

Minnesota Commercial Truck and Passenger Regulations Fact Sheet

Hazardous Materials Incident Reporting

Telephone Notification

Hazardous materials (HM) shippers and carriers, who detect a reportable HM incident, as defined in the [Federal Hazardous Material Regulations \(HMR\) in 49 CFR](#), Part 171.15, in Minnesota, shall **immediately** provide notice by telephone to the Minnesota Duty Officer (MDO) and the National Response Center (NRC).

Drivers or other shipper or carrier personnel at a hazardous materials incident scene should **call 911** to notify local emergency agencies of the incident. State and local agencies can then respond with the appropriate fire, police, and other emergency services as needed at the incident. HM carriers must instruct their drivers in these requirements and to also contact the carrier in the event of an incident involving HM.



The Minnesota Duty Officer system is a single answering point system for all state agencies required to respond to HM incidents in Minnesota. The MDO operates 24 hours a day, and can be reached at **651-649-5451** or **800-422-0798**. The MDO will notify all state agencies responsible for spill or incident response in Minnesota. These agencies include the Minnesota Department of Transportation, the Minnesota Pollution Control Agency, the Minnesota Department of Agriculture, the Minnesota Health Department, the Minnesota Department of Natural Resources, and the Division of Homeland Security and Emergency Management. See Minnesota Statute 221.0341.

The National Response Center must be notified of any incident in the United States that is reportable under 49 CFR 171.15. **As soon as practical**, but no later than 12 hours after the occurrence of an incident, each person in physical possession of the HM must provide notice by telephone to the NRC at **800-424-8802** or **202-267-2675**, or online at: <http://www.nrc.uscg.mil>.

Written Incident Notification (See 171.16)

Each person in physical possession of a HM at the time a qualifying incident occurs requiring telephone notification to the NRC per 49 CFR 171.15, **or** who discovers an unintentional release of HM or a discharge of any quantity of a hazardous waste, **or** discovers an undeclared HM package in transportation, must file a written incident report with the USDOT Office of Hazardous Materials Safety within 30 days of discovery of the incident. A written copy of the incident report (Form F 5800.1) may be submitted by mail to USDOT or electronically at <http://hazmat.dot.gov/enforce/spills/spills.htm>. For complete language, including requirements for updating the report, and limited exceptions to HM incident reporting (see 171.16). No written incident report is required to be filed with the State of Minnesota. A written or electronic copy of the report must be maintained for a period of 2 years at the reporting person's principal place of business.

This Fact Sheet is intended as a resource. It is not intended to explain all the requirements of Minnesota or Federal law or regulations. For additional assistance contact the US DOT Pipeline and Hazardous Materials Safety Administration at 800-467-4922 or www.phmsa.dot.gov/hazmat, the Federal Motor Carrier Safety Administration at 651-291-6150 or www.fmcsa.dot.gov, or MnDOT's Office of Freight and Commercial Vehicle Operations at 651-215-6330.