



Minnesota Department of Transportation

District 6, Rochester/Owatonna
2900 48th Street NW
Rochester, MN 55901-5848

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January 4, 2011

This letter sent to:

District 6 City Engineers
District 6 Mayors
District 6 County Engineers
District 6 County Commissioner Chairs
District 6 Legislators
District 6 Area Transportation Partnership Members
District 6 City Clerks
District 6 City Administrators
Association of Minnesota Counties
League of Minnesota Cities
Other Interested Parties

RE: Mn/DOT District 6 Municipal Agreement Program Announcement
Fiscal Years 2014 and 2015 Project Solicitation Workshop

Dear Recipient:

This letter announces the Minnesota Department of Transportation (Mn/DOT) District 6 Municipal Agreement Program. The program is created as a way to advance locally initiated projects, within a relatively short planning horizon, that might not otherwise receive funding or program priority.

To qualify for the program, projects must provide a benefit to both the local community and the State Trunk Highway System. Program funds are intended to pay for a portion of project construction costs. Mn/DOT cost participation will be based on eligibility under Mn/DOT's Cost Participation Policy. This policy can be viewed at the following web address:
<http://www.dot.state.mn.us/stateaid/ProjDeliv/agreements/information/ds11.pdf>

Preliminary Design (including social, environmental and economic impact evaluation), final design, right-of-way acquisition, and utility relocation costs are not eligible for funding.

To be considered, projects must fall within one of Mn/DOT's strategic investment categories listed in order of priority.

1. Maintain Existing Infrastructure (Preservation)
2. Improve Safety
3. Improve Mobility – Expansion
4. Support Community Development

Qualifying projects will be ranked and selected based on their relationship to the investment categories and the benefits that the project brings to the community and the State Highway System. Additional information on these categories and the submittal requirements are detailed in the Planning and Programming Guide (Blue Book) at:

<http://www.dot.state.mn.us/d6/masp/pdfs/Blue%20Book-Planning%20and%20Programming%20Guide%202011.pdf>

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Projects are being solicited for inclusion in the four year (2012-2015) Area Transportation Improvement Program (ATIP) for funding during state fiscal years 2014 and 2015. It is estimated that the amount of funds available for funding cooperative projects will be \$1.5 million per year for each of the two years.

Preliminary project submittal under this solicitation must be postmarked by July 1, 2011. Proposals will be routed internally at Mn/DOT for comment and returned to submitting agencies for modification as applicable. The deadline for final project submittal is September 1, 2011.

Project Proposals will be sent to:

Municipal Agreements Program
C/O Greg Paulson
Mn/DOT District 6
2900 48th Street N.W.
Rochester, MN 55901-5848

A workshop designed to assist you in developing your project will be held at:

MN Department of Transportation
District 6 Headquarters
2900 48th Street NW
Rochester, MN 55901-5848

Date: January 26, 2010
Time: 1:00 – 4:00 p.m.

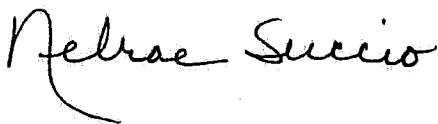
Staff will be available throughout this period. There will be a brief presentation at 1:00 pm with the majority of time available for questions and answers. During the workshop a meeting in February, 2011 will be scheduled between the local agency and Mn/DOT to develop project scope, therefore Attendance at this workshop is required for future participation in the program.

To aid in preparation of handout material and room arrangements, please confirm your attendance by contacting Laurie Nagle at (507) 286-7597.

The District expects to complete the project selection process by November 1, 2011 and will incorporate the 2014 and 2015 projects into the draft 2013-2016 ATIP. All applicants will be notified in writing of the results of the project selection process.

Questions concerning the program or application requirements should be directed to Greg Paulson at (507) 286-7502 or Mark Schoenfelder at (507) 286-7552.

Sincerely,



Nelrae Succio
District Engineer

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