

INTRODUCTION

At the recent SRC Coordinators Meetings additional STIP Development Guidance was requested for Flex and Shelf projects. The guidance below should be used for the development of the FY2018-2021 STIP.

FLEX PROJECTS

Definition:

Flexible projects are either Standard Capital Program Projects programmed in Year 3 or Year 4 of the STIP or projects identified in the CHIP developed for delivery earlier than the fiscal year shown in the STIP or CHIP.

Impact:

Projects programmed in FY2020 and FY2021 of the FY2018-FY2021 STIP being developed for delivery earlier than the year shown in the STIP should include the following smart code:

****FLEX18**** – Project will be ready, if additional funding and budget becomes available, for letting in FY2018 (July 1, 2017 to June 8, 2018). Tied projects must also be Flex in the same year.

****FLEX19**** – Project will be ready, if additional funding and budget becomes available, for letting in FY2019 (July 1, 2018 to June 7, 2019). Tied projects must also be Flex in the same year.

Required Actions:

- District STIP Coordinators will provide OTSM (Trang Chu) a list of projects that should be smart coded either ****FLEX18**** or ****FLEX19**** by **May 10, 2017**.
- OTSM will update the previously submitted draft ATIPs
- OTSM will include an analysis of Flex projects in the draft STIP at TPIC in May.

NEED FOR ADDITIONAL ELLA PROJECTS

Definition:

ELLA projects are Standard Capital Program Projects which are funded and programmed in one year of the STIP, but are let in the year immediately preceding their programmed year.

****ELLA**** – Projects shown in FY2019 and funded in FY2019 with a letting date in FY2018 (July 1, 2017 to June 8, 2018).

Required Actions:

Projects programmed in FY2019 of the FY2018-FY2021 STIP being developed for delivery earlier than FY2019 (July 1, 2018) should reviewed for whether they should be identified as ****ELLA****. If you identify projects that meet this criteria please let OTSM (Trang Chu) know that the project should include the ****ELLA**** smart code.

SHELF PROJECTS – NOT SHOWN IN STIP UNTIL FUNDED

Impact:

Shelf Projects are unfunded projects being developed in case additional funding and budget becomes available. These projects will not be shown in the STIP. If TPIC decides to fund these projects, federally funded projects will have to be amended into the approved STIP; state funded projects will have to be modified into the approved STIP. If a Shelf project becomes priority for a District, it is assumed the project will be amended into the STIP as a programmed project and the existing program will be adjusted.