

Admin Minnesota

Office of State Procurement

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Persons with a hearing or speech disability can contact us through the Minnesota Relay Service by dialing 711 or 1.800.627.3529.

CONTRACT RELEASE: M-583(5)

DATE: January 9, 2020

PRODUCT/SERVICE: Metal Fabrication Services

CONTRACT PERIOD: November 26, 2019 through September 30, 2020

EXTENSION OPTIONS: 48 Months

ACQUISITION MANAGEMENT SPECIALIST/BUYER (AMS): Jack Moore

PHONE: 651.201.2427

E-MAIL: jack.moore@state.mn.us

WEB SITE: www.mmd.admin.state.mn.us

The following vendor is certified as an eligible Targeted Group, Economically Disadvantaged or Veteran-Owned business:

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
Patrick Miller Construction, Inc. 6400 Central Ave NE Anoka, MN 55432-5112	169423	NET 30	Project Dependent

VENDOR NO: 0000928711

Patrick Miller
Office: 763.786.1684
EMAIL: patrick@pmiller.com

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
SMI & Hydraulics, Inc. 401 Lone Tree St. PO Box 95 Porter, MN 56280-0095	169426	NET 30	Project Dependent

VENDOR NO: 0000219351

David Schrunk
OFFICE: 507.296.4551 ext. 240
EMAIL: David.Schrunk@smihyd.com

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
Aspen Equipment Co. 9150 Pillsbury Ave S Bloomington, MN 55420-3686	169427	NET 30	Project Dependent

VENDOR NO: 0000207536

Mark Lundeen
OFFICE: 952.888.2525
EMAIL: mlundeen@aspeneq.com

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
North Metro Saw, Inc. 725 Cleveland St S PO Box 19 Cambridge, MN 55008	169424	2% in 10, NET 30	Project Dependent

VENDOR NO: 0000295281

Wayne Zins
OFFICE: 763.689.6863
EMAIL: wayne@northmetrosaw.com

CONTRACT VENDOR	CONTRACT NO.	TERMS	DELIVERY
Bend Rite Custom Fabrication, Inc. 1106 W Main St. Marshall, MN 56528	169425	NET 30	Project Dependent

VENDOR NO: 0000226498

Kari Hybbert
OFFICE: 507.537.4549
EMAIL: karih@bendrite.com

CONTRACT USERS. This Contract is available to the following entities as indicated by the checked boxes below

- State agencies
- Cooperative Purchasing Venture (CPV) members

STATE AGENCY CONTRACT USE. State agencies should make every effort to use the Contract Vendor(s) listed. However, this Contract does not prohibit State agencies from using their delegated local purchasing authority to procure similar products and services from other vendors.

STATE AGENCY ORDERING INSTRUCTIONS. Orders are to be placed directly with the Contract Vendor. State agencies should use a Contract release order (CRO) or a blanket purchase order (BPC). The person ordering should include his or her name and phone number. Orders may be submitted via fax.

CONTRACT FEEDBACK. If these commodities or service can be better structured to help you with your business needs, let us know. We solicit your comments and suggestions to improve all of our contracts so that they may better serve your

business needs. If you have a need for which no contract currently exists, or you would like to be able to use an existing state contract that is not available to your entity, whether a state agency or CPV, please contact us. If you have specific comments or suggestions about an individual contract you can submit those via the [Contract Feedback Form](#).

SERVICES.

SERVICE CERTIFICATION FORM REQUIREMENTS.

Pursuant to Minn. Stat. § 16C.09, agencies must complete a "Service Contract Certification Form" prior to issuing an order for services offered from this Contract.

SPECIAL TERMS AND CONDITIONS

SCOPE. Provide Metal Fabrication Services to the Minnesota Department of Transportation (MnDOT), which may also be utilized by other State Agencies and Cooperative Purchasing Venture (CPV) members, on an as needed basis.

PRICES. Prices are firm through the initial period of the contract. After that period, prices may increase once a year. Price increases are not effective until they are approved by the AMS. **NOTE:** At no time should the ordering entity pay more than the Contract price. Agencies must contact the AMS immediately and fill out a [Vendor Performance Report](#) if there is a discrepancy between the price on the invoice and the Contract price.

