

Explanation of Supplemental Agreement Reason categories:

1402 – Alteration of Work: Changes to the cross section of the roadbed above the sub-base, changes to the placement or number of bridge piers, changes to location or number of turn lanes. This category also includes other changes to the plans or Standard Plates.

1402 – Differing Site Conditions: The work site is found to be different than what was represented by the contract changing how the Contractor performs his work. This may include changes in cross-sectional composition of work site, water table, landscape features, location of utilities, additions to or lack of features reported in the Contract.

1402 – Local Government: Additions, elimination, changes to work, permits or inspections requested/required by Local Governments (Municipality, County, Tribe) or other Government entities (Corps of Engineers, DNR, etc).

1402 – Scope Change: Addition to work not originally intended. Include a statement addressing the scope change with a concurrent statement by District Management.

1402 – Specification Changes: Additions, changes or elimination of all or portions of Standard Specifications or Special Provisions.

1408 – Value Engineering: Acceptance of a Contractor's Value Engineering proposal.

1504 – Error/Omission: Items of work not accounted for in Bid Estimate or conflict between Contract and other contract documents.

1504 – Quantity Error in Plan: Adjustment of plan quantity due to significant discrepancy between plan quantity and the as-built quantity with no change in the intended scope of work shown on the plans, as well as changes for a pay item that was not included in the plans, but for which work was called for in the plans with the intention of paying for such work as a separate pay item. Use when payment for fixed costs is not easily distributed using the method of paying for the work. Errors in this category are not a change to the intended design but include costs that, had the error not been made, would have been included in the awarded contract amount.

1507- Utility Coordination: Additions, changes or elimination of utility relocations. Also, changes to method of new utility placement, size or material. Utility Delays.

1508 – Staking error: misinterpretation of plans or provisions. Additional compensation to the contractor due to errors in layout or construction within the responsibility of the department.

1517 – Claim: Settlement of Claims submitted by Contractor, sub-contractors, or suppliers. This is a Primary Reason that should have a Secondary Reason.

1717 – Air, Land, and Water Pollution: NPDES permits, regulated waste, contaminated soil and/or water.

1718 – Right of Way: Additions, changes or elimination of Right of Way permits and acquisitions. Right of Way delays.

1806 – Contract Time/Contract Delay: Primary reason should be limited to delay to Contract Start date or acceleration of work ordered by the Owner. A secondary reason may include changes to Contract Start Date, Intermediate Completion Dates, and Final Completion Date, including delay or acceleration of work as a result of Contractor’s actions or other reasons listed here.

1808 – Default and Termination of Contract: Mn/DOT cancels the Contract after giving due notice to the Contractor and its Sureties.

1809 – Emergency Cancellation of Contract: The owner terminates all or a portion of the work when deemed in the best public, State or national interest for reasons beyond the control of the Contractor.

1903 – Price Adjustment: Adjust Contract Bid Price because item has overrun or underrun by at least 25% (<75% or >125% of contract bid quantity). This is not to be used for 1402 – Differing Site Conditions, 1402 – Alteration of Work, 1402 – Local Government, 1402 - Scope Change, 1408- Value Engineering, 1504 – Error/Omission, 1504 – Quantity Error in Plan, 1808 – Cancel Contract, 1905 – Elimination of Work , or 1809 Emergency Cancellation of Contract.

1905 – Elimination of Work: Reduce all or portion of work item or type of work.

Other: Changes not included in any other category above. It is intended that this category be used rarely, if at all.

Work Type Code definitions

General: Detours, haul roads, right of way, mobilization, field office, field office equipment, computer equipment, staging, surveyors, staking, safety standards, and railroad.

Grading: building removal, clear & grub, dust control, erosion control, erosion repair, all forms of excavation, grading, subgrade preparation, remove misc. material, pavement marking removal, remove pavement, field entrances, storm repair, excavate structure, turf establishment, vibrations, and by-pass construction

Base Construction: Aggregates and Gravel/borrow pits

Concrete Pavement: Concrete Pavement, joint repair, certified plants and fly ash

Bituminous Pavement: Bituminous, rumble strips, and contractor coring

Bridges: Bridge, bridge Approach, bridge superstructure, bridge substructure, bridge piling, remove bridge, retaining walls, river structures, sheet pile wall, structural steel, and tunnels

Contract Administration Issues: Alternate dispute resolution, delays, wage rates, payrolls, trainees, work orders, unidentified claims, fuel escalation, historic artifacts, and insurance

Environmental: NPDES permits, regulated waste, contaminated soil and/or water

Minor Concrete Structures: Curb & gutter, sidewalks, and median barrier

Drainage: Culverts, drainage, and storm/sanitary sewer

Buildings: Construct building, building relocation, wells, windows, bus shelters, park equipment, rest area, Ped ramps/skyways, and asbestos/restricted material removal

Traffic Management/Lighting: Permanent signing, public access service, traffic control, traffic management system, sign system, changeable message signs, street lighting, pavement marking, and conduit

Utilities: Watermain and utilities

Miscellaneous: Landscaping, weigh-in-motion, guardrail, experimental, fencing & gates, noise wall, mailbox supports, and maintenance.