, Interest Rate(s), Original Principle Amount, Monthly P&I Payments, etc... 	<p>24.401(b)(3) Incidental (Closing) Costs</p> <p><i>additional claim documentation:</i></p> <ul style="list-style-type: none"> ▶ * if an Advance Claim, include a completed and signed "Affidavit of Advance Payment" ▶ a completed & signed Claim Form <ul style="list-style-type: none"> * if an Advance Claim, the form must be made payable jointly to the Closer & Displacee and addressed to the Closer ▶ * if an Advance Claim, then a copy of the Good Faith Estimate of Closing Costs ▶ if NOT an Advance Claim, then a copy of the actual Statement of Closing Costs ▶ a full copy of the complete and executed Purchase Agreement ▶ if NOT an advance claim, then a copy of the fully executed Deed or Contract ▶ copies of reports and/or invoices for 3rd party expenses being claimed (ie: Home Inspection Report & Invoice, Water Test Invoice, etc...)
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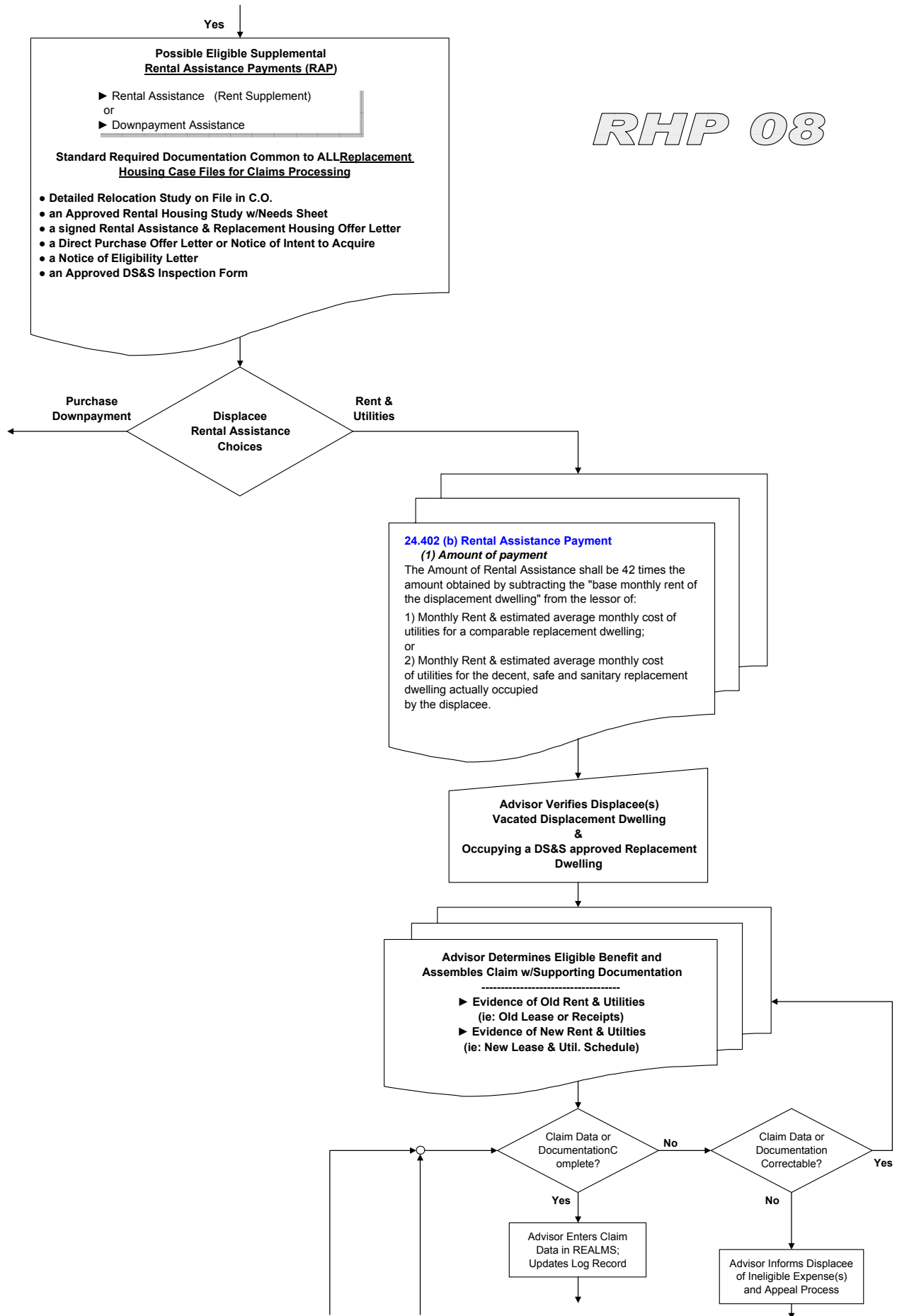
Advisor Determines Eligible Benefit for Claim Type and Assembles Claim w/Supporting Documentation

