Flexible Meeting Minutes
June 2\textsuperscript{nd}, 2016 9:30-10:30am

Introduction

- Associate member update – The associate members are now on board and attending team meetings.
- Ben brought the associates up to speed on what has been happening the last few weeks and went over the NRRA website/flexible team page.
- Any questions, comments or recommendations regarding the website please contact Cassandra Petersen (Cassandra.Petersen@state.mn.us).
- NRRA schedule was updated showing the need to develop the MnROAD long term research needs and supporting test sections at MnROAD. Not much time left.
  - Sept 13 - Teams need to have proposals to the Executive Committee
  - Sept 28 – Executive Committee feedback to teams
  - Oct 15 – Teams final plans to be given to MnDOT designers
  - Dec 31 – Final design turn in
  - March 24, 2017 – Construction Letting
  - Summer 2017 – MnROAD Construction

Research Ideas

- Ben summarized the current topics list for associates and summarized each states top 5. New ideas (added to the bottom of the list) were also reviewed and covered.
- Implementation topics from all the teams were shared – Ben will share with the tech transfer team to let them know of the current topics.
- The tech transfer team is working on the forms for implementation, short term, and long term research needs.

To do:

- Review of the topic lists
  - Associates are to review the topic lists provided at the meeting and set their own top 5 and/or list their recommendations. This will be discussed and added to the possible options at next weeks meeting. Share with NRRA support staff before the meeting so they can be combined with other members and shared.
  - States if they have not done so should also review their top-5 and missing topics to see if anything has changed.
• Week June 20\textsuperscript{th} NRRA Support Staff will send out a survey monkey/other system to get feedback from the members for discussion on our June 30\textsuperscript{th} meeting. That time we will start working details into the ideas and see how they might fit into the open locations at MnROAD.

• Website
  o Update member page and include an email button (Cassie)
  o Make sure the idea list are in a word document for downloads and updates by the members (Cassie)