

# Admin Minnesota

## Office of State Procurement

Room 112 Administration Bldg., 50 Sherburne Ave., St. Paul, MN 55155; Phone: 651.296.2600, Fax: 651.297.3996  
Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

### CONTRACT RELEASE: S-843(5)

**DATE:** August 31, 2020

**PRODUCT/SERVICE:** STREET SWEEPERS, 3 AND 4 WHEEL

**CONTRACT PERIOD:** APRIL 27, 2020 THROUGH FEBRUARY 28, 2021

**EXTENSION OPTIONS:** UP TO 48 MONTHS

**ACQUISITION MANAGEMENT SPECIALIST/BUYER (AMS):** MICHAEL SUTTON

**PHONE:** 651.201.3170    **E-MAIL:** [michael.sutton@state.mn.us](mailto:michael.sutton@state.mn.us)    **WEB SITE:** [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us)

#### NOTIFICATION OF MULTIPLE AWARDS

This release contains multiple awards for similar or like items. State agencies and CPV members should review and compare all multiple award Contract Vendors in order to ensure the best value for their potential purchase. Factors such as, but not limited to, cost, equipment warranty terms, vendor location, delivery lead times, available substitutes, selected options and current fleet and equipment or parts inventory levels all may contribute to the total cost/value of an individual purchase. Multiple vendors may be able to satisfy the requirements of the purchaser and therefore it is important for the purchaser to review all Contracts and Contract prices before executing an order.

<u>CONTRACT VENDOR</u>	<u>CONTRACT NO.</u>	<u>TERMS</u>	<u>DELIVERY</u>
<b>ABM EQUIPMENT &amp; SUPPLY</b> 333 2 <sup>nd</sup> Street NE Hopkins, MN 55343	<b>175721</b> <b>CONTACT:</b> Scott Reiersen <b>EMAIL:</b> <a href="mailto:scottr@abmequip.com">scottr@abmequip.com</a>	<b>NET 30</b>	<b>5 – 150 DAYS ARO</b> <b>PHONE:</b> 952.938.5451 <b>FAX:</b> 952.938.0159

**VENDOR NO.:** 0000281821

<b>ENVIRONMENTAL EQUIPMENT AND SERVICES, INC.</b> 27365 Zachary Avenue Elko, MN 55020	<b>175725</b> <b>CONTACT:</b> Alan Walford <b>EMAIL:</b> <a href="mailto:email@environmentalequipment.com">email@environmentalequipment.com</a>	<b>NET 30</b>	<b>90-120 DAYS ARO</b> <b>PHONE:</b> 952.461.3650 <b>FAX:</b> 952.461.3689
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**VENDOR NO.:** 0000229018

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**CONTRACT VENDOR**                      **CONTRACT NO.**                      **TERMS**                      **DELIVERY**

**GLOBAL SWEEPING SOLUTIONS**                      **175718**                      **NET 30**                      **90-120 DAYS ARO**

5405 Industrial Parkway  
San Bernardino, CA 92407                      **CONTACT:** Chad Bormann  
**EMAIL:** [cbormann@globalsweeper.com](mailto:cbormann@globalsweeper.com)                      **PHONE:** 909.713.1600  
**FAX:** 909.713.1613

**VENDOR NO.:** 0000798566

COMPANY NAME	SWIFT VENDOR	STREET ADDRESS	ST	PHONE NBR	CONTACT
Koenig & Sons Equipment	VN0000245570_1	1384 Sylvan St, St Paul	MN	651-769-0770	Jake Koenig
Swanston Equipment	VN0000197573_1	3450 MAIN AVE, FARGO	ND	701-293-7325	Mike Mullen
Casper's Truck Equipment	VN0000976150_1	700 Randolph Dr, Appleton	WI	(877) 422-7737	Tom Grelecki
Elliott Equipment Company	0000271427_1	4000 SE Beisser Dr, Grimes	IA	515-986-4840	Rick VanWassenhove

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**Truck Center Companies East, LLC**                      **180655**                      **NET 30**                      **20-150 DAYS ARO**

14321 Cornhusker Road  
Omaha, NE 68138                      **CONTACT:** Dustin Petersen  
**EMAIL:** [dustin.petersen@htctrucks.com](mailto:dustin.petersen@htctrucks.com)                      **PHONE:** 515.850.1321  
**FAX:**

**VENDOR NO.:** 0001064183

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**MACQUEEN EQUIPMENT**                      **175726**                      **NET 30**                      **90 DAYS ARO**

595 Aldine Street  
St. Paul, MN 55104                      **CONTACT:** Bill McCarthy or Mike Purdy  
**EMAIL:** [bill.mccarthy@macqueengroup.com](mailto:bill.mccarthy@macqueengroup.com)                      **PHONE:** 651.645.5726  
[mike.purdy@macqueengroup.com](mailto:mike.purdy@macqueengroup.com)                      or 800-832-6417  
**FAX:** 651.645.6668