FREIGHT/SHIPPING TERMS. Freight orders are to be FOB Destination, Prepaid and Added. Contract Vendor pays all freight and adds freight charges to quote/invoice as a separate line item. Freight must be quoted/invoiced as a direct pass through cost, no markup is allowed. Freight charges invoiced may not exceed the quoted price. Upon request by the State, or CPV Member, the Contract Vendor must furnish third party freight quote and/or invoice.

If Contract Vendor wishes to provide delivery services themselves, the State must pre-approve any and all associated costs. The State reserves the right to request that third party must be used for delivery services.

The Contract Vendor must notify the receiving agency at least 72 hours before delivery to allow for inspection and compliance. No delivery can be made on State holidays, Saturday or Sunday or after 4:00 p.m. on weekdays without prior approval by the agency to which the equipment is being delivered. The Contract Vendor must confirm delivery locations and requirements with the Customer. Prior to delivery, the Contract Vendor is responsible for confirming with the Customer that the delivery location will accommodate unloading the equipment.

VERIFYING THE CONTRACT PRICES.

The following information explains the method(s) for calculating and/or confirming the contract prices.

_____ The Contract(s) includes HOURLY RATES. Confirm that the correct rate has been utilized by the Contract Vendor and that the number of hours are properly calculated/subtotaled. Review the number of hours quoted against the scope of your project.

_____ The Contract(s) includes COST-PLUS PRICING. To calculate the Contract Price, follow these four steps:

1. Request a copy of the supplier invoice or supplier quote from the Contract Vendor.
2. Locate the Contract Vendor's Percentage Mark-up detailed herein (or wherever it can be found on the Contract Release).
3. Apply the Contract Vendor's Percentage Markup to the cost identified.
4. Confirm the price offered is equal to, or lower than, the price calculated.

Only accept contract vendor quotes that provide itemized contract pricing (lump sum price quotes must be rejected and reworked by the Contract Vendor to show itemized State contract pricing).

Prior to accepting an order and/or issuing payment on an invoice, inspect the goods and/or deliverables to ensure they match both the terms and pricing of the contract.

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Contact the AMS/Buyer detailed herein to report any pricing discrepancies or for assistance in confirming/calculating contract pricing.

Price Schedule

View the Price Schedule to identify Labor Rates and Cost-Plus pricing by material and location. Each district has its' own tab.

Price Schedule:

[http://www.mmd.admin.state.mn.us/xls/M-583\(5\)PriceScheduleMetalFab.xls](http://www.mmd.admin.state.mn.us/xls/M-583(5)PriceScheduleMetalFab.xls)

Contact Jack Moore for any assistance navigating the Price Schedule.

Jack.Moore@state.mn.us

651.201.2427

Vendor Capabilities

To review the technical capabilities of each Vendor to help determine the best fit for your particular project, please follow the links below.

Patrick Miller Construction, Inc

SMI & Hydraulics, Inc.:

[http://www.mmd.admin.state.mn.us/PDF/M-583\(5\)SMICapabilities.pdf](http://www.mmd.admin.state.mn.us/PDF/M-583(5)SMICapabilities.pdf)

Aspen Equipment Co.

[http://www.mmd.admin.state.mn.us/PDF/M-583\(5\)AspenEquipmentCapabilities.pdf](http://www.mmd.admin.state.mn.us/PDF/M-583(5)AspenEquipmentCapabilities.pdf)

North Metro Saw, Inc.

[http://www.mmd.admin.state.mn.us/PDF/M-583\(5\)NorthMetroSawCapabilities.pdf](http://www.mmd.admin.state.mn.us/PDF/M-583(5)NorthMetroSawCapabilities.pdf)

Bend Rite Custom Fabrication, Inc.

[http://www.mmd.admin.state.mn.us/PDF/M-583\(5\)BendRiteCapabilities.pdf](http://www.mmd.admin.state.mn.us/PDF/M-583(5)BendRiteCapabilities.pdf)

Patrick Miller Construction, Inc.

[http://www.mmd.admin.state.mn.us/PDF/M-583\(5\)PatrickMillerCapabilities.pdf](http://www.mmd.admin.state.mn.us/PDF/M-583(5)PatrickMillerCapabilities.pdf)

Revisions.

01/09/2020	Patrick Miller fully executed contract added to Release.
12/19/2019	North Metro Saw Contract fully executed and added to Release.