

MnDOT Project Management Office Presents:

# MnDOT use of Calendars in Primavera P6

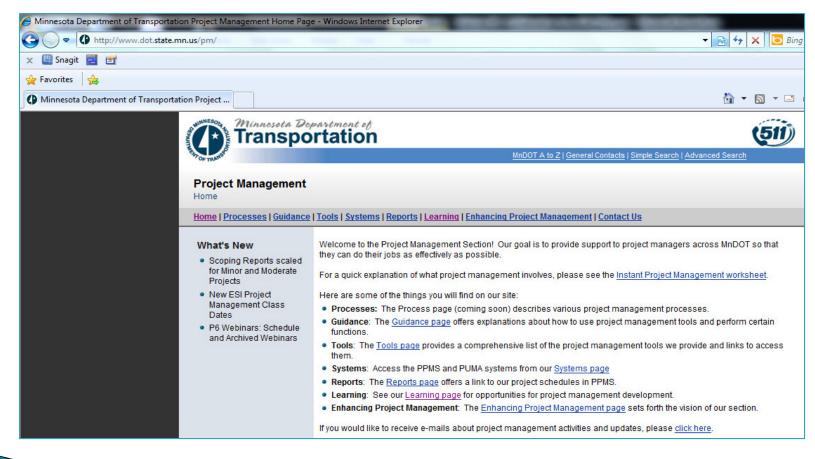
Presenter: Jonathan McNatty, PSP Senior Schedule Consultant DRMcNatty & Associates, Inc.

# Housekeeping Items

- Lines will be muted during the webinar
- Questions can be submitted thru the GoToWebinar Questions box on right of your screen
- Webinar slides available in pdf on MnDOT webiste within 5 days
- Questions will be posted on the MnDOT website with answers within in 5 days
- Webinar is being recorded and will be available on the MnDOT website within 5 days
- http://www.dot.state.mn.us/pm/

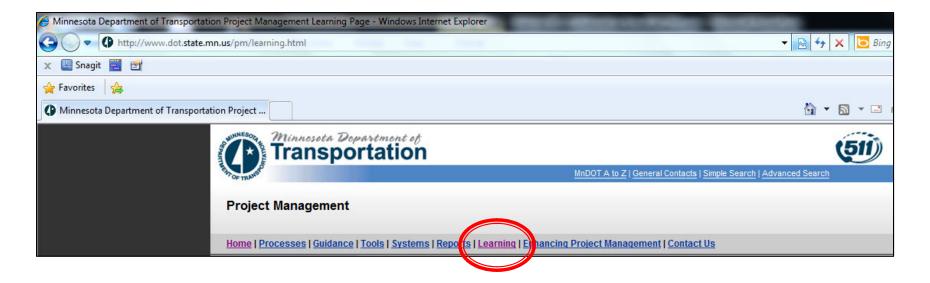
# **MnDOT Webinars**

#### http://www.dot.state.mn.us/pm/

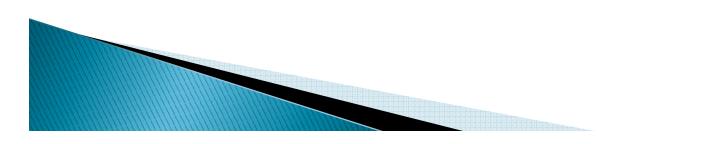


# **MnDOT Webinars**

#### http://www.dot.state.mn.us/pm/learning.html



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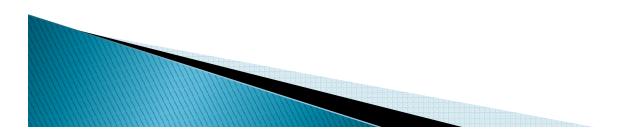


