

# P6 Newsletter, September 2014

## Staffing Update

Welcome to Carol Segl who joined our staff on August 27, 2014. Carol transferred from the Office of Construction and Innovative Contracting where she worked as the training coordinator for the Labor Compliance Unit and prior to that worked in the Work Zone Safety Unit. She will be working on communications and assisting the Metro P6 schedulers. Carol can be reached at 651-366-3185.

The positions held by Jake Rezac (South Area SSC Lead) and Nicole Peterson (Metro SSC Lead) are in the process of being filled. In the meantime, Wendy Kufner will be leading the team in the Metro and Tim Zamzow will be leading the team in the south.

## WIG Scoreboard

Please update activities in P6 just prior to or on “Timesheet Tuesday”. P6 will recalculate negative float the following day, giving us the most current information for that week’s Scoreboard.

On non-timesheet weeks, the negative float measure will not be recalculated on the scoreboard. We will use the same data set from the previous week.

## P6 8.3 Upgrade

The latest upgrade is scheduled to go live in early October, 2014. This newest release is anticipated to eliminate some error messages and reflect Team Member enhancements. The Shared Service Center will provide tutorials and training on the new aspects once testing/installation is complete.

## Work Packages

How are the new Work Packages? If you identify any issues/concerns, please contact your SSC representative. We are able to correct bugs/errors at any time.

To learn more about when to use work packages and what they contain, check out the latest Work Package Dictionary at <http://www.dot.state.mn.us/pm/p6.html>. Scroll down to the heading Templates and Work Packages and click on the Work Package Dictionary to open the Excel spreadsheet. Note the tabs on the bottom: General Info, WBS, Work Package Index, Activity Owners, Templates, Environmental, Road Design, Agreements, Letting, Bridge Design, and Right of Way. The purpose of this dictionary is to assist the Shared Service Center and project managers in the creation of Primavera P6 schedules using functional group work packages. The information given is generalized. For more detailed information, contact the MnDOT functional group listed for each work package.

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## FY 16 Resource Concurrence Reminders

The deadlines for FY 16 resource concurrence are approaching fast! Listed below are the upcoming key steps:

**September 12th** – Districts to have schedules prepared and uploaded to the SharePoint Site. Role loading at the district level should be complete.

**September 12th – October 24th** – CO Functional Groups to review schedules for correct activities, duration, logic and role loading. CO will be assisting with role loading and conducting training on how to review/analyze these schedules as shown below. Contact the primary office contacts if you would like to be invited.

Functional Group	Primary Office Contacts	Date	Time	Location
ADA	Todd Grugel or Tara Olds	September 8	8:30-10:30	CO 163
Bridge	Amber Blanchard - Arielle, and Zue Vue	September 17	12-2	Bridge Office 1 <sup>st</sup> floor
OES	Kendall Lausch	September 18	10-12	CO C14
OLM	Peter Jenkins	September 11	1-3	CO G22
OM & RR	Jim Weatherhead – Dennis Williams, Paul Delarosa and Rick VanWagner	September 10	1-3	G13
OPMT'S	Paul M, Maryanne Kelly-Sonnek, Darwin Yasis, Nancy Yoo	October 8	10:30-12:30	CO213
Foundations	Brunner	September 10	10:30-12:30	CO 270

**November 6th** – A statewide meeting will be held to balance the FY 16 projects based on the CO Functional Group review. At the conclusion of this meeting, FY 16 should be ready for baseline.

## For More Information

Visit the Role Loading for FY 16 on the P6 website (includes an overview of the entire process and how to use the SharePoint site): <http://www.dot.state.mn.us/pm/p6.html>

Visit: <http://www.dot.state.mn.us/pm/index.html>

Or contact: Jay Hietpas, PM, Office of Project Management and

Technical Support, 651-366-4698, [Jay.Hietpas@state.mn.us](mailto:Jay.Hietpas@state.mn.us)

Visit: [mndot.gov](http://mndot.gov)