Price Differential,
Mtg Interest Differential
Closing Costs

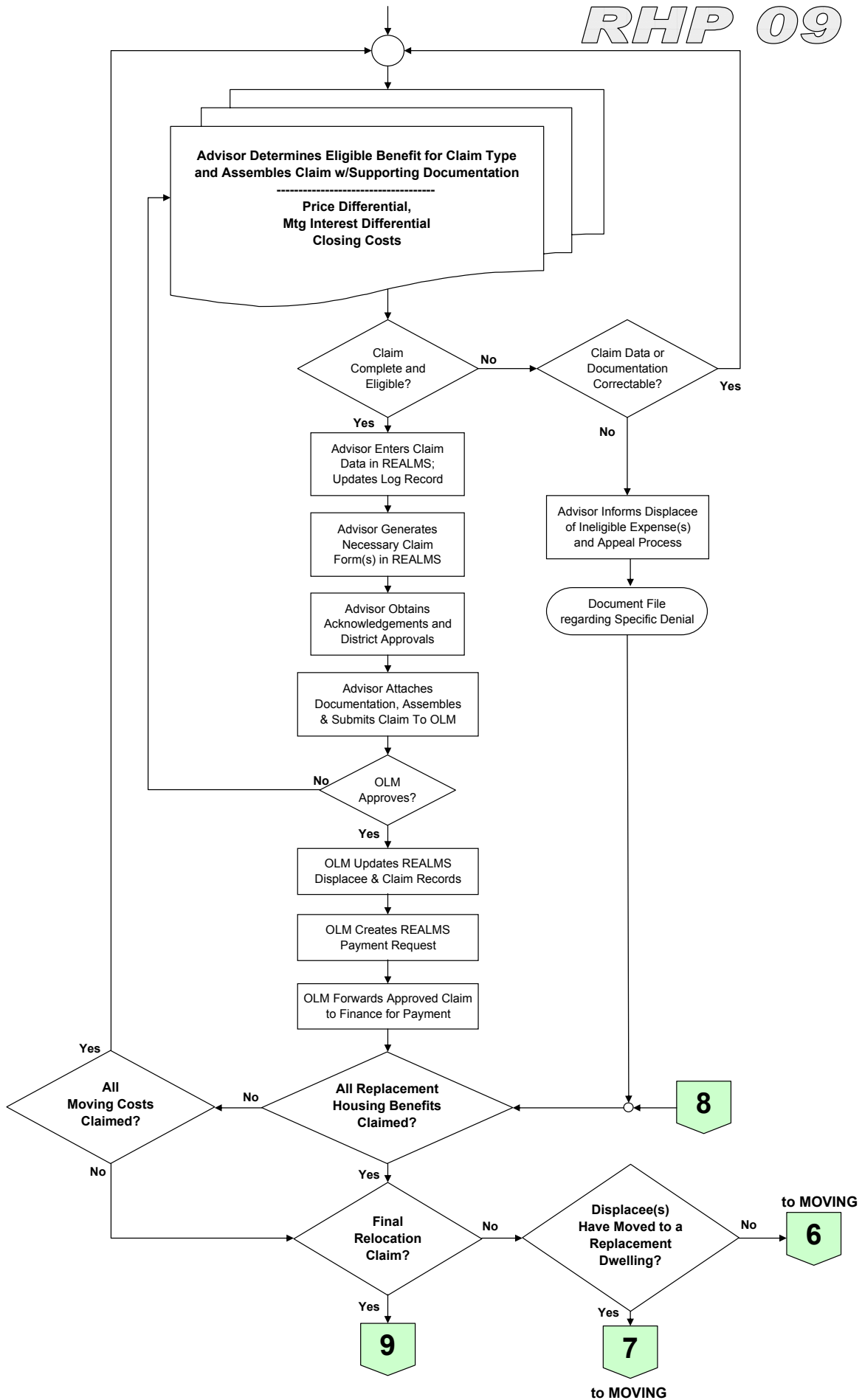