# **MnDOT Webinars**

Primavera P6 Webinars: Each webinar will start a session. After each webinar, a recording will be m		
To request ASL or a foreign language interpreter ( 551-336-4720 • or • 1-800-657-377 janet.rae.miller@state.mn.us (please request at l	4 😯 (Greater Minr	nesota). You may send an email to
The Future of MnDOT Project Controls	March S, 2013	View Project Controls Presentation (13:51 wmv 17 MB)
Primavera P6 in the Project Management Process	March 20, 2013	View Project Management Process (coming soon)
Collaborative Scheduling using the CPM Method	March 27, 2013	Reserve your Webinar seat now
Work Breakdown Structures	April 3, 2013	Reserve your Webinar seat now
Scheduling Float	April 10, 2013	Reserve your Webinar seat now
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Schedule Updates	April 24, 2013	Reserve your Webinar seat now
Project Reporting	May 1, 2013	Reserve your Webinar seat now
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MnDOT use of Calendars in Primavera P6	May 15, 2013	Reserve your Webinar seat now
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Dashboards and Reporting for Program Management	June 12, 2013	Reserve your Webinar seat now

### Introduction to Webinar

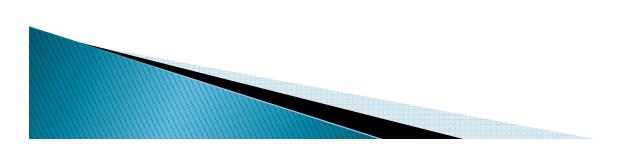
Understand the difference between MnDOT global calendars and project calendars and how the are assigned to activities.



#### Calendars in P6

# Projects are assigned calendars to establish the dates of the project.

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#	Activity ID Activity Name	Start	Finish	20	1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 - 1997 -	2009	2010	2011	2012	2013	2014	2015
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2		Jul/01/08 A	Dec/18/14									Dec/18/14
3	Project Management	Jul/01/08 A	Dec/18/14	1								Dec/18/14
4	■ Preliminary Design	Jul/01/08	Sep/30/11	1				Se	p/30/11			
5	■ Final Design	Jan/05/09	Sep/15/14			•						p/15/14
6	Environmental Review	Jul/01/08	Aug/15/14	1	1						Aug/	15/14
7	. RW	Jun/02/09	Nov/23/12							Nov/23/12		
8	■ Letting/Award	Sep/16/14	Dec/18/14									Dec/18/14



#### Calendars in P6

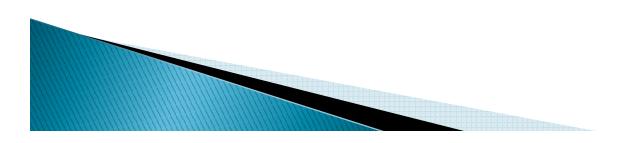
#### Calendars are assigned to activities in each project.

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182	A19070	Geometric's (GDU) Review	Aug/26/09	Nov/18/						Law Contraction			c's (GDU							
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184	A19090	District Review & Approval	Dec/14/09	Jan/05/									ict Review							
185	A19100	Geometric's Review & Approval	Jan/06/10	Feb/16/			Service and				le le	-0	Seometric							
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187	A19110	Draft Final Geometric Layout	Feb/17/10	Apr/20/1											eometric	Layout				
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195	A18670	Draft Design Demo	Apr/21/10	May/04/									Dra		1					
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197	A18690	Revise Design Memo	May/19/10	May/25/				1					Leg R		esign Me					
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#### Types of Calendars in P6

MnDot Global Calendars – are assigned to activities and are setup in P6 and can not be edited by users.

Project Calendars - Can be created at the Project level and is only assigned and used for that specific project.

