

**ATP 6 – Minutes
August 11, 2017
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT		Fausto Cabral	MnDOT
X	Ronda Allis	MnDOT	X	Tom Faella	MPO (LAPC)
	Dan DeRudder	Tribal (PIIC)	X	Ron Gregg	County (Fillmore)
	Steve Jahnke	City (Albert Lea)		Mitzi Baker	MPO (ROCOG)
	Tony Knauer	Modal (Rochester)	X	Melinda Estey	Modal (SMART)
	David Kramer	County (Winona)		Bill Angerman	City (Byron)

Alternates Present: Dave Pesch (ROCOG), Guy Kohlhofer (Dodge County), Bill Anderson (City of Albert Lea)

Staff Present: Kurt Wayne, Tracy Schnell

Guests Present: Dennis Luebbe (Rice County)

A. Call to Order

Greg Paulson called the meeting to order at 9:12 a.m.

B. Review and Approve Minutes from the May 12, 2017 Meeting

Minutes from the May 12, 2017 meeting were reviewed.

Ron Gregg motioned to approve the minutes. Dave Pesch seconded the motion. The motion passed with all votes in favor.

C. Letters and Requests

There was one request before the ATP for consideration submitted by LaCrosse/La Crescent MPO. Greg Paulson presented information on the request to the ATP.

The letter to Fausto was requesting permission to move the LaCrescent Wagon Wheel Trail project to 2018 because of right of way issues. Dodge County had a project in 2018 that they were able to execute in 2017. LAPC requested moving the Dodge County project to 2017 and the Wagon Wheel Trail project to 2018.

Tom Faella motioned to approve the request to move the funds. Melinda Estey seconded the motion. The motion passed with all votes in favor.

D. TA Subcommittee Presentation

Ronda Allis presented on the Transportation Alternatives Solicitation application. A subcommittee group which consisted of Steve Jahnke, Dave Pesch, David Kramer, and Ronda Allis reviewed the application and made changes. Ronda presented the changes to the ATP group.

ATP members reviewed the proposed changes. A couple of modifications were suggested. Modifications discussed were:

- Section 2 – Add language that states that cost overruns are up to the local agency to cover (i.e. the TA award is a fixed maximum amount and cannot provide more funding than what is awarded).
- Section 3 – Can there be additional language in the sponsoring agency agreement to spell out who helps to fund or maintains the facility? As of now, it should be up to the sponsoring agency to make those commitments and have sub-agreements in place with communities to define these responsibilities.
- Section 5, Question 4 – Should projects that have no plan or public input at the time of application be considered? If not, should question 4-g be included?
- Section 5, Question 5 – Allow for the applicant to comment if they select yes on, “is the project anticipated to be controversial?”
- Section 7 – Include language assigning maintenance responsibility to the LUG.
- Section 8 – State that previous TA project delivery (or failure of delivery) is a consideration in the “other factors” category.

Ronda will make the changes from the group and email it out for a final review.

E. ATP Operating Procedures

Ronda Allis presented on the ATP Operating Procedures and opened discussion about updating and making changes. Melinda Estey asked if the group could look at the procedures and bring comments back to the November meeting.

Ronda will send out a word version to the group and add all the information to the ATP website. ATP member will bring their suggested changes to the November meeting.

F. District Bicycle Plan Update

Ronda Allis gave the ATP an update on the District Bicycle Plan. A certain amount of money has to be invested on other modes of transportation besides roads and bridges.

The District Bicycle Plan TAC held their first meeting on June 21st. The purpose of the meeting was to walk through the work plan which consists of four main focus areas. 1) Project Kickoff, 2) Review GIS System Analysis, 3) Prioritize Projects, and 4) Review Draft Plan. The project team will analyze existing conditions of the bicycle network in D6 using data provided by MnDOT Central Office. One goal is to identify where suitable alignments exist within the bicycle routes identified in the Statewide Bicycle System Plan. The analysis will identify gaps in the corridors where infrastructure investment may be needed. The project team will help the TAC identify project opportunities and identify prioritization criteria. These projects will include opportunities within MnDOT’s CHIP or 10-year plan.

TAC Meeting #2 will be held August 14th where TAC members will review the results of the system analysis.

G. Round Robin

Ronda gave an update on the public outreach process in D6. All but 3 counties are completed. The three counties left are Olmsted, Steele, and Goodhue. Planning is beginning to coordinate pre-scoping meetings through the City Administrators for projects in years 2022 & 2023 of the CHIP. These meetings will begin in late August and wrap up by mid – September.

Ron Gregg commented on the great efforts from Ronda and Tracy on the outreach process and how his County Commissioners really enjoyed the presentation/visit.

Greg Paulson talked about better outreach efforts from MnDOT District 6 and the gap between the ATP and the public. Greg suggested the ATP should brainstorm ways to improve the communication between the ATP and the public.

H. Next Meeting and Agenda

The next meeting will take place on September 8, 2017 starting at 9:00AM.

J. Adjourn

Tom Faella motioned to adjourn meeting. Motion seconded by Ron Gregg. Motion passed with no opposition. Meeting was adjourned at 11:03AM.