

FREE MnDOT Training on Motor Carrier Regulations!

2011/2012 Training Schedule

Note: Classes may be canceled if there are an insufficient number of registrants.

Introduction to Minnesota Trucking Regulations (IMCC)*

*This training is intended for those new to the industry and is **required** for motor carriers applying for new operating authority. **Note:** This training is also offered online at <http://www.dot.state.mn.us/cvo/imccElearning.html>.

Arden Hills:

June 21, 2011 (8:30 a.m. – 12:00 PM)
~~August 25, 2011 (8:30 a.m. – 12:00 PM)~~ **Canceled**
November 15, 2011 (12:30 – 4:00 PM)
February 23, 2012 (12:30 – 4:00 PM)
May 22, 2012 (8:30 a.m. – 12:00 PM)
August 20, 2012 (8:30 a.m. – 12:00 PM)

Commercial Motor Vehicle (CMV) Driver

This training is only offered online at <http://www.dot.state.mn.us/cvo/cmvelearning/>.

Compliance, Safety, Accountability (CSA) (formerly known as How to Prepare for a DOT Audit)

Note: This training is also offered online at <http://www.dot.state.mn.us/cvo/training.html>.

Arden Hills:

November 4, 2011 (8:30 AM – 12:00 PM)
January 19, 2012 (12:30 – 4:00 PM)
May 8, 2012 (8:30 AM – 12:00 PM)

Brainerd:

~~September 19, 2011 (12:30 – 4:00 PM)~~
Canceled

Marshall:

April 17, 2012 (12:30 – 4:00 PM)

Driver Qualifications

Note: This training is also offered online at <http://www.dot.state.mn.us/cvo/training.html>.

Arden Hills:

November 3, 2011 (1:00 – 4:00 PM)
January 20, 2012 (8:30 – 11:30 AM)
May 7, 2012 (1:00 – 4:00 PM)

Brainerd:

~~September 20, 2011 (8:30 – 11:30 AM)~~
Canceled

Marshall:

April 17, 2012 (8:30 – 11:30 AM)

Drug and Alcohol Testing

Note: This training is also offered online at <http://www.dot.state.mn.us/cvo/training.html>.

Arden Hills:

October 24, 2011 (1:00 – 4:00 PM)
~~December 9, 2011 (8:30 – 11:30 AM)~~
Canceled
February 16, 2012 (1:00 – 4:00 PM)

Brainerd:

March 23, 2012 (8:30 – 11:30 AM)

Marshall:

~~October 11, 2011 (8:30 – 11:30 AM)~~
Canceled

Hazardous Materials Transportation

*This training is 2 consecutive days and is from **8:30 a.m. – 4:00 p.m.** each day. **Note:** This training is also offered online at <http://www.dot.state.mn.us/cvo/training.html>.

Arden Hills:

September 27 and 28, 2011
December 13 and 14, 2011
March 28 and 29, 2012

Hours of Service

Note: This training is also offered online at <http://www.dot.state.mn.us/cvo/training.html>.

Arden Hills:

October 25, 2011 (8:30 – 11:30 AM)
~~December 8, 2011 (1:00 – 4:00 PM)~~
Canceled
February 17, 2012 (8:30 – 11:30 AM)

Brainerd:

March 19, 2012 (1:00 – 4:00 PM)

Marshall:

~~October 11, 2011 (1:00 – 4:00 PM)~~
Canceled

Limousine Service

This training is only offered online at <http://www.dot.state.mn.us/cvo/limoElearning/>.

Oversize/Overweight (OS/OW) Permitting

Arden Hills:

February 15, 2012 (9:00 AM – Noon)

St. Cloud:

February 29, 2012 (9:00 AM – Noon)

Duluth:

April 18, 2012 (9:00 AM – Noon)

Special Transportation Services Regulations (STS)

*This training is **required** for new Special Transportation Service providers.

This training is only offered online at <http://www.dot.state.mn.us/cvo/stsElearning/>.

Training Class Descriptions

Our training is also available online. For more information, please visit our Website at <http://www.dot.state.mn.us/cvo/training.html>.

Commercial Motor Vehicle (CMV) Driver

Motor carrier regulations are designed to ensure highway safety. As a driver, it is important that you have a thorough understanding of these regulations and know your responsibilities. This training will introduce you to basic regulations and teach the fundamental requirements for commercial motor vehicle drivers. Topics in this training include: basic definitions and requirements; driver qualification and drug and alcohol testing; hours of service; vehicle inspection, repair and maintenance; driving requirements; parts and accessories requirements; interaction with law enforcement officials; and safe driving guidelines. **Note: This training is only offered online.**

Compliance, Safety, Accountability (CSA)

CSA is a Federal Motor Carrier Safety Administration (FMCSA) initiative to improve large truck and bus safety and ultimately reduce crashes, injuries, and fatalities that are related to commercial motor vehicles. It introduces a new enforcement and compliance model that allows FMCSA and its State Partners (MnDOT) to contact a larger number of carriers earlier in order to address safety problems before crashes occur. USDOT and MnDOT investigators conduct on-site and off-site interventions of motor carrier records to determine whether they have adequate safety controls in place. This training class will help you prepare for a CSA intervention by reviewing those records that must be maintained by the motor carrier. It includes a review of the safety measurement system, safety fitness determination, record keeping requirements, and how to prepare and what to expect during an intervention. **Prerequisite:** [A working knowledge of the Federal Motor Carrier Safety Regulations \(FMCSR\).](#)

Driver Qualifications

The driver qualification regulations set minimum standards of driver training, experience and ability. They are designed to reduce fatalities, injuries, property damage and hazardous material incidents. Every driver of a commercial motor vehicle must be qualified. This training class includes instruction in applicability, explanations and interpretations of qualification and disqualification, medical exams and waivers, background checks and setting up driver qualification files.