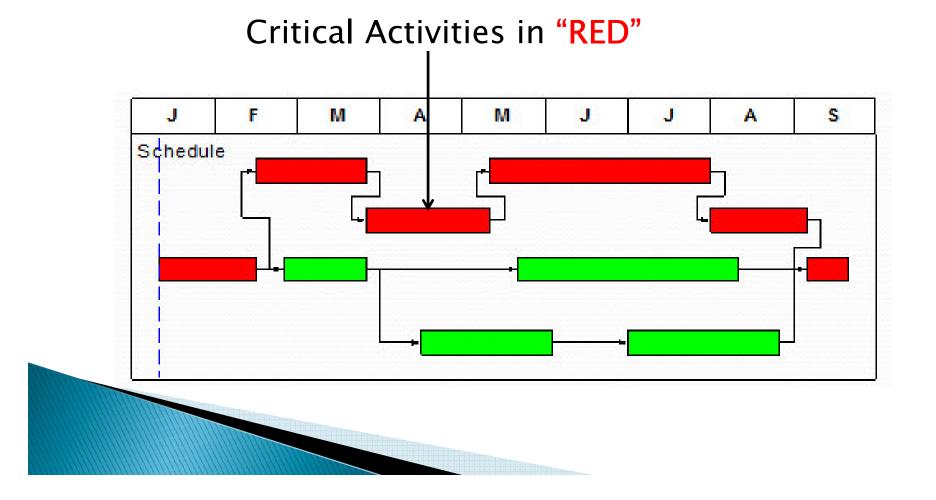


#### Types of Calendars in P6

Global C Resource	O Pr	oject
Display: Calendars		Close
Calendar Name	Default	<b>_</b>
1x8		上 子 Add
Calendar for P6 Conversion (Initial 40 Projects)		
Corporate - Standard Full Time		💥 Delete
G-Standard 5 Day Workweek		
G-Standard 7 Day Calendar		💭 Modify.
MnDOT - 7 Day No Holidays		
MnDOT - Base - Construction		📃 Used By
MnDOT - Bridge Substructure - Construction		
MnDOT - Bridge Superstructure - Construction		To Glob
MnDOT - Excavation and Embankment - Construction		
MnDOT - Lighting & Electrical - Construction		Te Changel
MnDOT - Removals - Construction		To Shared
MnDOT - Subgrade (Granular Embankment) - Construction		
MnDOT - Surfacing - Construction		To Persona
MnDOT - Turf Establishment - Construction		
MaBOT - Utility & Culvert Work - Construction		🕐 Help
MnDOT w/ Standard Holidays		
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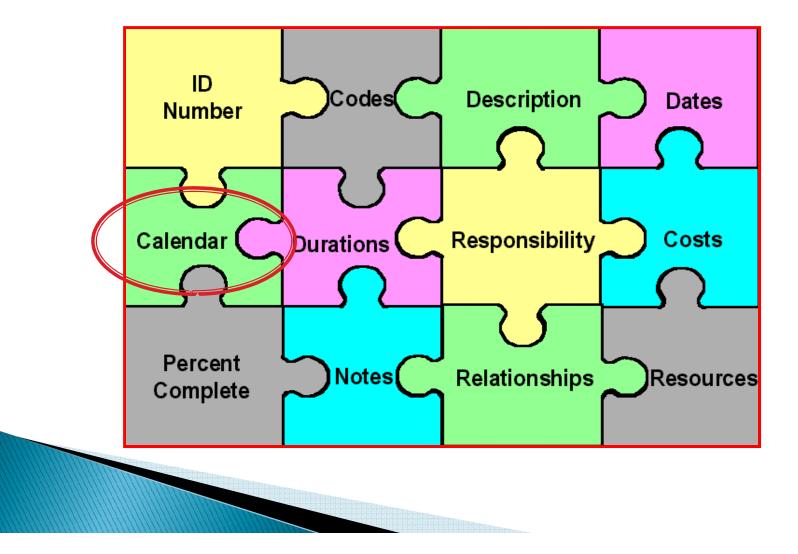
# Critical Activities & Calendars