**VENDOR NO.:** 0000198821

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**TITAN MACHINERY-SHAKOPEE**                      **175723**                      **NET 30**                      **20-150 DAYS ARO**

6340 Hwy 101  
Shakopee, MN 55379                      **CONTACT:** Andy Bethel  
**EMAIL:** [andy.bethel@titanmachinery.com](mailto:andy.bethel@titanmachinery.com)                      **PHONE:** 612.741.3321  
**FAX:** 952.445.0365

**VENDOR NO.:** 0000251892

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**FLEXIBLE PIPE TOOL COMPANY**                      **175724**                      **NET 30**                      **90-120 DAYS ARO**

22606 186<sup>th</sup> Ave.  
Cold Spring, MN 55630                      **CONTACT:** Shane Smetana  
**EMAIL:** [shane@flexiblepipetoolco.com](mailto:shane@flexiblepipetoolco.com)                      **PHONE:** 320.597.7552  
**FAX:** 320.597.7882

**VENDOR NO.:** 0000248058-001

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**CONTRACT USERS.** This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members

**STATE AGENCY ORDERING INSTRUCTIONS.** Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

**CONTRACT FEEDBACK.** If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your business needs.

If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV), please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

## HOW TO USE THIS MASTER CONTRACT

### **Step 1: Request a Quote**

Request a quote from one of the Contract Vendors listed on this Contract Release. **Note that you should not request a quote from a Contract Vendor whose contract is not fully executed or on a contract that is expired.**

**At a minimum the quote must include:**

1. Contract vendor's name.
2. Name of contract vendor's representative providing the quote.
3. Date of quote.
4. State Contract Release S-843(5) and Contract number.
5. Detailed description of the Contract product(s) or item(s) being provided. Individual price, quantity and the agreed upon ARO.
6. Detailed description of the products that will be order and the title of the person accepted the order. Price per product ordered and state the agreed upon ARO per order.
7. Total price for all products/items quoted.
8. Expiration date of quote.
9. Delivery charges must clearly state the delivery charge per loaded mile and the delivery starting point. **A flat, fixed price for shipping will not be accepted and the State reserves the right to reject the offer if a price per loaded mile is not included on the Price Schedule.** If delivery is included in product cost, Responder may enter "no charge" or "0.00."

Mileage distance will be the distance from the delivery starting point to the Customer's delivery point only. Mileage distances will be determined from <https://www.google.com/maps> or <https://www.mapquest.com>. The ordering agency may use the Contract Vendor delivery, may pick up the equipment, or may contract for delivery with anyone it chooses. The delivery charge may be a factor in the award.

### **Step 2: The Ordering Entity is to verify the quote to confirm contract pricing and that the After Receipt of Order (ARO), offered meets the business need.**

The contracts under this release contain FIXED and PERCENTAGE DISCOUNT OFF OF LIST pricing. **Detailed Pricing information is available on the MnDOT Contract Specifications Index web page [www.dot.state.mn.us/maintenance/equipment/contracts/contracts.html](http://www.dot.state.mn.us/maintenance/equipment/contracts/contracts.html).**

**The following information explains the methods for calculating and/or confirming the contract prices.**

- For FIXED pricing, the pricing offered must match or be lower than that detailed on this release on the MnDOT web page.
- For PERCENTAGE DISCOUNT OFF OF LIST pricing, calculate the contract price by following these steps:
  - 1) Locate the appropriate price list using this release and the MnDOT web page.
  - 2) Calculate the Contract Price by applying the Percentage Discount Off of the Appropriate Price List to the appropriate Price List.
  - 3) Confirm the price offered is equal to, or lower than, the price calculated in step 2.

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Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and revised by the contract vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing an invoice, inspect the products received to ensure they match both the terms and pricing of the contract.

Contact the AMS/Buyer detailed on the first page of this Contract Release to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

**Step 3: Establish a Purchase Order.**

Once the ordering plan has been approved, a purchase order (PO) may be issue before any products is shipped by the Contract Vendor.

State agencies issuing purchase orders should use a Contract Release Order (CRO) or a Blanket Purchase Order (BPC).

**Step 4: Paying the final Invoice**

Before issuing payment on an invoice, the Ordering Entity must inspect the contract products to ensure they match both the terms and pricing on the contract. Only accept invoices from Contract Vendors that itemized contract products and delivery charges as stated in the Special Terms. Lump sum prices must be rejected and reworked by the Contract Vendor to show itemized State contract pricing. The invoice must include enough detail for the Ordering Entity to verify that the products were delivered on the invoice have been provided.

