**100% COMPLETE PLAN AND DOCUMENT CHECKLIST**

(To be completed by the Design Squad)

|  |  |
| --- | --- |
| Project Manager: |       |
| Design Squad: |       |
| State Project No.: |       |
| Project Description: |       |

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| --- | --- | --- | --- | --- | --- |
|  |  |  | Completed(date) |  | Not Needed |
| 1. | Submittal letter |  |       |  |       |
| 2. | Certified originals |  |       |  |       |
| 3. | Final special provisions |  |       |  |       |
| 4. | Final designer construction cost estimate |  |       |  |       |
| 5. | Environmental permits |  |       |  |       |
| 6. |       |  |       |  |       |
| 7. |       |  |       |  |       |