A. Call to Order

The meeting was called to order at 9:13 a.m. Round of introductions was done since new faces were present. Handouts were distributed.

B. Southeast Regional Freight Study – Open House Outcomes

Dave Christianson with the MnDOT Freight Office presented to the group on the Southeast Minnesota Regional Freight Study (a copy of the presentation is included with the minutes) and discussed the feedback and input gathered at the Public Meeting Open Houses which were held on April 26th in Albert Lea, April 30th in Winona and May 2nd in Rochester. Would like to present a draft report at the June ATP meeting.

C. Review and Approve Minutes from March 23, 2012 Meeting

Minutes for the March 23, 2012 meeting were reviewed.

Phil Wheeler motioned to approve the minutes. Tony Knauer seconded. Motion was approved.
D. Letters/Requests

- Olmsted County – Mayowood Trail (SP 055-090-002)

Steve Kirsch represented both Olmsted County and the City of Rochester in terms of what was discussed and explained the request. Olmsted County has the Mayowood Trail project (Seq #869, SP 055-090-002) in FY 2012 which is partially funded with $271,540 of federal funds through the enhancement program. This project was originally scheduled for 2010 and has been extended for 2 years. Olmsted County has made the request to swap funds with the City of Rochester. Further discussions between Steve K. and MnDOT Central Office State Aid determined that a swap would not be the best solution for this situation, rather, a project could not be delivered for FY 2012 with federal dollars and those funds would be moved to a project in FY 2012 that has a funding shortfall. This would be Olmsted County to the City of Rochester, trail enhancement dollars to trail enhancement dollars. Both agencies are in the process of drafting an agreement that the City would use either State Aid dollars or local dollars to pay back Olmsted County in a future year on a project where trail or enhancements need to be supplemented. Olmsted County would not come back to the ATP for funding on the Mayowood Trail project in the future and are committed to completing the project.

Motion from Tony Knauer to drop the Mayowood Project (055-090-002) from the STIP and move those federal dollars to the City of Rochester Project (Seq # 880, SP 159-090-17) and there would be a subsequent agreement between the two entities. There will also be a commitment from Olmsted County that the project will be completed and that there would be no future requests for funding for this project. Tom Faella seconded. No further discussion. Motion Approved.

E. 30% Reduction:

We were directed to have a plan for FY2013 if there is a reduction of federal funds, this is similar to what was done for FY 2012. The contingency plan for last year was two part Plan A – Look at the impact of a certain percentage reduction would be to each project and if the project could move forward with a larger local match. Plan B – Look at the prioritization of projects for the year and the lowest ranked project would move to the following year, creating a wave effect, or if a project could not be delivered, it would push to a future year.

Steve will discuss with the city and county engineers meeting to see if this would still be the strategy for this time around and bring to the next meeting.

Discussion followed of the federal reauthorization versions currently in the house and senate.
F. Project to use County Set-aside funding from reducing cost of Goodhue County Project (025-599-104) in 2013:

Steve was tasked to go back to the County Engineer Subcommittee to discuss options for distributing the $460,000 in federal funds. Dodge, Freeborn and Houston Counties all have projects with shortfalls in federal funding. What came out of the meeting was a recommendation to distribute the funding proportionally between the projects based on the amount of federal funding each project originally received. The following distribution was determined:

<table>
<thead>
<tr>
<th></th>
<th>%</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Dodge County</td>
<td>45%</td>
<td>$207,000</td>
</tr>
<tr>
<td>Freeborn County</td>
<td>26%</td>
<td>$119,600</td>
</tr>
<tr>
<td>Houston County</td>
<td>29%</td>
<td>$133,400</td>
</tr>
</tbody>
</table>

$460,000 Total

It was understood that all projects could not exceed the 80% federal match and all projects fall under this threshold with the additional funding.

Motion from Tony Knauer to approve the County Engineer Subcommittee recommendation. Brian Pogodzinski seconded. No further discussion. Motion Approved.

G. Bylaws – ATP Alternates:

The question has come up regarding alternates. Cities and counties have alternates identified whereas the modal and MPO representatives do not. Need to change bylaw language to fit what our practice has been. The ATP wants representation from all groups and current members have an obligation to identify an alternate to attend meetings in their absence.

Action: Email bylaws to members for review and develop sample language for the next meeting

Steve Kirsch informed the group that ATPs are being looked at around the state, how funding allocated to cities and counties is divided up and how projects are prioritized. This may be a future agenda item.
H. Round Robin:

There is a new bus for the enhancement project bus tour this fall.

Finishing up the new MnDOT maintenance building, will set up a tour at a future meeting.

Legislature included language in the omnibus bill to fund phase 2 of the MnDOT building construction (Remodel of the old maintenance building). DVS was supposed to move into the building with MnDOT but backed out. State Patrol dispatch is going to get larger due to consolidation of service to 3 regional centers in Rochester, Twin Cities and Duluth.

Rochester Transit facility (Phase IV) will be completed in the fall. This included the maintenance and operations area. Also received a state of good repair grant for bus storage. All buses will be stored inside the building which can house 60 buses.

I. Next Meeting: 9:00 am Friday, June 22, 2012 at District 6 Headquarters

The next meeting will be Friday, June 22, 2012 at 9:00 a.m. at the MnDOT District Headquarters in Rochester.

Set a date for the July meeting (27th) and set a date of September 21, 2012 for the Enhancement Project Tour

J. Adjourn

Tony Knauer motioned to adjourn meeting. Motion seconded by Steve Kirsch. Motion approved. Meeting was adjourned at 11:36 a.m.