Need to know what activities are assigned to which Calendars



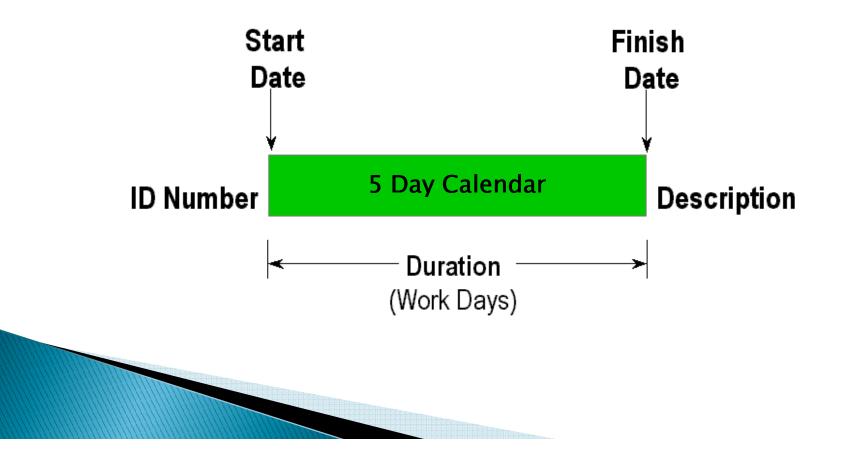
#### **Activity Components**

Minimum Requirements for an Activity



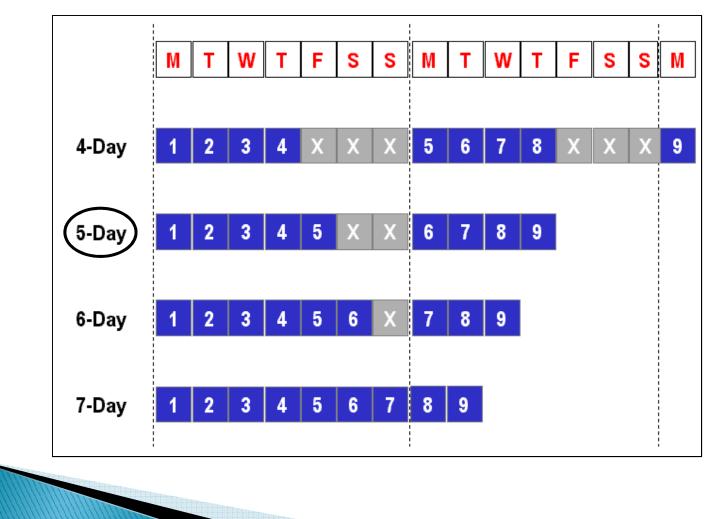
#### **Activity Components**

- Activities have unique information
- Activities can be part of Filters & Layouts for Reporting



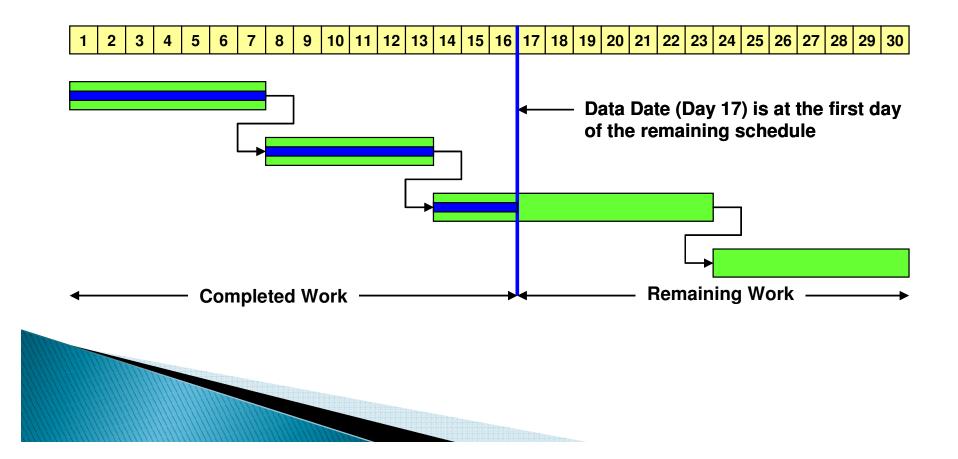
#### **Activities & Calendars**

Each Activity is assigned to a specific Calendar (Dates)



#### **Activities & Calendars**

- Activities will follow the assigned Calendar.
- Only one calendar can be assigned to one activity

