DEPARTMENT OF TRANSPORTATION

District 8 Public Engagement Outlook

Scoping

- Initial scoping discussion between Project Manager and Engagement staff. Determine what public feedback will be gathered and the project timeline.
- Complete the Internal and External Expectations Worksheet (iap2)
- Determine the level of public impact (iap2)
- Draft public engagement plan
- Share plan with other district staff that will be involved with the project

Pre-letting without consultant

- Connect with Project Manager to confirm project scope
- Review initial Internal & External Expectations worksheet (iap2), level of public impact (iap2) and public engagement plan based on current scope
- Review & revise public engagment plan. Consider mid-point check-in surveys for larger projects.
- Share plan with other district staff that will be involved with the project
- Implement plan
- Review and revise plan as needed

Pre-letting with consultant

- Connect with Project Manager and Consultant Project Manager to confirm project scope
- Review initial Internal and External Expectations Worksheet (iap2) and public impact level (iap2)
- Complete Internal and External Expectations Worksheet (iap2) with the project team and determine level of public impact (iap2)
- Work with consultant to draft public engagement plan including timelines and duties(consultant versus MnDOT tasks). Consider mid-point check-in surveys for larger projects.
- Present public engagement plan to the project team for their review and comment
- Finalize and implement plan
- Share plan with other district staff that will be involved with the project.
- Review and revise plan as needed

Post-letting

- Transition from engagement to construction communication (movement on the iap2 Spectrum to inform level)
- Discussion between Engagement, PAC and Construction staff to transfer knowledge and discuss potential construction communications. Consider post-construction surveys for larger projects.
- Draft construction communications plan
- Review and revise plan as needed