

## FHWA and Mn/DOT GUIDANCE FOR STIP AMENDMENTS AND ADMINISTRATIVE MODIFICATIONS

### FORMAL STIP AMENDMENTS

are needed when:

- A project not listed in the current, approved STIP is added to the current year.
- There is an increase in the total cost of a project and the increase exceeds the following guidelines:

Cost of Project	Amendment needed if the increase is more than:
> \$1 Million to \$3 Million	50%
> \$3 Million to \$10 Million	35%
> \$10 Million to \$50 Million	20%
> \$50 Million to \$100 Million	15%
Over \$100 Million	10%

Note: No amendment is needed for a project of \$1 Million or less if the percentage increase does not result in a total cost greater than \$1 Million.

- A phase of work (preliminary engineering, right-of-way, construction, etc.) is added to the project and increases the project cost. No formal amendment (or administrative modification) is needed for adding a phase of work that does not increase project cost.
- Congestion Mitigation and Air Quality Improvement Program (CMAQ), Transportation Enhancements (TEA), or Highway Safety Improvement Program (HSIP) funds are added to a project.
- The project scope is changed (e.g., for a bridge project - changing rehab to replace; e.g., for a highway project - changing resurface to reconstruct).
- There is a major change to project termini (more than work on bridge approaches or logical touchdown points).
- There is any change affecting air quality conformity for projects in the Twin Cities, Duluth, and St. Cloud.

### STIP ADMINISTRATIVE MODIFICATIONS

are needed when:

- A project is moved into the current STIP year from a later year. Justification is needed under "Comments" to explain which specific projects are deferred to maintain fiscal constraint.
- Minor changes to wording or minor corrections (i.e., project numbers)

NOTE: No amendment will be accepted for projects that "may" receive future congressional funding (funds must be identified in an approved Transportation Act or Appropriations Bill).