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MnDOT TP 17197-02 (1-82)
LEAVE A BLANK BETWEEN WORDS

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION
ADVERTISING DEVICE PERMIT APPLICATION

OFFICE USE ONLY

ACCOUNT | DO | PERMIT | C/D/N/S | 1/2/3/5 | CS | I/P/S/U | TH | MILEPOINT | L/R | COMMENT

APPLICANT

NAME LINE 1

NAME LINE 2

MAILING ADDRESS

CITY | STATE | ZIP

TELEPHONE

E-MAIL ADDRESS

LANDOWNER

NAME

MAILING ADDRESS

CITY | STATE | ZIP

TELEPHONE

18. LOCATION SKETCH SPACE:
(Submit sketch of property showing proposed device location, land ties, etc.)

PARCEL NUMBER

N

PROPERTY LOCATION:

7. HIGHWAY | 8. COUNTY | 8A. MUNICIPALITY/ TOWNSHIP

9. SIGN MESSAGE:

10. LANDMARKS:

11. ADVERTISING AREA (Include border & trim):

HEIGHT | WIDTH | SQUARE FEET

12. Illuminating Device: ☐ Yes ☐ No
13. Distance from center of highway to nearest corner of device Ft.
13A. Right of way at sign site Ft.
14. Approx. Date device will be/was erected .
15. Type Device
☐ SINGLE FACE ☐ SIDE BY SIDE ☐ "V" TYPE ☐ BACK TO BACK ☐ OVER UNDER

ZONING & ZONING AUTHORITY

Submit legal description of property if required.

16. Landowner, Leasee or Agent must submit letter granting use of property or sign item below.

SIGNATURE | DATE | ☐ Yes, Letter Attached

17. I, We, the undersigned, hereby declare that all statements herein are true and complete, with the same force and effect as though given under oath, herewith accept the terms and conditions of the regulations of the Commissioner of Transportation and fully agree to comply there with to the satisfaction of the Minnesota Department of Transportation.

SIGNATURE | DATE

Submit application with check for proper fee payable to Commissioner of Transportation

ADVERTISING DEVICE PERMIT

Permission is hereby granted for the construction of the device as described in the above application, said device to be in accordance with the regulations as set forth in the Commissioner of Transportation's regulations and the laws of the State of Minnesota. Subject to Local Ordinance.
SPECIAL REQUIREMENTS: Device must be erected within 120 days or permit will be voided. Permit number must be affixed to device together with permitee name. It is expressedly understood that this permit is conditioned upon maintenance of the device in its original or to a satisfactory condition.

Permit No.

This permit expires on June 30, 20____ .

DATE	DISTRICT ENGINEER

Edocs Name: _____

APPLICATION INSTRUCTIONS

a. Application Form 17197 should be printed and signed in ink. Otherwise the form is quite self-explanatory.
A complete set of the forms prepared by the applicant should be furnished to the district office. Under normal circumstances an application should be approved or denied within 30 days from date of receipt or applicant advised of reasons for delay.

1) "Applicant" may be a firm, corporation, individual, government agency or other entity.

7) "Highway No." means the existing number on the highway markers or the lowest number posted where 2 or more routes are carried simultaneously on one roadway.

10) "Nearest landmark, intersection, etc." means the distance to the nearest intersection or other well known landmark.

11) "Advertising area" means that portion of the advertising face of an advertising device which includes the border and trim thereof, but excludes the base and apron supports and other structural members.

13) "Distance from center of highway" means distance in feet from the centerline (the lane nearest the device on multi-lane highways).

a. "Right of Way distance at sign site" means distance in feet from the centerline (the lane nearest the device on multilaned highways) to the States property line.

b. "Special requirements" may include additional restrictions inserted by the engineer to provide for traffic safety or proper erection and care.

FEES

Fee should be submitted with your application.
Obtain the correct fee from the Sign Technician.

Size of Device	Annual Fee	Total
(1) 0-50 Sq. Ft.	_____	_____
(2) 51-300 Sq. Ft.	_____	_____
(3) Over 300 Sq. Ft.	_____	_____

(a) Directional Signs up to 150 sq. ft. subject to same fees as above
(b) Make check in proper amount payable to Commissioner of Transportation.

FOR OFFICE USE ONLY

	ANNUAL SIGNED BY	INSPECTION DATE