The Contract(s) pricing structure is a PERCENTAGE DISCOUNT OFF OF LIST PRICE. To calculate the Contract Price, follow the processes provided in Step 2 above.

Note that the delivery method (Drop Ship or Inside Delivery) must be stated on the invoice.

## END OF HOW TO USE THIS MASTER CONTRACT INSTRUCTIONS

### SPECIAL TERMS AND CONDITIONS

**SCOPE.** The purpose of this Contract is to provide a source for Street Sweepers, 3 and 4 wheel which may be purchased by State Agencies and Cooperative Purchasing Venture (CPV) members on an as needed basis. Base chassis offered on any Contract Vendor price page may not be sold separately. Any chassis purchase must be part of a street sweeper contract purchase.

**SHIPPING TERMS.** Shipments are FOB Destination. If indicated on the Price Schedule, a delivery charge per loaded mile may be applicable. The ordering agency may use the Contract Vendor delivery, may pick up the equipment, or may contract for delivery with anyone it chooses.

**DELIVERY REQUIREMENTS.** The Contract Vendor must notify the receiving agency at least 72 hours before delivery to allow for inspection and compliance. No delivery can be made on State holidays, Saturday or Sunday or after 4:00 p.m. on weekdays without prior approval by the agency to which the equipment is being delivered. The Contract Vendor must confirm delivery locations and requirements with the Customer. Prior to delivery, the Contract Vendor is responsible for confirming with the Customer that the delivery location will accommodate unloading the equipment.

**BILLING REQUIREMENTS.** If requested, the Contract Vendor must submit one copy of the original purchase order issued from the State agency or CPV member and one copy of the final invoice for each transaction against the Contract to the AMS. The invoice must be itemized per the detail in the Manufacturer's Vendor Price Schedule that was submitted. The State intends that the final invoice is generated only after the equipment has been delivered, inspected, approved and accepted.

**EQUIPMENT LITERATURE.** Upon request by a State agency or CPV member, the Contract Vendor shall provide literature at no cost for the equipment offered in its response.

**EQUIPMENT WARRANTY.** The equipment contracted includes the manufacturer's standard warranty. The Contract Vendor shall be responsible for the cost of any inspections, adjustments, parts, labor, travel, pickup and/or delivery charges that are a result of equipment failure(s) prior to or during the warranty period. This shall be performed immediately without any delay. This warranty shall commence when the unit is put into service.

The Contract Vendor shall be the single contact through which Customers will arrange warranty work that is still covered under the original manufacturer's warranty on the equipment that is purchased.

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The Customer reserves the right to require the work to be subcontracted if it facilitates and expedites the completion of the repair. All costs will be borne by the Contract Vendor on warranty repairs. All warranty work must be done within the state of Minnesota unless mutually agreed by the Customer and the Contract Vendor.

**EQUIPMENT ORIENTATION.** The cost of the equipment includes orientation to the Customer to familiarize them on how the equipment will operate, the mounting and removal of accessories and/or options and all operating and safety instructions.

**NEW EQUIPMENT RENTAL PROGRAM.** If requested and offered on the Price Schedule, the Contract Vendor may offer New equipment for rent. The Contract Vendor agrees to accept a State agency or CPV member purchase order and will not require the State agency or CPV member to sign a rental agreement. The Contract Vendor retains title of the equipment during the rental term. The Contract Vendor will provide the Customer with the make, model and VIN number and equipment value prior to delivery. State agencies will provide the Contract Vendor with proof of property insurance on the equipment during the rental term. CPV members should follow their local requirements for property insurance on un-owned equipment.

During the rental term, any repairs needed due to OEM warranty requirements or equipment failure will be the responsibility of the Contract Vendor. The location of where the repairs will occur will be mutually agreed by the Customer and the Contract Vendor.

If the Customer damages the equipment through negligence, the Customer will be responsible for the repairs. The location of where the repairs will occur will be mutually agreed by the Customer and the Contract Vendor.

If there is an option to purchase the new rental equipment, and if included on the Price Schedule, the contract vendor will indicate what percentage of the rental price to be applied to the cost of the purchased equipment. The contract vendor should consider all of its associated costs to rent the new equipment.

The contract vendor must list on the Price Schedule if additional interest and finance charges would be added to the purchase price for the rental period only so the Customer can determine if it desires to purchase the rental equipment. If this includes a finance charge, the percent must be indicated on the Price Schedule. If the Prime Interest Rate is also used as a calculator in the formula for calculation, it may only be the average Prime Interest Rate for the rental term only. The Contract Vendor must provide any documentation requested to substantiate the Prime Interest Rate being charged.

If mutually agreed, the rental term may exceed the term of the Contract providing the purchase order is issued prior to the end of the Contract term. If the Customer desires to purchase the rental equipment, it must be purchased prior to the end of the term of the Contract. State agencies may not enter into an equipment rental beyond the State fiscal year.

