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MINUTES

Henderson Flood Feasibility Study - PMT #4
Tuesday, April 11, 2017
2:00 p.m.
Henderson City Offices

Meeting Chair: Mark Benson
Minutes by: Bob Rogers
Present: See attached PMT meeting roster

Meeting Attendees: See attached meeting roster

I. Welcome / Introductions

II. Agency Coordination

A. Meeting with Minnesota Department of Natural Resources (MNDNR)

- **Rachel provided an overview of the meeting that was held with the MNDNR. She indicated that the MNDNR confirmed that any alternative that is unable to obtain a “zero rise” in the base flood elevation would require a floodplain map amendment.**
- **Rachel explained that the more complex map amendment process can be costly, time consuming, and has no guarantee that it would be allowed by the permitting agencies. Therefore, the study will only consider options (including mitigation strategies) that show a “no rise” condition under preliminary hydraulic modelling.**

III. Review Status of Technical Analysis

A. Better Detour Memo

- **Bob presented the findings of the technical memo that included cost estimates for improving a northern detour route and a southern detour route.**
- **The PMT discussed how the southern route may be more beneficial to users because according to traffic data there are more trip that are destined/originate from places to the south (Le Sueur, St. Peter, Mankato) as opposed to trips traveling to the north.**

B. Roadway Design Alternatives (CR 6, TH 93, and TH 19)

- **Mark used the draft public open house presentation to recap the study purpose, background, assumptions, and analysis methodologies.**
- **Mark presented the conceptual design details for each of the roadway alternative (Highway 19, Highway 93, and County Road 6). Other information presented included flood modeling results, preliminary cost estimates, mitigation options, and benefit/cost ratios for each alternative.**
- **The PMT made several suggestions for revising the presentation slides to include more/less detail for discussions at the open house meeting.**

Action Item: SEH will revise the open house presentation with many of the suggestions received at the PMT meeting.

IV. Public Involvement

A. Open House Meeting – Wednesday, May 17th, 5:00-7:00 p.m. (5:30 presentation) at the Roadhouse Event Center.

- **The PMT discussed the meeting format, presentation content, meeting announcement/newsletter, etc. Mayor Paul Menne will begin the presentation by welcoming attendees and saying a few words about the importance of the study for the city to continue to seek a long term solution for the transportation network in/out of the community during flood events. Matt Young will then provide an overview of the study purpose and Mark Benson will present the technical details of the study scope and findings. The presentation will end by encouraging attendees to proceed back to the “open house” portion of the meeting to view study materials and ask questions.**
- **SEH will ensure all meeting materials are set-up by 4:00 p.m., so that early arrivals can review the materials and ask questions.**
- **Copies of all open house meeting materials will be posted on the project web site in advance of the open house meeting. <http://www.mndot.gov/d7/projects/hwy19study>**

Action Item: SEH will revise the study newsletter/open house announcement and distribute an electronic copy to the PMT for final review/comment.

Action Item: The PMT members will distribute the meeting announcement to their respective stakeholders.

V. Next PMT Meeting

- **Tuesday, June 13th 1:00 – 3:00 p.m.**

SEH believes that this document accurately reflects the business transacted during the meeting. If any attendee believes that there are any inconsistencies, omissions or errors in the minutes, they should notify the writer at once. Unless objections are raised within seven (7) days, we will consider this account accurate and acceptable to all.

If there are errors contained in this document, or if relevant information has been omitted, please contact Mark Benson, SEH Project Manager at 651-490-2194.



ATTENDANCE ROSTER – PROJECT MANAGEMENT TEAM

Re: Henderson Flood Mitigation Study
PMT Meeting #4

Date of Meeting: April 11, 2017

Time of Meeting: 2:00 p.m.

Project Manager: Mark Benson

Location: Henderson City Hall

SEH No.: MNT07 135877

Present	Name	Representing	E-mail	Phone
X	Matthew Young	MnDOT	matthew.young@state.mn.us	507-304-6183
X	Nicole Bartelt	MnDOT	nicole.bartelt@state.mn.us	651-366-4474
X	Fran Bigaoutette	MnDOT	fran.bigauouette@state.mn.us	507-380-9215
	Charles Kremer	MnDOT	charles.kremer@state.mn.us	507-304-6185
	Rich Lamb	MnDOT	rich.lamb@state.mn.us	
	Gordon Regenscheid	MnDOT	gordon.regenscheid@state.mn.us	507-304-6105
	Cody Thompson	MnDOT	cody.thompson@state.mn.us	507-665-3782
	David Albrecht	MnDOT	David.albrecht@state.mn.us	507-665-3782
X	Lon Berberich	City of Henderson	lonber3@mchsi.com	507-327-0646
	Mathew Thibert	ISG	Mathew.thibert@is-grp.com	507-995-2588
X	Cory James	ISG		
X	Tom Phillips	City of Henderson		952-290-0359
X	Jeff Steinborn	City of Henderson	jsteinborn@mac.com	
X	Paul Menne	City of Henderson		
X	Bobbie Harder	Sibley County	BobbieH@co.sibley.mn.us	507-665-3642
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	Darrell Pettis	Le Sueur County	dpettis@co.le-sueur.mn.us	507-357-2251
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X	Mark Benson	SEH PM	mbenson@sehinc.com	651-490-2194
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