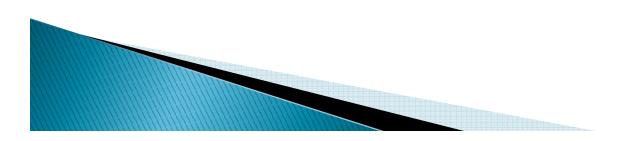


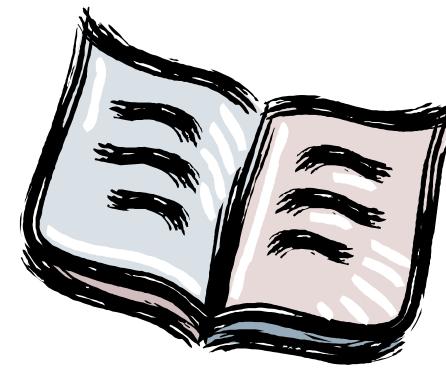
#### Critical Path "Filter"

Review the dates for activities, if the dates do not match the project management plan, first thing to look at is the calendars

✓ Lay	yout:	Classic Schedul	e Layout Filter All: (	Critical																		
# Activity ID Activity Name		Activity Name	Sta	art	Finish	Original 🔺		2008			009		2010				2011					
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12		Preliminar	ry Design	Oc	t/12+08	Aug/25/10																
13	E	Surveys		1	t/13/08	Jan/23/09																
14		Photograme	etric Basemap	00	:t/13/08	Jan/02/09																
15		A18810	Basemap Field Work	00	t/13/08*	Oct/17/08					asema						121721212	19232-02	100000	03333753	1012270	215-25
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24		A19040	District Review	Ju	n/02/09	Jul/14/09								strict Re								
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26		A19060	District Review	Au	ig/05/09	Aug/25/09							<b>-</b>	District								
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28		A19080	Consolidate Comments	No	ov/19/09	Dec/11/09								-			e Comi					
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#### Let's Look at Calendars in P6







Activity - An individual work task that is the basic component of a project.

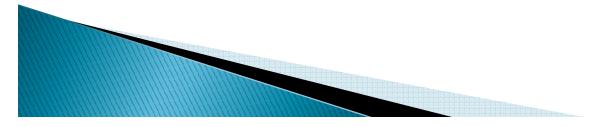
- **Activity Codes** Values assigned to project activities to organize then into manageable groups for updating, analyzing, reporting, plotting, and summarizing.
- Actual Cost The cost incurred to date for a resource or activity.
- Actual Dates Start (AS) and Finish (AF) dates that you record for an activity that has progress or is complete.

Actual Quantity - The amount of a resource used to date.

- Backward Pass The calculation of a network's late dates.
- **Bar Chart -** The graphical display of activities according to time. Relationships between activities are not shown. A bar chart is also called a Gantt Chart.

Baseline Schedule - The original planned schedule for a project.

**Budget -** The estimate of the total units or costs required by a resource or cost account for an activity.



**Calendar -** The workdays and holidays defined for a project that determine when an activity can be scheduled.

**Completion -** The date on which a project is to be finished.

**Constraint** - A restriction imposed on the start or finish of an activity.

Critical Activity - An activity that has the least amount of total float.

Critical Path - The series of activities in a project that will take the longest to complete.

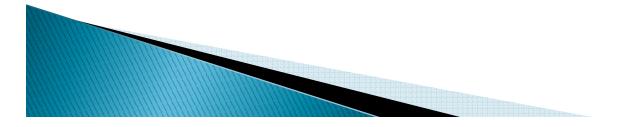
Critical Path Method (CPM) - The calculation of the earliest and latest start and finish dates of activities based on their duration and relationships to other activities.

**Data Date -** The date used as the starting point for schedule calculations.

Driving - A predecessor/successor relationship in which the predecessor

**Relationship** - Determines the successor's early dates.

Duration - The amount of time (in workdays) needed to complete an activity.



