

# MINNESOTA DUTY OFFICER



## BCA Operations Center

**651-649-5451**

**TDD: 1-800-627-3529**

**1-800-422-0798**

**Satellite Phone: 1-254-543-6490**

### About the Duty Officer

The Minnesota Duty Officer Program provides a single answering point for local and state agencies to request state-level assistance for emergencies, serious accidents or incidents, or for reporting hazardous materials and petroleum spills. The duty officer is available 24 hours per day, seven days per week.

*If there is an immediate threat to life or property, call 911 first.*

### When to Call the Duty Officer

Examples of incidents the duty officer can assist with include (but are not limited to):

- Natural disasters (tornado, fire, flood etc)
- Requests for National Guard
- Hazardous materials incidents
- Search and rescue assistance
- AMBER Alerts
- Requests for Civil Air Patrol
- Radiological incidents
- Aircraft accidents/incidents
- Pipeline leaks or breaks
- Substances released into the air

### Agency Resources Available

- Department of Agriculture
- Department of Commerce
- Department of Education
- Department of Health
- Department of Human Services
- Department of Military Affairs
- Department of Natural Resources
- Department of Transportation
- Minnesota Office of Enterprise Technology
- Minnesota Pollution Control Agency

### State Agencies

- Department of Public Safety
  - Bureau of Criminal Apprehension
  - Homeland Security and Emergency Management
  - Minnesota Joint Analysis Center
  - Minnesota State Patrol
  - Office of Pipeline Safety
  - State Fire Marshal
- Other state agencies not listed

### Other Resources

- Minnesota Arson Hotline
- Local bomb squads
- Chemical assessment teams
- Emergency response teams
- Fire and rescue mutual aid
- Amateur radio (ARES/RACES)
- Minnesota voluntary organizations
- Fire chiefs assistance teams
- Search-and-rescue dogs
- Interagency Fire Center
- U.S. Air Force Search and Rescue Center



# **MINNESOTA DUTY OFFICER**

**1-800-422-0798**

***BCA Operations Center***

**FAX: (651) 296-2300**

**(651) 649-5451**

**Satellite Phone: 1-254-543-6490**



## **Emergency Notification**

If there is a spill of a hazardous material or a petroleum product in Minnesota, you must call:

### **Local Authorities**

**Call 9-1-1 FIRST**, *when there is a threat to life or property*

### **Minnesota Duty Officer**

*If there is a public safety or environmental threat and/or if state agency notification for reportable spills is required*

### **The National Response**

*When a federal notification is required*

**Center 1-800-424-8802**

## **The following information (if available) will be requested by the Minnesota Duty Officer:**

- Name of caller
- Date, time and location of the incident
- Telephone number for call-backs at the scene or facility
- Whether local officials (fire, police, sheriff) have been notified of incident

## **Additional information will be requested in the following special circumstances:**

### **Making Notification of Spills/Incidents**

- Materials and quantity involved in incident
- Incident location (physical address, intersection, etc.)
- Responsible party of incident (property/business owner)
- Telephone number of responsible party
- Any surface waters or sewers impacted
- What has happened and present situation

### **Requesting State Assistance for Incidents**

- Type of assistance requested (informational, specialized team assets, etc).
- Name of requesting agency/facility
- Materials, quantity and personnel involved in the incident
- Whether all local, county, mutual aid resources been utilized