

**[Draft model letter of certification for use in the project
"Information Kit":
Letter from Aggregate Producer]**

[Date]

[Addressed to specific aggregate customer, or general such as follows....]

To Whom It May Concern:

We are an aggregate production company that is responsible for a certified supply of Class 7G aggregate for use as a base course. This letter certifies that we have met all of our requirements as an aggregate producer pursuant to Mn/DOT specification 3138 (as released under Mn/DOT Technical Memorandum No. 99-080MRR-04). All of the Class 7G aggregate supplied to you has utilized reclaimed glass as one of the feedstocks.

Specifically, we hereby certify that all of the Class 7G aggregate we supply to you:

1. Does not contain sod, roots, plants, other organic matter, building rubble, building brick, wood, plaster, reinforcing steel or other similar objectionable or deleterious materials and is free of lumps or balls of clay
2. The salvage/recycled mixture has a minimum of 10 percent by mass (by weight) salvage/recycle aggregate material incorporated into the mixture.
3. Contains up to 10 percent by mass (weight) reclaimed glass as mixed/blended with virgin and/or salvaged/recycled aggregate materials during the crushing operation in the production of the aggregate base course mixture.
4. After we received the reclaimed glass feedstock, it was stored in stockpile locations with: a. minimum of 1.2 meters (four feet) depth of suitable soils separating groundwater; b. a minimum of 50 meters (150 feet) away from any surface water body; and c. a maximum slope for four percent (4%) if sloped to any surface water body.

The attached letter(s) from our reclaimed glass supplier(s) provides the certification required concerning: source; composition; debris content; and interim storage before delivery to us.

This certification is in effect from the date of this letter until further notice.

Sincerely,

[Name, title]

Draft Model letter of certification for use in the project
"Information Kit":
Letter form Glass Supplier/Recycler

Date:

(Addressed to specific aggregate producer, or general such as the following...)

To Whom It May Concern:

We are a recycling company that is responsible for a certified supply of reclaimed glass to you for your further processing and blending as a feedstock in your production of Class 7G aggregate for use as a base course. This letter certifies that we have met all of our requirements as a supplier of reclaimed glass pursuant to Mn/DOT specification 3138 (as released under Mn/DOT Technical Memorandum No. 99-080MRR-04).

Specifically, we hereby certify that all of the reclaimed glass we supply to you:

1. Is reclaimed from: **a.** container glass used for consumer food and beverages; **b.** beverage drinking glasses; **c.** plain ceramic or china dinnerware; **d.** building window glass free of any framing material; and / or **e.** other types of glass that has been certified and approved by Mn/DOT's Office of Environmental Services on an individual source basis. (If we have supplied other types of glass as per item "e", we have attached the written certification and approval from Mn/DOT [or it is maintained in our files and available upon request].)
2. Does not consist of the following prohibited types of materials: **a.** any hazardous waste as defined in MPCA Rules 7045; **b.** hazardous substance in regulated quantities listed in 40 CPR, Table 302.4; **c.** automobile windshields or other glass from automobiles; **d.** light bulbs of any type; **e.** procelain products; **f.** laboratory glass; and **g.** television, computer or other cathode ray monitor tubes.
3. Does not contain more than 5 percent debris, by visual inspection. Debris included any non-glass material such as: paper, foil, plastics, metal, corks, wood debris, food residue, or other deleterious materials. We have used methods to estimate debris levels that are consistent with specification 3138, recommendations by Mn/dot AND THE Minnesota T² center *Information kit* guidelines.
4. Has been stored in stockpile locations with: **a.** minimum of 1.2 meters (four feet) depth of suitable soils separating groundwater; **b.** a minimum of 50 meters (150 feet) away from any surface water body; and **c.** a maximum slope for four percent (4%) if sloped to any surface water body.

To further control the sources, types and quality of our reclaimed glass supply, we hereby certify that:

5. A good faith effort of public education was used to inform residents and businesses of the eligible and prohibited types of glass to be included for recycling;
6. Our independent sources of reclaimed glass, such as private recyclable haulers, have been notified in writing of these composition and public education requirements and have agreed in writing to comply with them. Further documentation to this affect is on file in our offices and available upon request.

This certification is in effect from the date of this letter until further notice.

Sincerely,

[Name, title]