Drug and Alcohol Testing

Most drivers of commercial motor vehicles engaged in interstate and intrastate transportation are subject to controlled substance and alcohol testing. Employers are required to have a program and procedures in place to ensure that all drivers who are required to have a commercial driver's license (CDL), *and* who operate a commercial motor vehicle, are tested for drug and alcohol use. The purpose of controlled substance and alcohol testing is to reduce highway incidents that result from driver use of these substances. This training class will address the regulations motor carriers and drivers are subject to, the policy and testing requirements and records management. **Prerequisite:** [A working knowledge of the Federal Motor Carrier Safety Regulations \(FMCSR\).](#)

Hazardous Materials Transportation

Human error is the probable cause of most transportation incidents and associated consequences involving the release of hazardous materials (HM). Training will increase safety awareness and be an essential element in reducing HM incidents. This training class is a two-

day class that will help you to understand the complex hazardous materials regulations (HMR). It covers the federal HMR and associated Minnesota laws. Additional topics include: how to use the regulations, HM classification and description, the hazard communications standards, carrier requirement, packaging, transportation security and employee training. The purpose of HM training is to ensure that employees are able to recognize HM and to increase awareness of the safety considerations.

Hours of Service

Drivers of commercial motor vehicles are subject to hours of service regulations. The purpose of these regulations is to ensure highway safety by reducing highway incidents that result from driver fatigue. This training class includes instruction in applicability, the number of hours a driver may drive, the 100 air mile exemption, record of duty status (log book and time records) and record keeping requirements.

Introduction to Minnesota Trucking Regulations/Initial Motor Carrier Contact (IMCC)

This training class is intended for those subject to motor carrier regulations and is required for motor carriers applying for new operating authority. It includes a general overview of the safety regulations, operating authority and registration requirements. It will be [prefaced with an introduction on how to use and understand the Federal Motor Carrier Safety Regulations \(FMCSR\)](#). For those who are required to attend, this class fulfills the compliance standards as required by Minnesota Statutes 221.124 and **must be taken within "90 DAYS" of being issued a certificate or your authority will be cancelled.**

Limousine Service

This training will teach the fundamental requirements for operating a Limousine service in Minnesota. It is not required training for Limousine Operators but is meant to be an educational tool to assist you in your operations. **Note: This training is only offered online.**

Oversize/Overweight (OS/OW) Permitting

This class will show you time-saving ways to apply for your OS/OW transportation permits. Training includes: how to apply for a single trip permit; explaining the various annual and seasonal permits and how to apply for them; how to record and authorize moves (trips) on your annual permit; how to store individual vehicle information for later retrieval without having to re-enter the data; how to search a previous permit and use it as a template for a new permit; how to properly enter vehicle axle configurations (such as weights, tire sizes, and axle spacings); putting an application on Hold to complete later; how to evaluate your route, or let the system find you a route; what to do when your route fails; applications needing Bridge Rating review; escort requirements; weight restrictions; using our new payment process; managing your contact info and payment profiles; making the best use of the Web program; and reviewing CVO web sites that can help in other aspects of your operation.

Special Transportation Services (STS)

New STS providers are required to meet an education requirement in order to comply with their STS certificate. This training fulfills the compliance standards for new STS providers as required by Minnesota Rules 8840.5640 and **must be taken within "90 DAYS" or the certificate will be cancelled.** It includes a general overview of STS rules and registration requirements for STS providers. **Note: This training is only offered online.**

Training Class Locations

Arden Hills:

MnDOT Training Center
1900 West County Road I
Shoreview, MN 55126

Bemidji:

MnDOT District Office
3920 Highway 2 West
Bemidji, MN 56619

Brainerd:

MnDOT District Office
7694 Industrial Park Road
Baxter, MN 56425

Detroit Lakes:

MnDOT District Office
1000 Highway 10 West
Detroit Lakes, MN 56501

Duluth:

MnDOT District Office
1123 Mesaba Avenue
Duluth, MN 55811

Mankato:

MnDOT District Office
501 South Victory Drive
Mankato, MN 56001

Marshall:

MnDOT District Office
1800 East College Drive
Marshall, MN 56258

Morris:

MnDOT District Office
610 Highway 9 South
Morris, MN 56267

Owatonna:

MnDOT District Office
1010 21st Avenue Northwest
Owatonna, MN 55060

Rochester:

MnDOT District Office
2900 48th Street Northwest
Rochester, MN 55901

St. Cloud:

MnDOT District Office
3725 12th Street North
St. Cloud, MN 56303

Willmar:

MnDOT District Office
2505 Transportation Road
Willmar, MN 56201

Training Registration

Training classes are limited in size, so register at least two weeks in advance. You will be sent a confirmation of your registration. If you do not receive confirmation, please contact us to verify the class has not been canceled. Classes may be canceled if there are an insufficient number of registrants. Notification will be given if a class is canceled. If you can't attend a class you registered for, please notify our office immediately.

There are several ways to register for a training class:

- Complete the information on this page and fax it to 651-366-3718 or mail it to:
Minnesota Department of Transportation
Office Freight and Commercial Vehicle Operations
395 John Ireland Boulevard, Mail Stop 420
St. Paul, MN 55155-1899
- E-mail your registration information to: motorcarrier@state.mn.us
- Complete the online registration form at:
www.dot.state.mn.us/cvo/training/onlineregistrationform.pdf

Please Print Legibly

Company Name: _____

MnDOT Number: _____

Phone Number: _____

Fax Number: _____

E-mail Address: _____

Attendee(s): _____

Class Name, Date and Location:
