

**ATP 6 – Minutes
February 7, 2014
MnDOT District 6 Headquarters, Rochester, MN**

Members Present:

X	Greg Paulson	MnDOT	X	Fausto Cabral	MnDOT
X	Mark Schoenfelder	MnDOT	X	Tom Faella	MPO (LAPC)
X	Marc Mogan	Tribal (PIIC)	X	Brian Pogodzinski	County (Houston)
X	Neil Britton	City (Kasson)		Mitzi Baker	MPO (ROCOG)
X	Tony Knauer	Modal (Rochester)	X	Melinda Estey	Modal (SMART)
X	Sue Miller	County (Freeborn)	X	Tim Murray	City (Faribault)

Alternates Present: Richard Freese (City-Rochester), Mike Sheehan (County-Olmsted), Dave Pesch (MPO-ROCOG)

Staff Present: Laurie Nagle

Guests Present: Shaun Morrell and Jean Meyer (MnDOT Office of Transit)

A. Call to Order

Greg Paulson called the meeting to order at 9:09 a.m. Introductions were done as new faces were present. Handouts were available at the table.

B. Review and Approve Minutes from December 6, 2013 Meeting

Minutes for the December 6, 2013 meeting were reviewed. There were no corrections or additions to the minutes.

Neil Britton motioned to approve the minutes. Fausto Cabral seconded the approval. No further discussion. Motion was approved.

C. Letters/Requests

None

D. Transit Capital Update

Jean Meyer and Shaun Morrell were present to discuss transit. Shaun is the new Transit Representative for the large transit systems within the ATP. Jean gave an overview of the transit system and capital proposals for 2018. Jean presented the group with a memo which included a prioritized list of capital improvements totaling \$561,000. There was a question on the historical funding levels for transit capital. In response to the question, Jean provided the following:

2014	\$987,000
2015	\$863,000
2016	\$966,000
2017	\$540,000

There was also a question regarding the cost of a bus. Buses are changing, a Class 400 costs approximately \$70,000 and a Class 600 is approximately \$163,000/\$234,000 depending on options such as bike racks, cameras, etc.

Another question was asked regarding other funding sources. Systems have consolidated and small systems do not have the opportunity for other funding. Large systems, such as Rochester, transfer funds from operations into capital.

A question was asked on how the funding is distributed and can transit come out of MnDOT share of federal funds. The STIP guidance states that funding for transit shall not be zero dollars. MnDOT staff will follow up with St. Paul on the question of flexibility and moving funds.

E. Transportation Alternatives Program (TAP) Update

There were eight applications for the TAP program for FYs 2016-2018 requesting \$4.323M in funding. There is \$3.425M available. Most of the requested funding is in FY2016 which has the fewest dollars available as opposed to approximately \$300K requested in FY2018 with \$1.3M available. As the ATP would like to fund as many projects as possible, Mark will contact the applicants to determine if they have flexibility in the year their project is funded or constructed.

The question was asked of the group on whether we should have the bus tour as in years past or have a virtual tour of the projects using google earth. The decision was made to have a virtual tour of the projects and invite the applicants in to answer any questions the group might have.

A follow up question was if the applications could be posted to the website so that the projects could be reviewed prior to the next meeting. MnDOT staff will post the projects and the scoring criteria sheet to the website to offer time to review the applications prior to the next meeting. The next meeting agenda will be developed with a schedule for applicants to come in and answer questions regarding the projects.

F. Round Robin:

Melinda Estey – Replacing Tom Dankert on the ATP. AMCAT is no longer a transit system and has been replaced by SMART transit.

Mark Schoenfelder – There were 39 applications for the 2015-2016 Safe Routes to School infrastructure solicitation. Two of the applications were from communities in ATP-6. We are asked to help review and prioritize the applications from within the ATP by Feb 28th, 2014. Mark was looking for two volunteers. Richard Freese and Tom Faella volunteered to review the applications and provide comments.

Dave Pesch – DMC update. Chair of the DMC Board is Tina Smith. Mayo will hire 5 consulting firms to develop plans within the next year. Consulting Firms for Master Planner, Market Analyst, Fiscal Analyst, Transportation Planning, Infrastructure

Planning. The City of Rochester is updating its Comprehensive Plan – plan will take 1-1/2 year to develop. Will likely use same transportation planner as DMC.

Tony Knauer – Rochester Transit has a compressed natural gas (CNG) project for buses.

Jean Meyer - Transit rides are up, Mower County is up 7 percent.

Tom Faella – Mentioned another transit system SMRT, Scenic Mississippi Regional Transit, serving Crawford, Vernon and LaCrosse Counties

Richard Freese – Inquired on the status of the revised MnDOT Cost Share Policy. He received an email to comment on the draft policy. Fausto will send the draft policy to members or staff will post to the website.

G. Next Meeting: 9:00 am Friday, March 14th, 2014 at District 6 Headquarters

The next meeting will be March 14th, 2014 to review TAP project applications rank/prioritize projects.

An additional meeting date of April 4th to finalize the list of projects to include in the ATIP

H. Adjourn

Tony Knauer motioned to adjourn meeting. Motion seconded by Marc Mogan. Motion approved. Meeting was adjourned at 10:39 a.m.