

INSPECTION INFORMATION FOR SPECIAL TRANSPORTATION SERVICE PROVIDERS

NEW STS PROVIDERS: After you have received your Certificate of Compliance letter with your MnDOT number, the vehicle must be inspected by MnDOT. A vehicle may not be used to provide special transportation services until it displays a valid decal which will be given out when the vehicle passes inspection. To understand how the vehicle inspection process works, see the [STS Vehicle Inspection Process: A Guide for New Drivers](#).

ANNUAL RENEWAL OF YOUR CERTIFICATE OF COMPLIANCE: Vehicle decals expire annually at the end of the month in which it was issued. For example a decal issue in March 2018 will expire on March 30, 2019. To obtain a new decal, the vehicle must be inspected by MnDOT.

ADDITIONAL VEHICLES TO YOUR FLEET: Vehicles may be added to your fleet any time during the year. The vehicle must be inspected by MnDOT. Vehicles may not be used to provide special transportation services until it displays a valid decal which will be given out when the vehicle passes inspection.

CALL FOR AN INSPECTION: 651-366-3648

To understand how to pass an inspection, see the [How to Have a Successful Vehicle Inspection](#) document.

WHERE DO I GO? For inspections in the Metro area, your appointment will be at 1912 East 66th Street, Richfield, MN 55423. On-site and outstate locations will be arranged when you call the inspection line.

THREE POSSIBLE OUTCOMES TO THE INSPECTION:

1. The vehicle passes the inspection. No violations were noted. A decal will be issued at the time of inspection and fixed to the lower windshield (driver's side). The inspection report is given to the driver and a copy of the report is sent to the provider. An invoice will be sent to the provider and must be paid within 30 days. Non-payment could result in financial penalties and/or suspension of the Certificate of Compliance.
2. The vehicle passes the inspection with minor violations noted. A decal will be issued at the time of inspection and fixed to the lower windshield (driver's side). The inspection report is given to the driver and a copy of the report is sent to the provider. The provider must certify on the Vehicle Examination Report that they corrected the violations within 15 days of the inspection. An invoice will be sent to the provider and must be paid within 30 days. Non-payment could result in financial penalties and/or suspension of the Certificate of Compliance.
3. The vehicle fails the inspection because critical violations were noted. A decal will not be issued at the time of inspection. The vehicle cannot be used to provide special transportation services until the violation(s) is corrected. The Provider is required to correct all the violations and return for a follow-up inspection to receive a decal after passing the inspection. An invoice will be sent to the provider and must be paid within 30 days. Non-payment could result in financial penalties and/or suspension of the Certificate of Compliance.

KEEPING INFORMATION CURRENT: An applicant or provider shall notify MnDOT in writing of any change to application information within ten days of the change. This includes business address, contact information, person responsible for daily business operations, changes to the drivers list or vehicle list and/or changes in ownership.