- Early Start (ES) The earliest date when an activity can begin after its predecessors have been completed.
- **Earned Value** The value of work performed rather than actual work performed.
- **Exception** A day when work must occur that was originally designated as a nonworkday.
- **Finish to Finish** A type of relationship in which a successor activity finish depends on its **(FF)** predecessor activity's finish.
- **Finish-to Start** A type of relationship in which a successor activity can begin only when its **(FS)** predecessor activity finishes.
- **Float** The amount of time that the start or finish of an activity can be delayed without affecting the project finish date.
- Forward Pass The calculation of the network's early dates.
- **Free Float** The amount of time that an activity's early start can be delayed without delaying the early start of a successor activity.
- Lag An offset or delay from an activity to its successor.

Late Finish (LF) - The latest date when an activity can start without delaying the project's completion.

- Late Start (LS) The latest date when an activity can start without delaying the project's completion.
- **Loop -** Circular logic within a network.
- **Milestone** An activity that represents a significant point in time, that has no duration.
- **Negative Float** The total number of days that the start or finish of an activity exceeds the time allowed. Negative float indicates a delay in the schedule.
- **Negative Lag** An offset or lead time from an activity to its successor in which the successor's start date is earlier than the predecessor's start date.
- **Network** The series of activities required to complete a project.
- **Nonworkperiod** A period of time when work may not occur.
- **Open End** An activity that has no successor or predecessor relationships to other activities in the network.

**Out-of-Sequence Progress** - Work completed for an activity before it is logically scheduled to occur.

**Percent Complete** - The proportion of an activity that is complete.

**Performance Measurement -** The comparison of the current plan to a target plan to assess whether it is progressing as intended.

- **Planning Unit** The increment of time used to schedule a project. The planning unit can be in hours, days, weeks, or months.
- Predecessor An activity that must logically occur before another activity.
- Progress The completion of work.
- **Resources** The people, materials, equipment or services required to complete a project.
- **Schedule** A list of the activities needed to complete a project, along with their start and finish dates.
- Schedule Calculation The calculation of early and late dates for each activity in the project.
- Slack See Float.
- **Slippage** Lateness determined by measuring the target finish of an activity from its actual or current early finish.
- **Sorting** The arrangement of data in a specific sequence.

Start-to Start - A type of relationship in which a successor's start depends on the start of (SS) its predecessor.

**Status** - The process of updating a project by indicating progress at regular intervals.

Successor - An activity that must logically occur after another activity.

- **Target** A project plan that can be compared to the current schedule to measure progress.
- **Task** A unit of work. Also called an activity.
- **Total Float (TF)** The total number of days that the start or finish of an activity can be delayed without affecting the project finish date. Float can be negative, zero, or positive.

**Updating** - The process of recording progress in a project at regular intervals.

Variance - The difference between the current and target schedule dates.

Work Breakdown Structure (WBS) - The graphical depiction of the hierarchy of work needed to complete a project.

Workday - Any day of the week when work can be scheduled.

### MnDOT Goals Going Forward

**Projects in Construction Phase** 

Contractor's Build Their Schedule in our Network 1/1/13

Piloting Providing BIM Models and CTD Schedules to Contractors 3/1/13

Select "Unit Rate" project- Resource and Cost Loaded 3/1/13

Role and Resource Loaded of CE&I staff 6/1/14

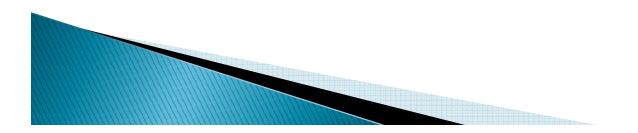
#### MnDOT Goals Going Forward

Projects in Scoping and Design Phase

\* "Active Projects" Role and Resource Loaded 6/30/13

All planned projects Role loaded by June 30, 2014

Taxpayer Transportation Accountability Act





### **Questions or Comments**

Tom Wiener <u>thomas.wiener@state.mn.us</u> MnDOT Project Management Office 651-366-4239

Peter Harff <u>peter.harff@state.mn.us</u> MnDOT Project Management Office 507-514-1095

http://www.dot.state.mn.us/pm

Next Webinar: Wednesday, April 03, 2013 Time: 1:00 p.m. Topic: WBS – Work Breakdown Structure Presenter: Jonathan McNatty DRMcNatty & Associates, Inc.