Training Video for the Implementation of Liquid-Only Plow Routes

Questions and Answers

1. Under the Project Overview on page 1 it is stated that the selected firm will update the Clear Roads guidance published in 2010 (http://clearroads.org/project/identifying-the-parameters-for-effective-implementation-of-liquid-only-plowroutes/), and under Task 3 on page 2 it states that the selected firm will update the Quick Reference Guide (http://clearroads.org/wpcontent/uploads/dlm_uploads/09-02_WisDOT-0092-10-18-Quick-Reference-Guide.pdf). Will the consultant be updating both documents?

Both of these statements are referring to the same document – the 6 page Quick Reference Guide, which was published in 2010 as a deliverable of CR 09-02 Identifying the Parameters for Effective Implementation of Liquid-Only Plow Routes.

2. Please elaborate on the scope and anticipated level of effort of the document updates under Task 3. Will it be minor updates to the previous data, or will the consultant be rewriting and recreating the full document?

This is again a reference to the first question above. The Quick Reference Guide is only 6 pages, which includes DLA rules of thumb, application rates, general tips and tips for buy-in, equipment tips, and expert contacts.

3. Under Task 5 is there a standard cost that submitters should assume for airfare, overnight stays, and other travel expenses?

You can use MnDOT’s Travel Regulations, which can be found on our website at www.dot.state.mn.us/consult under the ‘Contract Documents’ link. Documents are in alphabetical order. Travel Regulations are near the bottom of the page. Use this document and do your best to estimate travel costs.

4. Under Task 5 it states that it may be possible to interview several subjects in the same trip during a Clear Roads meeting. Can submitters assume a certain number of interview candidates may be attending a Clear Roads meeting, and if so, can submitters decrease the number of travel trips budgeted for in the Cost Proposal?

All 33 member states will be at the Clear Roads meeting. That membership can be seen at http://clearroads.org/members-and-partners/, however, some of these state representatives may not be the only people you’ll want to speak with at any given state. The RFP states that the proposer should include a travel budget for 6 sites across the U.S. and we would advise the proposal include all 6 trips.

5. Please elaborate on the scope and content expectations for the Final Report under Task 8.

The training video and updated guidance are the major deliverables for this project but the final report, as stated in Task 8, should describe all previous 7 tasks. Examples of final reports can be seen on the Clear Roads website under completed research at http://clearroads.org/completed-research/.