

Meeting Minutes

US 52 Predesign Kick Off Meeting Mn/DOT District 6, Rochester, MN 1:30 PM, April 20, 2010

Attendees: Jeff Bunch, Craig Lenz, Kevin Snook, Mn/DOT District 6; Greg Isakson, Ken Bjornstad, Goodhue County; Jack Broz, Bill Klingbeil, Ross Harris, HR Green

Note: Action Items are in **Bold Type**. Minutes in *Italics Type*.

1. Introductions
2. Project Management Team/Contact Information
 - a. Mn/DOT District 6:
 - i. Jeff Bunch: (507) 286-7557 <mailto:jeff.bunch@state.mn.us>
 1. *Jeff is the project manager and primary contact for Mn/DOT*
 - ii. Craig Lenz: (507) 286-7542 <mailto:craig.lenz@state.mn.us>
 - b. Goodhue County:
 - i. Greg Isakson: (651) 385-3025 <mailto:greg.isakson@co.goodhue.mn.us>
 - ii. Ken Bjornstad: (651) 385-3049 <mailto:ken.bjornstad@co.goodhue.mn.us>
 1. *Ken is the primary contact for Goodhue County*
 - c. HR Green: (651) 644-4389
 - i. Jack Broz: <mailto:jbroz@hrgreen.com>
 - ii. Bill Klingbeil: <mailto:wklingbeil@hrgreen.com>
 1. *Bill is the primary contact for HR Green.*
 - iii. Ross Harris: <mailto:rharris@hrgreen.com>
 - d. Zan Associates:
 - i. Charleen Zimmer: (612) 251-1920 <mailto:czimmer@visi.com>
 1. *Charleen is the primary contact for Zan*

3. Project Update:

Summaries of both the scoping and kickoff meetings are included in these meeting minutes to capture the entire history of HR Green's involvement in this project.

Summary of Discussion from July 21, 2009 project scoping meeting:

Attending: Jeff Bunch, Craig Lenz, Mn/DOT District 6; Ken Bjornstad, Goodhue County; Jack Broz, Bill Klingbeil, Ross Harris, HR Green.

1. *Purpose of the meeting was to discuss the scope of work and contracting.*

2. Project limits need to be from 110th Ave. on the south to the Cannon Falls city limits (approx. limits of the planned CF access project).
3. An access study is currently being completed in-house from Hader to Zumbrota (Heather ____). A Cat Ex NEPA document is being prepared.
4. The work should be interim to long-term in nature. Small area safety fixes will need to be a part of our work as well as long term (i.e. freeway) design.
5. The County will provide survey data. Lisa Hanning is the County Surveyor.
6. The Trunk Highway environmental process will be used (not State Aid).
7. The village of Sogn has a preservation organization with a resident that is a Metropolitan Council staff representative. This resident is monitoring the TH 52 access process.
8. Possible TAC (or PAC) representatives may include Ray Otto, Cannon Falls Twp., or Bruce Hockensmith, Leon Twp. (note – Bruce was not reelected after this meeting).
9. Farm access on both sides of US 52 will be an issue.
10. Public meetings could be held at a school or the Leon Township Hall.
11. Goodhue County strongly supports agricultural land preservation. A recent Comp. Plan update was prepared. Mike Wozniak (formerly of SEH) is the County's planning contact.
12. Ginny Crowson and Chad Hasel have the videotaping summary at CSAH 9 for Mn/DOT.
13. Craig Lenz suggests that an interchange concept only be prepared at CSAH 9.

Summary of Discussion from April 20, 2010 project kickoff meeting:

1. Jennie Ross (Mn/DOT OES) and Phil Forst (FHWA) visited with D6 staff a few weeks ago. They were told an EA for a new unfunded project will not be signed; only projects that have been in the pipeline for some time. The project must be in the STIP to be approved by FHWA. Not sure if this is due to ARRA stimulus backlog or what, but the District will learn shortly and pass along any new announcements.
2. In light of this decision, Mn/DOT wants to proceed with technical work and continue to do as much as possible to prepare the project for funding. A tiered approach to the EA was discussed and will be further pursued.
3. **Action item: Christine Hernandez (District 6 PAC) will know who to contact for Ginny Crowson's replacement re: CSAH 9 videotaping.**

Update: Ken Bjornstad sent Bill Klingbeil Mn/DOT's contact: Jon Jackels
jon.jackels@state.mn.us

4. Traffic forecasts - need entire corridor and in particular, the volumes near Hader. The U of M's CSAH 9 data is very detailed. Not so at CSAH 1. D6 has recent crash data.

Action Item: Mn/DOT to provide HR Green all traffic and crash data along with all aerial, dtm, and topo information.

5. D6/FHWA is conducting an alternative intersection design class with Jim McCarthy proctoring. CSAH 9 and TH 52 will be studied in the class to be held on May 11th. Consultants were not invited; may make a special exception for HR Green due to our project involvement.
6. Goodhue County: Planned CSAH 14 improvements will not provide a connection to TH 52.

7. *Local residents do not appear to want a combined CSAH1/CSAH 9 intersection at TH 52. (CSAH 1 travelers would need to backtrack.)*
8. *A PAC could be formed if the locals want to be involved. The County or Mn/DOT will send a letter to the affected townships to see how much beyond planned public meetings they want to participate. The TAC should remain a technical working group to be the most functional for the project.*
9. *Public meetings can be held either at a local school (the old Wastedo school(?), currently the Goodhue County Education District offices(?)/others in Cannon Falls) or the Leon Township Hall.*

4. Schedule

- a. Preliminary Geometric Layout – September 1, 2011
- b. EA/EAW Documents – September 1, 2011
- c. Final Geometric Layout – December 1, 2011
- d. Final Delivery of all Project Documents – February 1, 2012

5. Review Project Scope

See project update section.

6. Project Work Plan:

See project update section.

7. Project Management:

Bill and Jeff will check in weekly during the course of the project.

Next TAC meeting will be June 22nd from 10:00 - 12:00 in Cannon Falls at the Goodhue County Maintenance Facility.