**VENDOR OWNED RENTAL, DEMO EQUIPMENT OR USED EQUIPMENT SALES.** During the term of the Contract, if the same make and model of equipment contracted are Contract Vendor owned rental returns or demo equipment become available for purchase, the equipment if offered on the Price Schedule.

The equipment shall not be older than two years from the manufactured date and the remaining manufacturer's warranty shall be transferred to the new owner.

The price will be based on the price deduction per used hour offered from the current State Contract base price. The Contract Vendor has considered all associated costs involved if the rental or demo owned equipment is purchased and no additional interest or finance charges will be allowed if purchase occurs. If extended warranty options are available, the Contract Vendor has listed the costs on the Price Schedule under "Options." The price includes all associated costs and indicates the number of years, miles or hours the extended warranty term covers.

**MISCELLANEOUS ITEMS.** State agencies may purchase incidental miscellaneous parts, accessories and labor that is directly related to a specific item(s) included on the Contract. The total purchase order issued by a State agency for these types of items may not exceed \$5,000.00 for an individual purchase order. If the Customer's entity requires a lower threshold for competitive bidding other than \$5,000.00, they must follow their local entity's requirements. Any purchase order must be issued to the Contract Vendor.

**UNSPSC**  
25101919  
25174800

Sweepers  
Options/ Attachments

**Detailed Pricing information is available on the MnDOT web page**  
<http://www.dot.state.mn.us/maintenance/equipment/contracts/contracts.html>

Vendor	Type	Make	Model
ABM Equipment & Supply	4 Wheel-Broom	Ravo	5 iSeries
ABM Equipment & Supply	4 Wheel	Fayat	Scarab MT65T
ABM Equipment & Supply	4 Wheel	Fayat	Mathieu MC210
Environmental Equip.	4 Wheel-Regenerative Air	Tymco	210/210H
Environmental Equip.	4 Wheel-Regenerative Air	Tymco	435
Environmental Equip.	4 Wheel-Brush	Tymco	500X
Environmental Equip.	4 Wheel-Brush	Tymco	600
Global Sweeping Solutions	3 Wheel-Brush	Global	M3
Global Sweeping Solutions	3 Wheel-Regenerative Air	Global	R3
Global Sweeping Solutions	4 Wheel-Regenerative Air	Global	V6
Global Sweeping Solutions	4 Wheel-Brush	Global	M4
Global Sweeping Solutions	4 Wheel	Global	M4HSD
Truck Center Companies East	4 Wheel	Curbtender	Warrior
Truck Center Companies East	4 Wheel	Curbtender	VACPAK
Truck Center Companies East	4 Wheel	Curbtender	Sentry
Truck Center Companies East	4 Wheel	Curbtender	Gladiator
MacQueen Equip.	3 Wheel-Brush	Elgin	Pelican NP
MacQueen Equip.	3 Wheel-Brush	Elgin	Pelican Waterless
MacQueen Equip.	4 Wheel-Brush	Elgin	Eagle
MacQueen Equip.	4 Wheel-Brush	Elgin	Eagle Waterless
MacQueen Equip.	4 Wheel-Brush	Elgin	Road Wizard
MacQueen Equip.	4 Wheel-Brush	Elgin	Broom Bear
MacQueen Equip.	4 Wheel-Brush	Elgin	Broom Badger
MacQueen Equip.	4 Wheel	Elgin	Crosswind SP
MacQueen Equip.	4 Wheel	Elgin	Crosswind 1
MacQueen Equip.	4 Wheel-Vacuum	ODB	SCL800-XV
MacQueen Equip.	4 Wheel-Vacuum	Elgin	Whirlwind
MacQueen Equip.	4 Wheel-Vacuum	Elgin	Megawind

<b>Vendor</b>	<b>Type</b>	<b>Make</b>	<b>Model</b>
Titan Machinery	4 Wheel-Regenerative Air	Schwarze	A4 Storm
Titan Machinery	4 Wheel-Regenerative Air	Schwarze	A7 Tornado
Titan Machinery	4 Wheel-Regenerative Air	Schwarze	A8 Twister
Titan Machinery	4 Wheel-Regenerative Air	Schwarze	A9 Monsoon
Titan Machinery	4 Wheel-Broom	Schwarze	M6SE Avalanche
Titan Machinery	4 Wheel-Broom	Schwarze	M6TE Avalanche
Titan Machinery	4 Wheel-Pure Vacuum	Schwarze	Hypervac

**NOTE:** Any base chassis offered on a Contract Vendor price page may not be sold separately. Any chassis purchase must be part of a street sweeper contract purchase.

**REVISIONS**

08/31/2020 Assign Amendment from Harrison Truck Center to Truck Center Companies East, LLC executed and updated on CR and Links.