RHP 07



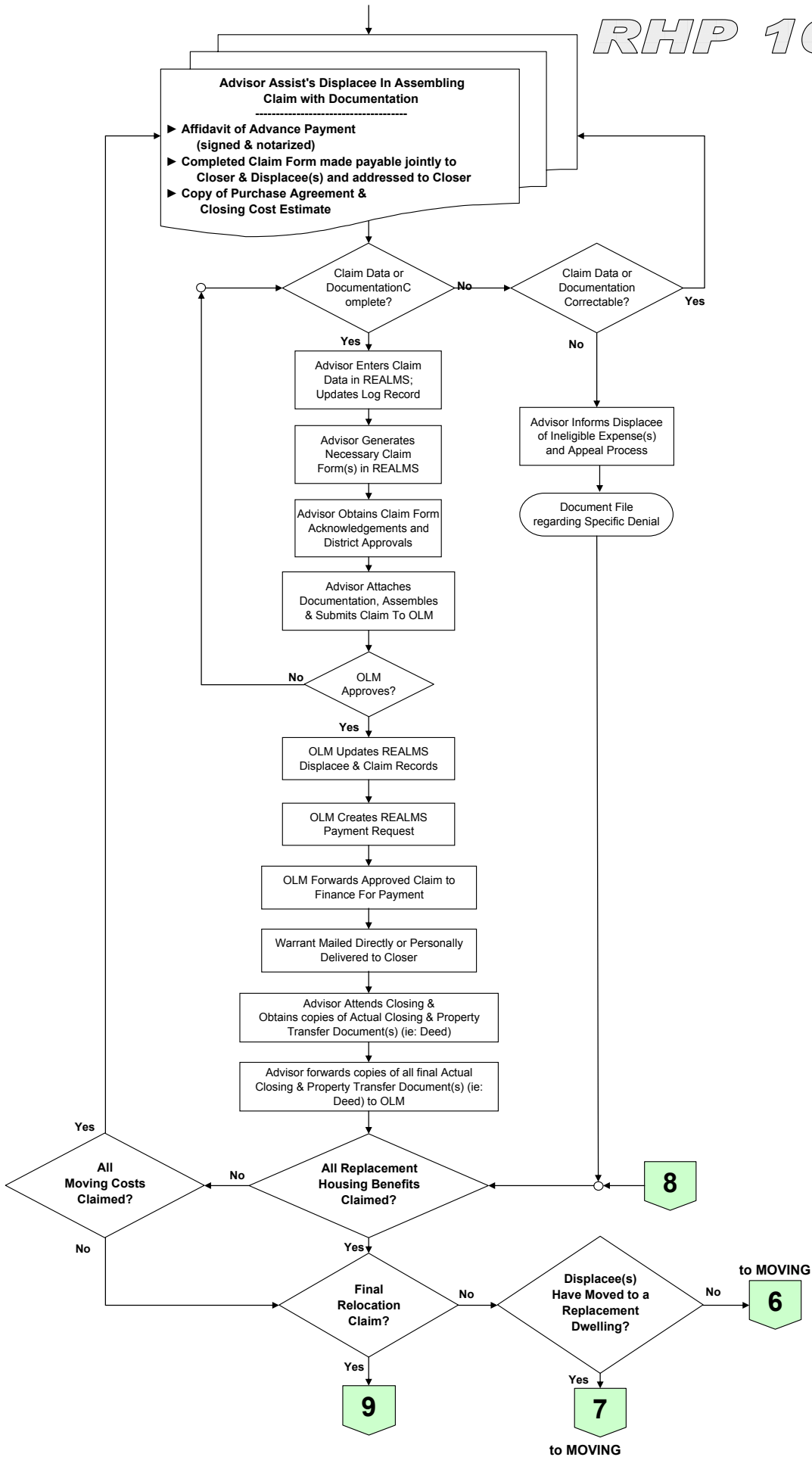
RHP 08



RHP 09



RHP 10



RHP 11

