|  |  |  |  |
| --- | --- | --- | --- |
| **Project:**      **S.P.**      **Estimated Cost:**      **Project Manager:**       | **Best-Value** **[ ]** **Low-Bid (2-step)** **[ ]** **Low-Bid (1-step) [ ]**  | **Letting:**      **Proposals Due:**      **RFP Release:**      **Fed Review:**      **Start RFP:**       | **Federal $?**  [ ]  Yes [ ]  No**FFO?** [ ]  Yes [ ]  No |

Date Modified: 6/30/11

| **Item** | **Priority** | **Champion** | **Action** | **Timeline** |
| --- | --- | --- | --- | --- |
| ***General***   |
|  Staff Approved Layout |  |  |  |  |
|  Municipal Consent |  |  |  |  |
|  Value Engineering |  |  |  |  |
| Project Estimate |  |  |  |  |
| ***Environmental***  |
| Environmental Document |  |  |  |  |
| Status of Permits |  |  |  |   |
| Wetland identification and mitigation |  |  |  |   |
| Contaminated Materials |  |  |  |   |
| Groundwater Contamination |  |  |  |   |
| Noise Analysis |  |  |  |   |
| Cultural Resource Requirements |  |  |  |   |
|  Floodplains (LOMR, CLOMR) |  |  |  |   |
| ***Third Party Agreements***  |
|  Status of Agreements/Cost Sharing |  |  |  |   |
| ***Utilities***  |
| Utility Identification |  |  |  |  |
| SUE Investigation |  |  |  |  |
| Utility Coordination |  |  |  |  |
| Development of UIS Sheets |  |  |  |  |
| Utility Agreements |  |  |  |  |
| Identify local work to be in DB contract |   |   |   |   |
| ***Right-of-Way*** |
| Parcel Update |  |  |  |   |
| PIF Required? |   |   |   |   |
| Prepare Right-of-Way Work map |  |  |  |  |
| ***Geotechnical*** |
| Geotechnical Investigation (Bridges) |  |  |  |  |
| Geotechnical Investigation (Roadway) |  |  |  |  |
| Pavement design recommendations |  |  |  |  |
| Unique geotechnical features |   |   |   |   |
| Identify allowable foundation types |   |   |   |   |
| ***Surveying*** |   |   |   |   |
|  Status of DTM |  Low | Metro | Mapping already available |   |
| ***Grading*** |   |   |   |   |
|  Building Removals |   |   |   |   |
| ***Roadways*** |   |   |   |   |
|  Design Exceptions Approved  |  |  |  |  |
|  Does the layout meet DB road design manual requirements |   |   |   |   |
|  Interstate Access Request needed |  |  |  |  |
| ***Drainage*** |  |  |  |  |
| Can the drainage requiremetns be built within side the r/w? |  |  |  |  |
| Unique permit requirements? |  |  |  |  |
| Bridge deck drainage requirements |  |  |  |  |
| ***Structures*** |   |   |   |   |
| General Plan and Elevation Sheets |  |  |  |   |
| Allowable Bridge Types |  |  |  |   |
| Anti-Icing |  |  |  |   |
| Retaining Walls |  |  |  |   |
| ***Vegetation*** |   |   |   |   |
| Seeding/Sodding Requirements |   |   |   |   |
| Plant Establishment Requirements |  |  |  |   |
| ***Visual Quality*** |   |   |   |   |
| Development of Visual Quality Manual/Guide |  |  |  |  |
| Define Visual Quality Requirements for various elements (bridges, fences, walls, signals, signs, lighting) |   |   |   |   |
| ***Signs, Signals, lighting, Pavement Markings*** |   |   |   |   |
|  Special sign, signal, lighting, pavement marking requirements? |  |  |  |   |
|  Signals or roundabouts? Roundabout review? |  |  |  |   |
| Intersection control justification reports? |  |  |  |  |
|  State furnished materials? |  |  |  |   |
| ***ITS*** |   |   |   |   |
|  Develop preliminary TMS Layout |  |  |  |  |
| ***Maintenance of Traffic (MOT)*** |  |  |  |  |
| Determine Detour Routes and obtain agreements with locals |  |  |  |   |
| Determine Project Specific Requirements: |  |  |  |   |
|  Pedestrain / Bike Access |  |  |  |   |
| ***Bicycle and Pedestrians*** |
| Determine locations and width requirements |  |  |  |  |
| Determine "on-road" or "off-road"  |  |  |  |  |
| ***Rail*** |   |   |   |   |
|  Status of Railroad Agreements |  Low |   | Probably none, need to confirm DNR controls gateway trail bridge and not RR |   |