MnDOT Library Exam Materials Circulation Policy (beginning with the April 2019 exam)
(Note: Supplemental prep materials follow the library’s regular circulation policy)

Who can Borrow?

NCEES exam materials are reserved for MnDOT Employees, and City/County Employees.

Before the exam:

Exam materials for the open book portion of the exam (as listed on the NCEES exam page) can be requested and checked out for the upcoming exam only (next closest date- April or October). Items are available on a first come, first-served basis. If items are available freely online (such as PROWAG or CFR), the library does not print or make copies (we will send the link upon request).

If you do not take the exam at that date, you are required to return the materials so that they are available for others to use.

InterLibrary Loans

Borrowing testing materials from other libraries is usually not successful because of the high demand nation-wide for these materials. Library staff can place interlibrary loans upon request, but there are no guarantees of availability, due dates, or which editions are available.

Other editions:

In some cases, older editions of the testing materials are available to check out if the current editions are unavailable. These older editions, however, are also available to the public and for InterLibrary Loan.

After the exam:

You are NOT allowed to keep the books in the interim period after your exam waiting to find out if you’ve passed (up to approximately 6 weeks). Materials must be returned within a week of your test date (or the due date assigned at checkout). If you do not pass, you can re-request the titles and if available, library staff will attempt to provide the same copies back to you – with no guarantees. Most of the books have been marked/flagged/labeled at this point.

Failure to return the testing materials will result in the loss of borrowing privileges.

Non-returned and Lost Items:

If an item is lost, you will be responsible for supplying the Library with an exact replacement copy.

MnDOT Library
395 John Ireland Blvd., MS 155
Saint Paul, MN 55155
Email: library.dot@state.mn.us
Phone: 651-366-3791
Hours: 8-4:30, Monday – Friday

N:\Research Services\Lib\Exam Materials\Exam Materials Circ Policy\MnDOT Library Exam Materials Policy.docx

Updated 10/10/2018