PROJECT SUBMITTAL AND SELECTION PROCESS FOR MnDOT METRO COOPERATIVE AGREEMENT PROGRAM FUNDING

Needs identified by Local Governmental Unit (LGU)

LGU contacts Metro District Area Manager/Engineer

Area Manager/Engineer works with LGU on Preliminary Scoping of the project being considered

Mid-April

Solicitation letter sent out by MnDOT

LGU finalizes the scope of the project

Mid-April to mid-June

LGU prepares the submittal package

Mid-June

LGU submits project proposal to Metro Cooperative Agreement Unit

June and July

Co-op Agreement Unit routes submittals to Functional Areas for review and evaluates Cost Participation eligibility

Mid-July

Review comments collected and returned to LGU

Mid-August

LGU refines and returns submittal

September

Selection Committee meets and ranks projects

Announce selected projects and arrange kick-off meetings

Typical projects include:

- Access changes*
- New or revised intersections*
- Turn lanes
- Signal revisions
- Frontage roads
- Park & Ride lots
- Interchanges*

* Complex projects requiring additional preliminary work/coordination prior to submittal.

Submittal Package requirements

- ICE (if necessary)
- Studies or reports
- Cost estimate & participation splits
- LGU Resolution

Functional Areas

State Aid
Traffic Engineering
Signals
RTMC
Materials
Permits
Bridge Office
ADA
Design
Maintenance
Right-of-Way
Water Resources
Env. Stewardship
RTMC
Pre-Design
Utilities
Jurisdictional Transfer