DEPARTMENT OF TRANSPORTATION

Office of Freight & Commercial Vehicle Operations
395 John Ireland Blvd.
Mail Stop 420
St. Paul, MN 55155

OSOW Online Permitting System: Trip logging guide

All online permitting is done at http://www.dot.state.mn.us/cvo/oversize/index.html

Log a Trip online
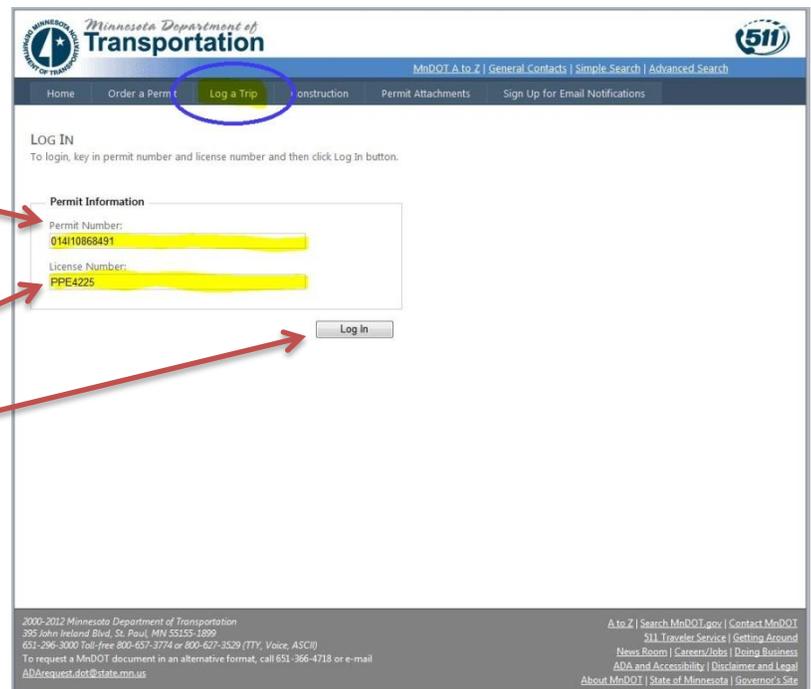
1. Select Log a Trip from the website
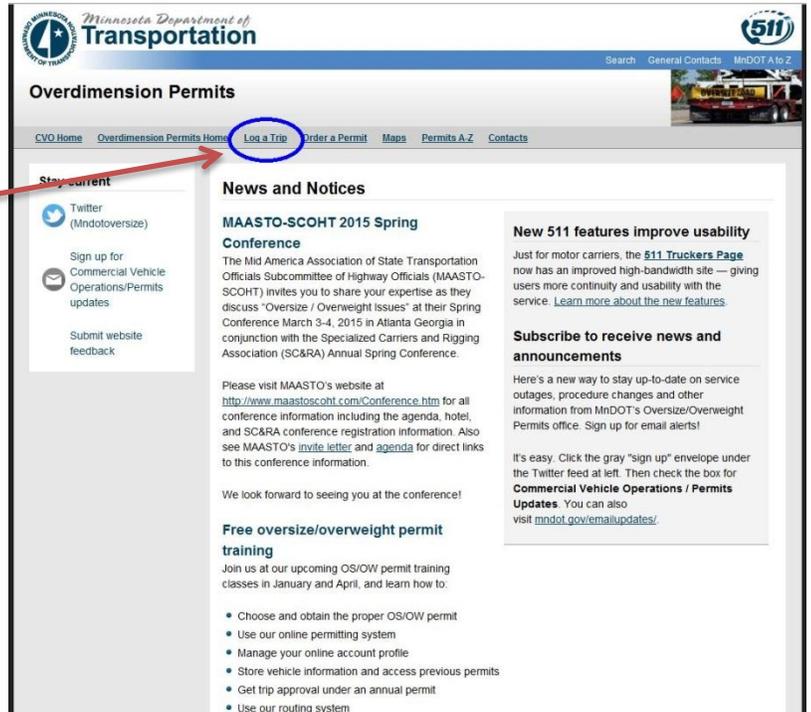
Enter Permit Information

1. Enter Complete Permit Number using "ALL CAPS"

2. Enter the License Number of the power unit as listed on the Annual Permit

3. Click Log In

DEPARTMENT OF TRANSPORTATION

Trip logging guide (continued)

Fill out the Trip Information

1. Enter your initials
2. Change the description to match the load
3. Enter the Model/Serial Number
4. Enter the actual loaded dimensions
5. Enter the widest axle width
6. Enter your weight class
7. If you don't know the answer to #6, then select the number of axles from the dropdown box and enter the axle weight and spacing information.
8. Select Compute Bridge Class once all axle weights and spacing's are entered.

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Trip logging guide (continued)

Get a Route

1. Select your route operation. See HOW TO ENTER ROUTES at http://www.dot.state.mn.us/cvo/oversize/docs/routebuilderinstructions.pdf
2. Enter the State Trunk Highway, US Hwy, or Interstate Highway number only, then press the TAB KEY
3. Move the cursor to the Location box. Make sure the cursor is flashing in this box.
4. Select the Lookup button
5. Select from Junctions or Towns to find the location starting point, then TAB KEY
6. Follow step 5# to enter the End location.
7. Select the Generate Button to get the route
8. Verify route status
9. Log the Passing Route